

**MINUTES OF THE MEETING OF SHIPLAKE PARISH COUNCIL HELD IN SHIPLAKE  
MEMORIAL HALL  
ON MONDAY JULY 14<sup>th</sup> 2014 AT 7.45 P.M.**

- 1. PRESENT** Mr T Taylor , Mr G Thomas, Mr R Head, Mr F Maroudas, Mrs A Law. Mrs J Arnott, Mr M Leonard (DC) Mr D Bartholomew(CC): Mr D Pheasant ,Mr C Smith, Mr G Davies sent their apologies
- 2. DECLARATIONS OF GIFTS & INTEREST.** Councillors were given the opportunity to declare any gifts or interest in any item on the Agenda. Mr T Taylor and Mr G Thomas declared an interest in the Planning Application for the Hockett
- 3. MINUTES OF THE MEETING HELD ON MONDAY, JUNE 9<sup>TH</sup> 2014.** The minutes were approved on a motion proposed by Mr G Thomas and seconded by Mrs A Law
- 4. MATTERS ARISING FROM PREVIOUS MEETINGS**
- 5. POLICE MATTERS.**  
SHIPLAKE PC REPORT JULY 2014:submitted by PCSO Richardson.  
URN 1105 20/06/14 Shiplake Cross – Caller attacked by dog 5 times over 6 weeks.  
This is the only URN I can find on the system for June, the only other thing i can suggest is some rude car owners regarding parking at the top of Station Road in the mornings.

**6. O.C.C. Cllr D Bartholomew .**

Cllr Bartholomew submitted the following written report  
GENERAL OCC REPORT

**OFSTED INSPECTIONS OF CHILDREN'S SERVICES**

I reported last month that Children's Services have been subject to a detailed Ofsted Inspection concerning their Child Protection and Looked After Children's (LAC) Services. In addition, the Local Safeguarding Board (LSB) has been subject to a simultaneous but separate inspection. The outcome of the 4-week inspection is that Children's Services have been judged as Good in all six categories:

- Children who need help and protection
- LAC
- Adoption
- Experiences and progress of Care Leavers
- Leadership Management and Governance
- Oxfordshire Safeguarding Children Board

OCC is delighted with this outcome, which is the result of a lot of hard work from staff, OCC partners and local councillors.

**OXFORDSHIRE'S KINGFISHER TEAM IN ACTION**

There was further good news for Children's Services when they were awarded a Management Journal (MJ) Achievement Award alongside their Health & Police partners, for their joint working in the Kingfisher Unit. This is a specialist Unit working with vulnerable children. More information at:  
<https://www.oxfordshire.gov.uk/cms/news/2014/jun/oxfordshire%E2%80%99skingfisher-team-wins-prestigious-national-award>

**CONNECTING OXFORDSHIRE**

The Leader of the Council, Ian Hudspeth, has been presenting strategic transport schemes across the County. Each meeting has focussed on the respective locality and considers the work of the County Council and partners such Network Rail between now and 2020. These presentations and debates play a key part in decisions ahead. Our local meeting is in Henley Town Hall on Wednesday (16th), starting at 7.00pm. I have

urged all nine of the parish councils in my Division to send at least one representative. For more information please see: <https://www.oxfordshire.gov.uk/cms/news/2014/apr/county-council-leader-outlines-his-visiontransport-connecting-oxfordshire>

### **NEW CHILDREN'S HOMES TO PROTECT VULNERABLE YOUNG PEOPLE**

Plans for two new children's homes to ensure the safety of vulnerable young people in care – or at risk of coming into the care system – are set to be unveiled. The council is proposing to build an Assessment Centre in Thame, for up to six children on the 'edge' of the care system, and a 'move-on' home in Didcot for up to four older teenagers preparing to leave care. The homes would enable more of the county's vulnerable young people to live closer to home and reduce the need to send children to costly out-of-county settings where the council also has less control over the quality of placements. More information at: <https://www.oxfordshire.gov.uk/cms/news/2014/jun/new-children%E2%80%99s-homesprotect-vulnerable-young-people>

