

**MINUTES OF THE MEETING OF SHIPLAKE PARISH COUNCIL HELD IN
SHIPLAKE MEMORIAL HALL
ON MONDAY MARCH 11TH AT 7.45 P.M.**

1. PRESENT . Mr T Taylor, Mr G Thomas, Mr R Head. Mr C Smith, and Mr F Maroudas ,Mr M Leonard (DC) .Apologies received from Dr P Skolar(CC) Mr D Pheasant , Mrs A Law Mr G Davies and Mrs J Arnott .

2. DECLARATIONS OF GIFTS & INTEREST.

Councillors were given the opportunity to declare any gifts or interest in any item on the Agenda. None Declared.

3. MINUTES OF THE MEETING HELD ON MONDAY, FEBRUARY 11th 2013

The following changes were noted .Item 1 members present should have included Mrs A Law and Mr G Davies Item 5 .5 line 1 insert 'report' after 'nothing to'. Item 8 line 6 insert OCC after prospective. Item 11.4 Council to approve should read Council approved. The minutes were then approved on a motion proposed by Mr T Taylor and seconded by Mr C Smith.

4. MATTERS ARISING FROM PREVIOUS MEETINGS

1. Confirmation of discount figures for long-term unoccupied dwellings discount is increased from 100% to 150%.” Mr M Leonard reported that the increase in level indicates that these homes will now receive a penalty whereas before they were exempt.

5. POLICE MATTERS.

SHIPLAKE REPORT FOR FEBRUARY 2013: from PCSO Boyes

1. Road Traffic Accidents (RTC): No incidents to report. A vehicle was left burnt out along CROWSLEY ROAD.
2. Speeding: No incidents to report.
3. Parking Issues: The last HYS Meeting held at the village store indicated that drivers were abusing the parking restriction along STATION ROAD (single yellow lines). This parking restriction has been monitored with no offending vehicles being identified. A FPN was issued to a vehicle for parking on the double yellow lines along STATION ROAD.
4. Fly-Tipping: Nothing to report.
5. Door-to-Door Salesmen: No incidents were reported to the police, however, residents are reminded to exercise caution when dealing with these individuals and not to leave them unattended. Please report any aggressive or pushy behaviour to 101.
6. Theft from Vehicle: No incidents to report.
7. Suspicious Vehicle: No incidents to report.
8. Theft from Dwelling: Scrap metal was reported stolen from a local farm. A garage was tampered with along LASHBROOK ROAD.
9. Shoplifting: A number of bottles of wine were stolen by 2 males from the Village Store.
10. Theft of Vehicle: No incidents to report.
11. Road Hazard: A dead deer was reported to be obstructing the A4155. The temporary lights located along the A4155 were reported as faulty & continuously showing red.
12. Vulnerable Person List (VP List): I would like to encourage people to forward any potential names for inclusion within the VP List.

6. O.C.C. - Cllr.Dr. P. Skolar.

Dr Skolar sent the following report.

1. Major item is Townlands where the situation has deteriorated further as have the projected delays. Lawyers are ready to sign and all partnership agreements are in place but now the PCT has run into a problem with funding guarantees from the Department of Health for the Contractor so they, not surprisingly, have halted all activity until this guarantee comes through. It is now estimated that no works will commence before well into Summer so adding months onto the completion date.
2. Also delays now re inspectors report on mineral strategy so nothing will happen until after the elections in May.
3. Well over 90 percent of applicants have got their first choice in schools and all will have a place to go to even if not first choice.
4. Oxfordshire County Council Planning ref MW 01587/11 Dr Skolar to update .see item 10(C) 2

7. S.O.D.C. – Cllr. M. Leonard.

Mr. Leonard reported

1. The budgets at SODC have been finalised and there will, consequently be a 2.5% reduction in Taxes, there will be no cut s in services and in some aspects improved e.g. the Community Investment Fund is increased from £500k to £1 Million. The deep clean project will be repeated this year.SODC are now ranked 15th lowest tax base in the country .In 10 years in office they have improved from 45th to 15th . The policy of taking pre-emptive action and collaborative working has seen significant savings. Mr T Taylor requested copies of neighbouring parishes precepts for comparison

