

Action Plans and Appendices

Action plans have been produced for most of the project areas and the details can be found in the following appendices.

Road Maintenance: Appendix I

Improved Broadband: Appendix II

Parking: Appendix III

Paths and Cycleways: Appendix IV

Traffic Calming: Appendix V

Local Bus and Rail: Appendix VI

Housing and Development: Appendix VII

Dog Fouling (No appendix required as all actions are complete)

Street Lighting: Appendix VIII

Community Facilities: Appendix IX

Community Activities: Appendix X

Road Maintenance

Appendix I

Theme	Issue	Action	Outcome Sought	Key Milestones	Responsible Person or Organisation	Resources Required	Proposed Completion Date
Road Surface Pavement Quality	Pot holes etc Unsafe/poor Transit for cars and pedestrians	Establish procedure for defect reporting	Timely repair/ maintenance	Approval of project Appointment of village coordinators identified on web site	OCC	Parish coordinators/ Shiplake College Support	Ongoing
Drainage Ditches Maintenance	Flooding in Station Road, Memorial Avenue Mill Road	Establish procedure for defect reporting/ Volunteer Action	Timely repair/ maintenance	Approval of project Appointment of village coordinators identified on web site	OCC/ &/or Volunteer Team	Parish coordinators/ Shiplake College Support	Ongoing
Gutter Sweeping	To prevent Drainage problems. Unightly Village	Establish procedure for defect reporting	Timely repair/ maintenance	Approval of project Appointment of village coordinators identified on web site	SODC	Parish coordinators	Ongoing
Gully Cleaning	To prevent Drainage problems. Unightly Village	Establish procedure for defect reporting	Timely repair/ maintenance	Approval of project Appointment of village coordinators identified on web site	OCC	Parish coordinators	Ongoing
Weed Control	Unightly Village Trip hazard	Establish procedure for defect reporting/ Volunteer Action	Timely repair/ maintenance	Approval of project Appointment of village coordinators identified on web site	SODC/ &/or Volunteer Team	Parish coordinators	Ongoing
Hedge Trimming	Pavement obstruction. Dangerous avoidance	Establish procedure for defect reporting	Timely Maintenance/ Owner action	Approval of project Appointment of village coordinators identified on web site	SODC/ Residents	Parish coordinators	Ongoing
Traffic Sign Cleaning/ Repair	Poor motorist observance of instruction/ advice	Establish procedure for defect reporting/ Volunteer Action	Timely repair/ maintenance	Approval of project Appointment of village coordinators identified on web site	OCC/ &/or Volunteer Team	Parish coordinators	Ongoing
Street Sign Cleaning/ Repair	Unightly Village. Visitor guidance	Establish procedure for defect reporting/ Volunteer Action	Timely repair/ maintenance	Approval of project Appointment of village coordinators identified on web site	SODC/ &/or Volunteer Team	Parish coordinators/ Shiplake College Support	Ongoing
Litter	Unightly Village.	Establish procedure for defect reporting/ Volunteer Action	Timely repair/ maintenance	Approval of project Appointment of village coordinators identified on web site	SODC/ &/or Volunteer Team	Parish coordinators/ Shiplake College Support	Ongoing

Improved Broadband

Theme	Issue	Action	Outcome Sought	Key Milestones	Responsible Person or Organisation	Resources Required	Proposed Completion Date
Improved Broadband	Broadband speeds within the parish are very slow with a significant majority achieving less than 3Mbps.	<ol style="list-style-type: none"> 1. Ensure Shiplake villages benefit from the OxOnline Superfast fibre based broadband initiative providing minimum speeds of 24Mbps. 2. Evaluate alternative solutions. 3. Provide guidance on interim ways of achieving faster broadband speeds. 4. Assess financial implications of above actions. 	Minimum broadband speeds > 10Mbps throughout the villages.	<ol style="list-style-type: none"> 1. Establish broadband project team. 2. Establish position on delivery of Superfast fibre connections to Shiplake thro' the OxOnline initiative. 3. Meet with the OxOnline project implementation team. & monitor progress 4. If necessary seek & obtain additional funding from SODC to cover any shortfalls in the OxOnline program. 5. Pursue alternative solutions in event OxOnline fails to meet requirements. 	Parish Council. SODC Oxfordshire County Council- OxOnline project team Berkshire Superfast project team BT Next Generation Management	SVP Volunteers *Assumes all funding provided by OxOnline, Berkshire Superfast and SODC.	End of 2015 subject to OxOnline project timelines