### **FUTURE OF LEARNING DISABILITY SERVICES IN OXFORDSHIRE**

Oxfordshire County Council and Oxfordshire Clinical Commissioning Group are jointly reviewing the commissioning and provision of all services for people with learning disabilities. The council welcomes the HealthWatch and Oxfordshire Family Support Network report, published on 26 June, and will involve them and examine their findings in the review. The primary objective is to ensure the safety of those who are being cared for and OCC continues to work closely with Southern Health NHS Foundation Trust, which provides many of these services in Oxfordshire. This review is part of the planned reassessment of services and the aim of supporting more people with learning disabilities to live in the community with appropriate support with fewer living in hospital-type settings. This also follows national guidance. More information at: <https://www.oxfordshire.gov.uk/cms/news/2014/jun/statementfuture-learning-disability-services-oxfordshire>

### **SPECIFIC REPORT FOR SHIPLAKE**

#### **BLANKET 20MPH SPEED LIMIT**

I have had confirmation that following a review of the performance of the 20mph limit project in Oxford, and also taking account of updated Department for Transport guidance on 20 mph limits, a local OCC moratorium on further 20mph limits has been lifted and OCC is happy to consider requests for new 20mph limits in appropriate locations, subject to funding and consultation. Estimated costs are c.£2000 for legal work, £7500 for signs and £1000 for speed surveys. All plus VAT where applicable.

The PC has copied me on an email from a resident asking that the Station Road speed bumps be removed if the blanket limit goes ahead. This could form part of the consultation.

An important factor is to gain permission from the owners of the private roads. This is potentially complicated, but I believe most, or perhaps all, of the private roads have a road committee that is responsible for maintenance. One hopes that these committees may be able to speak on behalf of the owners.

To sum up, the parish council would need to:

- Provide funding.
- Consult with all residents.
- Obtain agreement from private road owners.

### **LAFARGE APPLICATION TO EXTEND CAVERSHAM QUARRY**

OCC has now been notified that the Secretary of State does not intend to call-in this application.

### **SPEED CAMERA NEAR PLOWDEN ARMS**

17/08/2014

I have been advised that the project is underway and necessary orders have been placed. I will report further on timings when these have been confirmed. Many thanks to Shiplake College for their support.

### **POTENTIAL THIRD READING BRIDGE**

As previously reported, the second summit agreed Wokingham would lead on the traffic modelling. I have no news yet, but they agreed to report before the MPs' summer recess.

### **REPAIR OF ROAD BETWEEN PLAYHATCH ROUNDABOUT AND SONNING BRIDGE**

The road was closed for part of a weekend in June for initial exploratory work. OCC is aiming to repair the road during October and this will necessitate complete road closure for the duration of the works. The longer-term possibility of raising the road is still being evaluated.

### **SHIPLAKE PUBLIC FOOTPATHS 7 & 36 (MILL LANE)**

I previously reported that good progress had been made by residents and the Rights of Way team with regard to obstructions, misleading signs and new waymarking. I am awaiting an update on suitable waymarking of the footpaths from the Restricted Byway and a reduction in the duplication of signs at the start of the Restricted Byway.

### **CROSSING POINT ON THE A4155 AT MEMORIAL AVENUE**

Mark Francis, Senior Traffic Technician, has visited the site again and also discussed the PC's proposals at length with colleagues in terms of both scheme design and road safety. The conclusion was that the proposals would be likely to cause potential conflict between vehicles, buses and pedestrians. However, he suggests that it would be feasible to install the same type of feature around 10 to 15 metres to the south of the Memorial Avenue junction on the A4155. This would require the installation of footway links back to the bus stops but there would be far less potential conflict. OCC would not currently be able to provide any funding for this scheme, which would cost around £30k, subject to getting an accurate figure for the electrical work as there is no supply available in the immediate area.