ACTION : Clerk

2. The Boundaries Commission will report later this month.
3. Thame has received the Inspectors approval and a very complimentary report for their neighbourhood plan which now goes to a referendum.
4. Town and Parish Council Forum to be held on November 6th 2013
5. Community Governance Review – South Oxfordshire District Council .Email circulated to Council .Council to discuss implications carried forward from last meeting.

8. OPEN FORUM There were no members of the public present.

9. SPECIAL REPORTS-PLANNING.

10. PLANNING

The Planning Working Party submitted the following report for approval

A) APPLICATIONS

P13/S0157/HH:Lower Woodlands, Woodlands Road, Harpsden RG9 4AA

Applicant: Mr M Loggie Type: Other

Proposal: Erection of pitched roof over flat roof of existing single storey rear extension.

Recommendation: APPROVAL.

Council approved the recommendation.

B) DETERMINATIONS

P12/S3005/HH: Torridon, Bolney Road, Lower Shiplake RG9 3NT

Planning permission GRANTED, with no conditions.

C) OTHER

- 1) P12/S2661: Howe. Response received from SODC to our letter relating to procedural aspects of this case. .Mr Taylor and Mr Thomas confirmed they will attend the meeting set up by Mr Duffield on 27th March @ 4pm. Clerk to notify SODC. **ACTION: Clerk**
The Clerk was requested to circulate the letter received from Mr Duffield to Mr M Leonard (DC).

- 2) MW.0158/11: Lafarge Aggregates Ltd. Addendum to application for extension to Caversham sand and gravel quarry and construction of a new access off the A4155-Our objections already registered.
- 3) Query to be raised with SODC whether the cutting down of the conifers along the drive at Waynfleete is in accordance with the arboricultural plans relating to P11/E0033 and P12/S1481.
- 4) Mr Thomas requested whether any action has been taken with the excessive lighting at Bolney Farm .Mr Leonard requested a formal complaint from Council .Clerk to write to Mr P Brampton ACTION : Clerk
- 5) Mr T Taylor agreed to contact Mr Martin Gammie at SODC Forestry to discuss issues of blanket TPO's for identified roads in Parish. ACTION: Mr T Taylor

11. FINANCIAL MATTERS.

1. A copy of the financial statements for March and details of the accounts due for payment is attached. The following cheque payments require approval :

| | | |
|---|--------|---------|
| R V Hudson – salary February | 115.13 | £299.53 |
| R V Hudson – expenses, office allowance. February | 116.13 | £152.03 |
| Inland Revenue – clerk's tax & NIC February | 117.13 | £199.20 |
| OALC (subscription) | 118.13 | £307.98 |
| Wicksteed Playscapes (new swing seats) | 119.13 | £583.92 |
| CPRE (subscription) | 120.13 | £29.00 |
| ORCC (Subscription) with 10% discount | 121.13 | £58.50 |
| Shiplake Primary School (Grant) | 122.13 | £750.00 |
| Higgs Group (Newsletter) | 123.13 | £410.00 |

The Month Accounts were approved on a motion on proposed by Mr F Maroudas and seconded by Mr C Smith.

