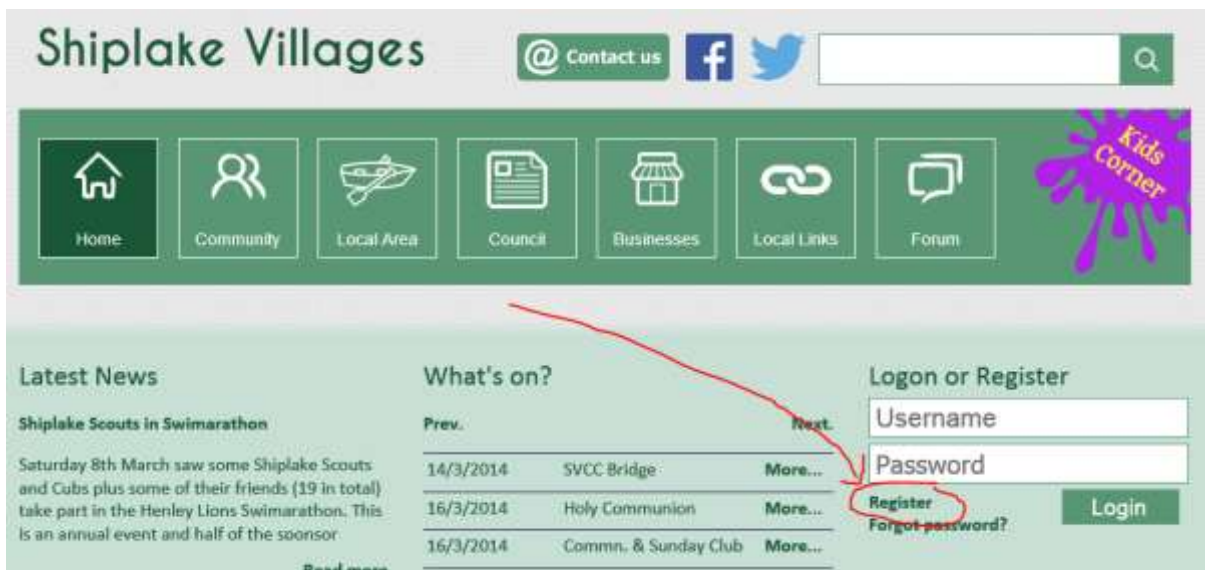


# Registering on the Shiplake Villages Website

## STEP 1

Go to the home page and click “Register”



## STEP 2

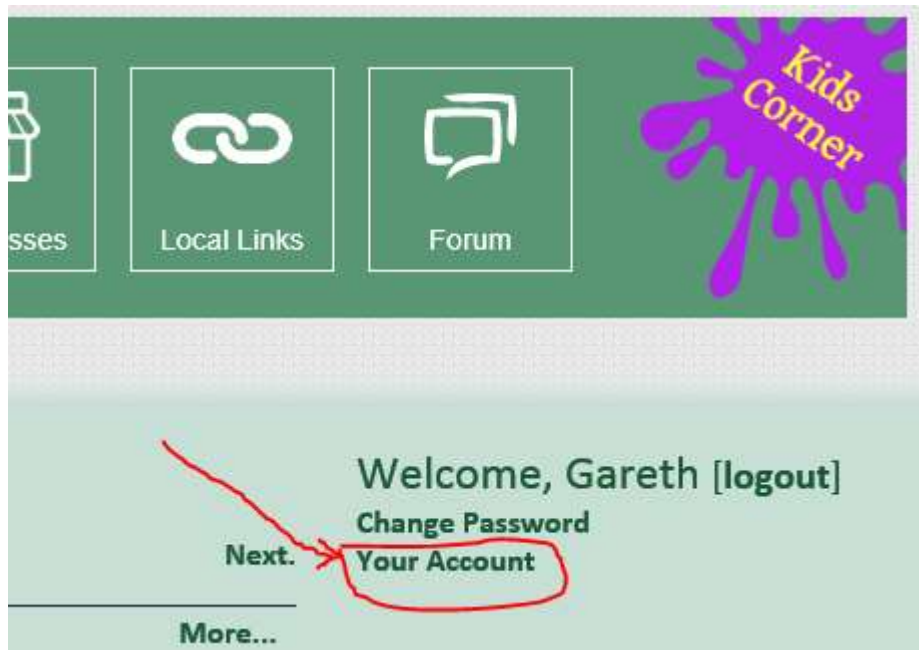
1. Enter your details. Please note the password is not encrypted. Don't use the same password as you use for other accounts, particularly bank or e-mail accounts.
2. When you have entered your details enter the number shown into the box.  
(This is just a security measure to ensure all registrations are made by a real person! )
3. Click on “Save”.

The screenshot shows the registration form on the Shiplake Villages website. The form includes the following fields: Firstname\*, Lastname\*, Address\* (with a note 'Lines one and two required'), Telephone, Mobile, Email\*, Username\* (with a note '(Max 10 Characters)'), and Password\*. Below the form is a security question box with the text 'Type the number shown below into the box:' and the number '801859'. A 'Save' button is located below the security question box. Red annotations include a bracket labeled '1.' around the address and telephone fields, a red arrow labeled '2.' pointing to the security question box, and a red arrow labeled '3.' pointing to the 'Save' button.

### STEP 3

Return to the Home Page. If your registration has been successful you will see a 'Welcome' greeting.

Click on "Your Account"



### STEP 4

1. This page allows you to change your details and also to change what e-mail notifications you receive. By default your account is set to notify you whenever there is a new or significantly updated article relating to any of the defined Areas of Interest. You can opt out of any or all of these if you wish.
2. When you have made your changes click "Save"