### **7. S.O.D.C. – Cllr. M. Leonard.**

Councillor Leonard reported :

1.No more landfill

Our waste service has just got even better! The waste we put in grey bins previously went to landfill where it was emitting a greenhouse gas over 20 times more powerful than carbon dioxide and could stick around for hundreds of years. It now goes to the new Energy from Waste facility (EfW) at Ardley, where it's burnt to produce energy. We still need residents to put the same, if not more effort into recycling for two reasons: it still makes much more sense to recycle the materials we're already using than digging up oil and trees to make new ones any waste we send to the EfW that contains recycling and other items it can't accept will be rejected, and may end up in the very place we wanted to stop it going in the first place - landfill

2. How are we doing ?

The results are in from our latest residents' surveys. We carry out the survey every two years, and they tell us about how residents think the councils are doing.

In recent years, residents have said overall that they're happy with the way the councils run things and the good news is that in the latest survey, this is still the case. Better still, people's opinion of almost all of our service areas has improved. Waste and recycling is still the service people think we're best at, so the extension of our contract with Biffa will be great news for our district's keen recyclers.

An interesting point to note is that one of the main reasons residents are satisfied with both councils is that they think we're providing good value for money. 59 per cent of residents in South Oxfordshire and 66 per cent of residents in the Vale said that we do so; both of these numbers are higher than the national average.

### 3. Lights Out

"The lamps are going out all over Europe, we shall not see them lit again in our life-time"

These are words spoken by Sir Edward Grey, Foreign Secretary in August 1914, as Britain's ultimatum to Germany was about to expire.

The Chairmen of both SODC and VOWHDC are supporting Lights Out and they want you to join in. Lights Out is a dramatic national event on 4 August this year where the UK will plunge into darkness between 10pm and 11pm, marking the hour that Britain entered the first world war, 100 years ago.

## **8. OPEN FORUM**

## **9. SPECIAL REPORTS-PLANNING.**

## **10. PLANNING**

The Planning Working Party make the following recommendations

### **A) APPLICATIONS:**

P14/S1585: Ferry Cottage, Lashbrook Road, Lower Shiplake  
Application for Certificate of Lawful Development for extension and outbuildings  
(Continuation from last month)-After exchange of correspondence SODC planning have confirmed to us that they will advise the applicant of the requirement of a Flood Defence Consent from the Environment Agency.

P14/S1766: 3 Westfield Crescent, Lower Shiplake RG9 3LJ  
Applicants: Messrs P Ventresca and P Seber Type: Other  
Proposal: Single storey rear extension and side porch.  
Recommendation: **NO STRONG VIEWS.**

P14/S 1822: Plot of land by Tower House, Reading Road, lower Shiplake RG9 3JN  
Applicant: Mr A Kean Type: Minor  
Proposal: Creation of access with gate off the Reading Road  
Recommendation: **REFUSAL** on the grounds of highway safety and traffic generation on this dangerous stretch of the A4155, and for the reason that it would create a precedent for further such applications along this busy main road.

P14/S1794: Marchwood, The Crescent, Lower Shiplake RG9 3LL  
Applicant: Mr & Mrs G Parke Type: Other  
Proposal: Demolition of rear conservatory and erection of single storey extension.  
Recommendation: **NO STRONG VIEWS**

P14/S1852: The Hockett, Lashbrook Road, Lower Shiplake RG9 3NX  
Applicant : Ms S Langton Type: Minor  
Proposal: Excavation and forming new navigation channel  
Recommendation: **REFUSAL** on the following grounds:  
-we see no reason to change the existing riverbank and channel  
-we are not aware of any problems for rivercraft accessing the Lashbrook entrance  
-we have concerns re the impact on flooding in this area  
-we have concerns re the impact on established wildlife fauna and flora  
-such major engineering works would cause noise and nuisance to neighbours  
-it would obstruct the rights of way and mooring of residents in the village.

Mr T Taylor and Mr G Thomas having declared an interest in this PA took no further part in the discussions , the session was chaired Mr F Maroudas.Council considered the recommendations made by the working party and in the absence of any environmental information agreed that the recommendation of refusal should stand.