2. Council to agree a rate of reimbursement for travelling expenses to meetings /courses outside of Parish Boundary. On a motion proposed by Mr C Smith and seconded by Mr R Head Council agreed with recommendation of the FWP to reimburse travel at 45p /mile in line with the HMRC approved mileage allowance payment (AMAP)
3. Grant request received from Shiplake Primary School towards purchase of the following :

| | | | |
|---------------------|------|-------------|---------|
| Headsets with mics | 30 x | £10.00 each | £300.00 |
| Headphone splitters | 15x | £ 2.00 each | £ 30.00 |
| Plastic Hooks | 30x | £ .50 each | £ 15.00 |
| Wireless Microscope | 5x | £80.00 each | £400.00 |

 Council approved the recommendation of the FWP to award a grant of £750.
4. Grant requests received from Oxfordshire Playbus and Home Start .No Budget specifically allocated. Clerk to contact two organisations and ascertain if there is any local support activity ACTION : Clerk
5. ORCC membership renewal received cost has increased from £30 in 2012/13 to £65 (less 10% prompt payment discount) in 2013/14.
6. Tenders requested for Grasscutting contract Council to approve supplier 2013/14. Quotations received from 3 contractors the most economic, successful bid was received from Mr Robin Head .On a motion proposed by Mr T Taylor and seconded by Mr G Thomas Council approved the appointment of Mr Robin Head for 2013/14.

12. MATTERS FOR CONSIDERATION.

131/13 HIGHWAY MATTERS.

1. Dates have been received from Mr Tole ref a site visit to discuss experimental traffic order .Mr T Taylor to produce a summary of residents' views prior to meeting .Clerk is in process of contacting other agencies to attend.
2. Clerk requested to follow up with Mr M Francis (OCC) ref installation of Wig Wag Signs. ACTION : Clerk
3. Clerk requested to follow up with Mr K Stenning ref Plough Lane Footpath. ACTION : Clerk

132/13 MODEL CODE OF CONDUCT.

133/13 RECREATION GROUNDS/OPFA

1. Badgers Walk - Mr C Smith submitted a report on the condition of the equipment and general condition of the playground. The condition of the equipment is satisfactory one new swing seat remains to be replaced currently on order through Wicksteed.
2. Memorial Hall. Mrs Law reported by email that she has inspected the Playground. The situation has not changed – there remains the problem of the gate not closing properly and the moss but no danger to safety within the area.

134/13 FOOTPATHS.

Report from Mr D Gilbert:

1. Path 28, Thames Path, recent flooding has caused erosion & narrowing of path (by river bank) in 2 places - 7705 7826, and 7798 7874.
2. Path 37 still partly under water,
3. Path 38, bridge has been repaired at 7774 7935.
4. Gates have replaced stiles throughout Thames Path in Shiplake and on (adjacent) paths 1, 2, and 37
5. Mr Thomas reported that the handrail on FP 2 is loose ACTION Clerk
6. Council requested a large copy of the definitive rights of way for future meetings. ACTION: Clerk
7. Mr G Thomas reported a resident's cut logs have drifted into Lashbrook stream and are causing blockage which could lead to flooding .Mr F Maroudas offered to talk to landowner to remove.

135/13 SHIPLAKE – DEVELOPMENT OF FACILITIES.

Projects for improving facilities within village

Phase 1

1. LASHBROOK .Mr G Thomas reported that bad weather was still delaying re-start of work but advantage was taken of the one recent fine morning to plant native primroses on the bridge bankside"

Phase 2

2. SHIPLAKE VILLAGE PLAN latest update see APPENDIX 1
3. The development of a Neighbourhood Plan.

Future Phases Updated by Mr C Smith

4. CYCLEPATH.TO HENLEY.
5. VIRTUAL VILLAGE PROJECT
6. BROADBAND speeds /E.COMMS- email network. Update from Mr D Pheasant : Currently awaiting the outcome of the award of the broadband contract for Oxfordshire before being able to determine what initiatives we might want to pursue.(Email circulated)
7. TREE PRESERVATION
8. FOOTPATHS TO LINK EXISTING PATHS
9. FOOTBRIDGE WARGRAVE
10. TICKET MACHINE AT STATION. Clerk requested to follow up ACTION : Clerk
11. FERRY

12. VILLAGE FESTIVAL/STREET PARTY .A suggestion has been put forward to the Chairman by Mr and Mrs Denehy for a bring your own village wide street party on July 21st to possibly celebrate royal baby arrival .
13. NEW PLAY AREA LOWER SHIPLAKE RECREATION AREA
14. VILLAGE BOAT CLUB -SLIPWAY
15. VILLAGE GREEN-MEADOW
16. AFFORDABLE HOUSING SURVEY-BETTER MIX OF HOUSING----COMMUNITY PLAN
17. HIGHWAYS DEVELOPMENT OF SAFER CROSSING AT MEMORIAL AVENUE AND STATION ROAD/WAR MEMORIAL

136/13 ENVIRONMENTAL MATTERS.