Parking

Appendix III

Theme	Issue	Action	Outcome Sought	Key Milestones	Responsible Person or Organisation	Resources Required	Proposed Completion Date
Yellow lines	Safety and access	Minor extension and modifications to existing yellow lines	Better control of parking, less congestion and improved safety and access	Proposals approved by OCC and accepted after consultation with villages' residents	OCC	None	Mid 2014
Parking at Corner Shop	Ambiguous and confusing parking provision at Corner Shop	Establish a clearly designated time limited parking area at Corner Shop	Clearly marked parking area with parking time limit	Proposal to and approval by OCC	OCC	None anticipated unless financial contribution from Parish essential to secure project	End of 2014
Parking at School	Safety of adults and children arriving/leaving School	1. Ease corner from Memorial Av to Plough Lane and install high containment curb. 2. Add double yellow lines at this corner to include the two areas marked now 'Keep Clear'	Improved safety	Proposal to and approval by OCC	OCC	None	End of 2014
Use of Memorial Hall car park for drop off/pick up of pupils from School	Congestion near School and safety	Erect an appropriate sign at School gates	Improved safety	Acceptance by School Governors	The School	Funds for a notice to be made and installed	Mid 2014

Paths and Cycleways

Appendix IV

Theme	Issue	Action	Outcome Sought	Key Milestones	Responsible Person or Organisation	Resources Required	Proposed Completion Date
Cycle Ways	The A4155 road from Shiplake into Henley is very unsafe for cyclists, resulting in more car journeys.	Establish safe cycleway along the identified route	Safe cycle route from Lower Shiplake into Henley	Set up working group. Meet the key agencies. Discuss issues. Agree deliverable solutions. Identify sources of funding. Set up scheme. Publicise route. Monitor usage.	Parish council. County Council. Henley Town Council. Sustrans. Network Rail	Volunteers time for working group. Funding.	End 2015/16
Footpaths	Walking between Lower Shiplake and Shiplake Cross	Establish safe crossing of A4155 Reading Road, and footpaths to Plowden Way and Memorial Hall.	Safe walking between both villages.	Set up working group. Meet the key agencies. Discuss issues. Agree deliverable solutions. Identify sources of funding. Set up scheme. Publicise route. Monitor usage.	Parish Council. S.O.D.C. County Council. Primary School.	Volunteers time for working group. Funding.	End 2014/15
River Crossing to Wargrave	Residents have said they would use a cycleway and footpath across river from Lower Shiplake to Wargrave, whereas the only current routes are lengthy via Henley or Sonning	Establish a route across the river.	A usable route that is acceptable to all parties concerned.	Set up working group. Meet the key agencies. Discuss issues, including residents. Agree deliverable solutions. Identify sources of funding. Set up scheme. Publicise route. Monitor usage.	Parish councils. County Council. Unitary Council. Sustrans. Network Rail.	Volunteers time for working group. Funding	End 2016/18

Traffic Calming

Theme	Issue	Action	Outcome Sought	Key Milestones	Responsible Person or Organisation	Resources Required	Proposed Completion Date
Traffic Calming in Lower Shiplake	The speed of traffic in Lower Shiplake is excessive and some would describe it as dangerous	Establish a 20 mph speed limit in Lower Shiplake	The erection of 20 mph signs at suitable junctions and the appropriate policing of the reduced speed limit once in situ	Application for reduction in speed limit. Erection of 20mph signs at various points throughout the village	Oxfordshire Highways Department Parish council.	Funding for promoting and publicizing the order and, thereafter, the cost and erection of the signs	Early 2015
Speed Camera	Current location of speed camera calms traffic leaving the village and not entering it	Establish a safe crossing point of the A4155 Reading Road at a junction where a large number of small children regularly cross	Re-siting of the speed camera to calm traffic entering Shiplake Cross	Oxfordshire Highways Department's review of all fixed speed cameras in Oxfordshire in conjunction with Thames Valley Police	Oxfordshire Highways Department Parish council.	New digital camera and site for camera	Early 2015
Dangerous Junction: Station Road and Brocks Way	The view towards the river from the pavement in Brocks Way leading on to Station Road is curtailed and inherently dangerous	Establish a safer crossing point	Re-design junction to remove danger	Establish site visit by Oxfordshire Highways Department. Seek approval from the Road Safety Unit to re-design and establish a safer crossing point	Oxfordshire Highways Department	Funding through O.H.D.	Mid 2014