P14/S1750 : Collingwood, Baskerville Lane, Lower Shiplake RG9 3JY

Applicant : Mr C Pye Type: Minor

Proposal: Demolition of existing dwelling and erection of 2 new detached dwellings

Recommendation: **REFUSAL** on the following grounds:

-it would adversely affect the character of this quiet residential road

-the “shoe-horning-in” of 2 large houses where one now stands, and “front-loading” them onto the front of the plot close to the road, will adversely impact on the streetscene

-the absence of any garage provision will generate parking problems on the street

-it would create a precedent for further such overdevelopment, such as on the neighbouring property, as demonstrated by the previous application in 2010, which was refused.

P14/S1829 : 12 Orchard Close, Shiplake Cross RG9 4BU

Applicant: Mr & Mrs Turner Type: Other

Proposal: Rear extension to garage and utility area. First floor extension over the existing utility room and rear extension.

Recommendation: **NO STRONG VIEWS.**

The recommendations were approved by Council on a motion proposed by Mr R Head and seconded by Mr F Maroudas

## **B) DETERMINATIONS:**

P14/S1160 Kingsley Gate House, Mill Road, Lower Shiplake

Proposal: Erection of two storey side extension, new dormer, entrance door and windows.

**Permission granted by SODC, subject to 4 conditions.**

P14/S 1301 28 Badgers Walk, Lower Shiplake

Proposal: single storey side and front extensions, and pitch roof to garage

**Permission granted by SODC, subject to 3 conditions.**

P14/S 1155 : Abbotsbury, Woodlands Road

Proposal: First floor extension and rear conservatory

**Permission granted by SODC, subject to 3 conditions.**

P14/S1158 : 17 Plowden Way, Shiplake Cross

Proposal: Replacement garage

**Permission granted by SODC, subject to 3 conditions.**

P14/S 1233: Long Acre, Station Road, Lower Shiplake

Proposal: Demolition of old and erection of new rear and side extensions

**Permission granted by SODC, subject to 4 conditions.**

Application Reference: P14/S1505: Easby Orchard Plough Lane Shiplake Cross RG9 4DD

Proposal: Ground and first floor extensions .Type : Other

Applicant Garton

**PERMISSION GRANTED** with 3 conditions

### **C) SOXON LOCAL PLAN 2031**

Seminar attended 2 July and recommendation attached, for consultation response to SODC by 23 July.  
SEE APPENDIX 1

Council reviewed recommendations contained in report in Appendix 1 and requested Clerk to make a submission with an extra comment regarding the very short unrealistic timings to allow Councillors to digest complex and important housing stock information **ACTION : Clerk**

### **D) OTHER ITEMS**

1. Tree Preservation Orders Chairman to update
2. Notification received of TPO at Pinecroft Reading Road

## **11. FINANCIAL MATTERS.**

1. A copy of the financial statements for July 2014 is attached , the following payments require approval

Clerk salary June	27.15	330.96
Clerk – expenses, office allowance.June	28.15	117.20
Inland Revenue – Clerk’s tax June	29.15	220.40
Grant Royal British Legion	30.15	108.12
Mr Robin Head Grasscutting	31.15	232.00
Fericon ( Newsletter)	32.15	457.00
Staples office account	33.15	91.04
Broadband	34.15	54.81
Mobile phone ins	35.15	3.99
TOTAL		1,605.52

2. Approval of Fericon Quotation to print Newsletter .Not approved due to no competitive tenders being sought as per new Financial Regulations .The Clerk was requested to get advice on whether Council can approve this invoice **ACTION : Clerk**
3. Approval of Budget vs Actual June 2014 The payments (excluding the Fericon Invoice )and budgetary position were approved on a motion proposed by Mr T Taylor and seconded by Mr F Maroudas
4. Update for Council following FWP meeting 10<sup>th</sup> July 2014 , On a motion proposed by Mr F Maroudas and seconded by Mrs J Arnott Council agreed in principle to support the Village community event with a grant of up to £710 on the proviso that the grant exclude purchase of items such as tee shirts and prizes for tug of war.
5. Approval of grant request as recommended by FWP to Dunsden Sick Poor Fund of £250 per annum for 5 years on a motion proposed by Mr G Thomas and seconded by Mr R Head.
6. Council approved the purchase of a road sign indicating the Memorial Hall for the sum of £294.26 on a motion proposed by Mr F Maroudas and seconded by Mr G Thomas