137/13 S.O.D.C.

1. Report of Town and Parish Forum held in November 2012 received and circulated by email.

138/13 OCC

139/13 O.A.L.C. /O.R.C.C.

1. Latest OALC Members Update February 2013 bulletin circulated by email
2. Latest issue of LCR on line circulated by email.

140/13 MEMORIAL HALL

1. Mr. Head reported building works on schedule, funding remains short at £21k and a celebrity dinner event at Shiplake Cleg Great Hall is being considered to try and bridge shortfall.

141/13 CHILTERN SOCIETY/CPRE

1. Latest Chiltern Conservation Board newsletter circulated by email
2. Latest Chiltern Society email newsletter March 2013 circulated by email

142/13 DEFRA & OTHER GOVERNMENT CORRESPONDENCE

143/13 TOWNLANDS & OXFORDSHIRE PCT.

13. CORRESPONDENCE

1. Chairman requested the following item to be included for discussion Shiplake Street Party in 2013 - to celebrate the Royal Baby.

14. ITEMS OF INTEREST OR FOR FUTURE DISCUSSION.

There being no other items of interest the Chairman closed the meeting at 9.18pm

R.V.Hudson.
Clerk to the Council.

14/3/2013

APPENDIX 1

SHIPLAKE VILLAGE PLAN UPDATE 11/03/2013

The main survey questionnaire with over 60 questions is scheduled for distribution on the 8th April, with initial 'top line' analysis being pursued to enable a presentation at the APM on 27th May. During March and early April training will be given to survey distributors.

| | | |
|-------------------------|---|------|
| Friday 15th February | Communicate draft survey to SPC, ORCC, SODC & OCC | DO |
| Friday 8th March | Receive comments from SPC, ORCC, SODC & OCC | All |
| W/C 11th March | Revise final questions | SG |
| W/C 25th March | SODC to provide PDF of final questionnaire | SODC |
| W/C 1st April | Print questionnaire | SG |
| W/C 8th April | Distribute main survey | SG |
| W/C 22nd April | Completed questionnaires to SODC | SG |
| W/C 29th April | Scan completed surveys | SODC |
| W/C 29th April | Analyse open ended questions | SG |
| W/C 13th May | Top line results available | SODC |
| W/C 20th May | Agree APM presentation | SG |
| W/C 27th May | Annual Parish Meeting | SPC |

Given the recent approaches by developers and the neighbourhood planning initiatives of Harpsden and Henley, a copy of the specific survey section on Housing & Development is provided below:

Section 8 Housing & Development

Lower Shiplake and Shiplake Cross are categorised as two small villages and SODC view significant developments as unsustainable. This position has been reaffirmed until 2027 and further development in Shiplake is not part of the current South Oxford Core Strategy. However a number of you commented on the type of backland development and the need for affordable housing for residents downsizing and younger people returning to the villages. Please indicate your views on future development.

Q8.46 How important is it for the Parish to have a housing and development policy?

| | | | | |
|--------------------------|--------------------------|--|--------------------------|--------------------------|
| Very Important | Important | Neither Important or Unimportant | Unimportant | Very Unimportant |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Q8.47 Would you be in favour of the use of green-field sites for additional housing, i.e. one or more areas outside the current housing boundaries used for new multi-house developments?

Yes No
Opinion No

Q8.48 If there were to be more new housing please tell us what type of housing you would prefer?

Houses similar to those already existing
Smaller affordable houses
A combination of both
None of these