Local Bus and Rail

Appendix VI

Theme	Issue	Action	Outcome Sought	Key Milestones	Responsible Person or Organisation	Resources Required	Proposed Completion
Ticket Machine at the Station	There is no ticket machine at the station which means people either have to break their journey at Twyford or queue for a long time at their destination	Install a ticket machine at the station	A ticket machine at the station or a franchise outlet at the Corner Shop	Decision from First Great Western	First Great Western	Funding for ticket machine	End 2014
Late train from London Paddington	A later connecting train from London Paddington	A later connecting train from London Paddington	A later connecting train from London Paddington	Decision from First Great Western	First Great Western	None	End 2014
Horn Sound	Stop sounding the horn	Stop sounding the horn	Stop sounding the horn	Decision from First Great Western	First Great Western	None	End 2014

Housing and Development

Appendix VII

Theme	Issue	Action	Outcome Sought	Key Milestones	Responsible Person or Organisation	Resources Required	Proposed Completion
'Backland & In-fill' Development	Preference for smaller houses.	Actions are limited as existing developments are compliant with national planning guidelines.	An increase in smaller houses	Ongoing	Parish Council. SODC	Parish Council Planning Working Group	Ongoing
		If smaller more affordable homes required Parish Council to identify a possible site.	Need not currently identified	Ongoing	Parish Council SODC	Parish Council Planning Working Group	Not applicable at this stage: monitor developments
Major 'Greenfield' Housing Development	Parish does not have infrastructure to support such developments	Ensure SODC rejects all planning applications for such developments.	No such developments	Ongoing requirement	Parish Council. S.O.D.C SVP Residents	Parish Council SVP Residents	Ongoing
		Request of SODC a change in parish boundaries for inclusion of some households in Harpsden...consult affected residents	SODC approval of requested changes as part of scheduled parish boundaries review.	SODC Review completed in early 2014	Parish Council. S.O.D.C SVP Residents	Parish Council Planning Working Group	First quarter 2014
Longer Term View for Shiplake	Address longer term issues affecting the villages – housing development, rail electrification, , gravel extraction etc.	Parish Council to initiate action plans	A coordinated strategy to reduce urbanization of the villages.	Establish a team to develop strategy	Parish councils. SODC OCC Sustrans. Network Rail.	SVP Team Parish Councils SODC OCC	Ongoing.

Street Lighting

Appendix VIII

Theme	Issue	Action	Outcome Sought	Key Milestones	Responsible Person or Organisation	Resources Required	Proposed Completion Date
Type and colour of lighting	Style to be used for replacement and any new lighting	Seek agreement with OCC as to style and colour of lamps to be installed	Traditional column and peachy lamps installed.	Agreement with OCC concluded	OCC	None	Early 2014
Additional lighting on the approaches to Shiplake Station	Poor lighting on Station Road and Mill Road	Seek agreement with OCC to install an additional column on each road	Two additional columns installed	Communicate plans to OCC OCC agreement following survey	OCC	Funds from OCC lighting budget	End 2014
Station lighting	Station and car park lighting present even when trains are not running	Seek agreement with First Great Western to moderate lighting	Station and car park lights turned off between 12.00pm and 6.00am	Proposal to and approved by First Great Western	First Great Western	None	End 2014

Community Facilities

Appendix IX

Theme	Issue	Action	Outcome Sought	Key Milestones	Responsible Person or Organisation	Resources Required	Proposed Completion Date
Badgers Walk Playground	The playground is under-used because of the quality of the equipment	Replace the outdated equipment	An upgraded playground that will attract more users	Discuss ideas in the working group Agree solutions Identify costs	Parish Council	Funding for new equipment	Early 2015
Youth Centre or club	There are no facilities locally for young people to meet and socialise	Set up a youth club.	A youth club	Find a venue and volunteers to run this facility	Working Group Shiplake College Church	Volunteers time for working group. Funding Venue	Early 2015

Community Activities

Appendix X

Theme	Issue	Action	Outcome Sought	Key Milestones	Responsible Person or Organisation	Resources Required	Proposed Completion Date
Current activities	Activities not widely known about	Disseminate information about current activities more widely	Raised awareness of what is available	Web site contributors identified and web regularly updated	Representatives of clubs and organisations	Volunteers to input information on parish website	February 2014
New activities	Needs not currently met	Establish what people want. Develop ideas expressed in Main Survey. Seek further ideas through new website.	New clubs or organisations up and running with viable membership	Publicise new activities Inaugural meetings	Volunteers from amongst people who requested the activities	Dependent on activity - could be new equipment or funding to cover set up costs	Ongoing
Village party	Need community activity to appeal to whole community	Hold a Village Party	Successful inaugural event attended by many residents. Becomes an annual event	Set up Village Party committee. First party held summer 2014, annually thereafter	Village Party Organiser/ Chairman plus committee	Volunteers time. Small amount of funding.	Summer 2014