## **12. MATTERS FOR CONSIDERATION.**

### **39/15 HIGHWAY MATTERS.**

1. Council agreed to provide funding support for the costs (c £1k) of the consultation on the proposed Village wide 20mph zone project Proposed by Mr F Maroudas seconded by Mrs J Arnott
2. Councillor Bartholomew requested the reference from fix my street for the flooding issue in Plough Lane by the school **ACTION :Clerk**

### **40/15 MODEL CODE OF CONDUCT.**

### **41/15 RECREATION GROUNDS/OPFA**

1. Badgers Walk - Mr C Smith being absent there was no report on the condition of the equipment and general condition of the playground.

2. The quotations to refurbish Badgers Walk vary from c £12k to upwards of £35k .The steering group to contact suppliers and revise the brief to install one piece of multiplay equipment suitable for up to 12 year old along the lines of the Creative Play Proposal .**ACTION :Mr C Smith** The Clerk to investigate Funding /grant options **ACTION : Clerk**
3. Memorial Hall. Mrs Law reported one of the swings was broken , a slat was missing in the fencing and there were numerous weeds which required clearing, the gate was still sticking otherwise the condition of the equipment and the general condition of the playground was acceptable .Mr G Davies offered the services of the College to address these issues.

#### **42/15 FOOTPATHS**

1. The Chairman reported “Just been walking the tow path near the old ferry site/sign and stopped a young lad from Henley Sailing Club strimming all the bankside vegetation back to create a sanitised bank side on the Shiplake side - they want to decrease the wind barrier.To me this is a real pity and I'm not sure if you remember we had one or two complaints from residents against the over-widening of this path - which I personally support.Is this a landowner issue - spoke to Brian Doble (Steven unavailable) and from their point of view they don't mind and have allowed the land to be cleared previously but of course want wildlife and trees protected .”
2. Process to adopt footpath between New Road and Badgers Walk ongoing .Open Spaces organisation contacted .Submission sent to Lisa Gray Wright case officer at OCC which is the surveying authority, Clerk contacted the case officer who informed the Clerk that this process is now taking between 8-10 years

#### **43/15 SHIPLAKE – DEVELOPMENT OF FACILITIES.**

Projects for improving facilities within village

##### **Phase 1**

1. LASHBROOK RESERVE:

##### **Phase 2**

Broadband: Confirmed on 20/06/2014 by OxOnline that schedule still shows Shiplake having fibre cabinets installed by April 2015

Website: The website and associated ability to send emails to registered users has been extremely useful in the context of coordinating responses to the Thames Farm Appeal and other matters. Expenditure on improvement to Notifications functionality has been approved and is being scheduled for development. Forum functionality and improved links to social media and other websites currently be formulated.

Shiplake Villages Plan: Actions continue in relation to action plans for the initiatives, Steering group scheduled to meet late August to report on progress and produce a quarterly update in September.

Newsletter: Shiplake Newsletter June edition ( 8 pages) made available on the villages website on 20th June with printed copies to be available from 25th June via local shops and pubs, plus deliveries to SOHA residents. 600 copies to be printed in response to the acknowledged value of hard copy to many residents. This edition represents a significant step forward, alongside the website, in the delivering improvements in communications within the parish, as highlighted in the SVP Report.

##### **Future Phases**

- 6 CYCLEPATH.TO HENLEY. Mr T Taylor to update Council
- 7 TREE PRESERVATION Mr T Taylor to update Council
- 8 FOOTPATHS TO LINK EXISTING PATHS
- 9 FOOTBRIDGE WARGRAVE
- 10 TICKET MACHINE AT STATION.
- 11 FERRY
- 12 VILLAGE FESTIVAL/STREET PARTY
- 13 NEW PLAY AREA LOWER SHIPLAKE RECREATION AREA

- 14 VILLAGE BOAT CLUB -SLIPWAY
- 15 VILLAGE GREEN-MEADOW
- 16 AFFORDABLE HOUSING SURVEY-BETTER MIX OF HOUSING
- 17 HIGHWAYS DEVELOPMENT OF SAFER CROSSING AT MEMORIAL AVENUE AND STATION ROAD/WAR MEMORIAL

**44/15 ENVIRONMENTAL MATTERS.**

**45/15 S.O.D.C.**

**46/15 OCC**

**47/15 O.A.L.C. /O.R.C.C.**

1. Latest e-issue of LCR online circulated
2. June 2014 OALC Members Update circulated by email

**48/15 MEMORIAL HALL**

1. Mr Head reported an engineer has been contacted to give a full status report of the issue with a leaking flat roof.

**49/15 CHILTERN SOCIETY/CPRE**

1. June newsletter from the Chilterns Conservation Board circulated by email
2. News from CPRE Oxfordshire circulated by email
3. Chiltern Society email newsletter July 2014 circulated by email

**50/15 DEFRA & OTHER GOVERNMENT CORRESPONDENCE**

**51/15 TOWNLANDS & OXFORDSHIRE PCT.**

1.

**13. CORRESPONDENCE**

1. Request from the Church to utilise the Parish Noticeboard to display Church Information
2. Suggestion as to whether to install a defibrillator in the Village for cardiac emergencies

**14. ITEMS OF INTEREST OR FOR FUTURE DISCUSSION.**

1. AONB progress
2. There being no other items of business the chairman closed the meeting at 10.12pm

R.V.Hudson.  
Clerk to the Council.  
17/08/2014

**APPENDIX 1**

**SOUTH OXFORDSHIRE LOCAL PLAN 2031-CONSULTATION.**

SODC is consulting on the updating of its current Local Plan (which goes up to 2027) in response to the new SHMA figures. Although SODC accepts that these new figures (amounting to an increase of some 40%) are open to debate (as by CPRE), its stated position is that it must now develop a new Local Plan up to 2031 to accommodate these figures, otherwise the NPPF will be used to adjudicate and housing will be developer-led, rather than plan-led.

Three issues to note, which I have gleaned from the documentation:

- 1) The Oxon Strategic Economic Plan is proposing to create 80,000 new jobs by 2030, the bulk of these being in the Science Vale/Oxford area.
- 2) Oxford City's housing target has been ramped up from 8,000 to 28,000 (a 350% increase!) and Oxford is looking to offload as many as possible on the neighbouring districts.
- 3) SODC cautions that Neighbourhood Plans already actioned may need to be reviewed, and those underway may need to be "prepared in a flexible way" so as to allow them to accommodate any changes made in the Local Plan.....so BEWARE!

17/08/2014

At this stage SODC are consulting simply on the allocation hierarchy for the new housing numbers-see attached which sets things out succinctly [http://www.southoxon.gov.uk/sites/default/files/2014-06-05\\_SODC%20LP2031%20ISSUES%20&%20OPTIONS%20LEAFLET-Final.pdf](http://www.southoxon.gov.uk/sites/default/files/2014-06-05_SODC%20LP2031%20ISSUES%20&%20OPTIONS%20LEAFLET-Final.pdf)

- Option A: Continue to use the current Core Strategy distribution
- Option B: Science Vale focus plus “sustainable settlements”( such as Henley)
- Option C: All in Science Vale
- Option D: All growth in a single new settlement
- Option E: Dispersal (to include everywhere, including smaller villages)
- Option F: Next to neighbouring major urban areas (such as Reading and Oxford)
- Option G: Raising housing densities
- Option H: Locating development where it could fund infrastructure projects.

#### RECOMMENDATION.

Given the step change function in the housing numbers driving the Strategy, we consider:

- 1) the current hierarchy needs to change in response
- 2) the new hierarchy should reflect the key drivers-Science Vale and Oxford.

Accordingly we recommend:

- 1) Options B and C so as to major on the Science Vale
- 2) consideration should be given to Option D for a strategic new town
- 3) Option G to raise housing densities in appropriate locations.

We are against Option E as unsustainable and our smaller village infrastructure is already under pressure, and against Option F as this would result in major incursion into greenfield countryside