

**MINUTES OF THE MEETING OF SHIPLAKE PARISH COUNCIL HELD IN SHIPLAKE
MEMORIAL HALL
ON MONDAY NOVEMBER 3rd 2014 AT 7.45 P.M.**

- 1. PRESENT** Mr T Taylor (Chair), Mr G Thomas, Mr C Smith, Mr D Pheasant, Mr R Head, Mr G Davies, Mr F Maroudas, Mr M Leonard (SODC), Mr D Bartholomew (OCC).
Mrs J Arnott has tendered her resignation and sent her apologies Mrs A Law also sent her apologies. In addition there were 14 members of the public present and two representatives of Network Rail
The Chairman requested the Clerk to write on behalf of Council to express their thanks for the contribution made by Mrs J Arnott following her resignation. **ACTION : Clerk**
- 2. DECLARATIONS OF GIFTS & INTEREST.** Councillors were given the opportunity to declare any gifts or interest in any item on the Agenda. None Declared
- 3. MINUTES OF THE MEETING HELD ON MONDAY OCTOBER 13TH 2014**
Mr R Head requested that the items under Memorial Hall which related to the War memorial should be differentiated. Chairman amended Minutes to reflect Mr Head's comment. The minutes were then approved on a motion proposed by Mr G Thomas and seconded by Mr D Pheasant.
- 4. MATTERS ARISING FROM PREVIOUS MEETINGS**
 1. Sydney Harrison House Network Rail
 2. Street Lighting
 3. Community Infrastructure Levy pamphlets
- 5. POLICE MATTERS.**

URN 1327 08/10 Deer hit and causing traffic between Shiplake and Henley other no one injured.

The only other thing to make you aware of although no URN number, The corner shop in Shiplake is receiving problems from a male who has previously had mental health issues,

He is attending the shop early in the morning and taking newspapers and also money from the honesty box outside, unfortunately we have been unable to catch him in the act but I am aware that he is upsetting them daily.

Other than this a quiet month in Shiplake the above regarding the shop is the only ongoing issue

6. O.C.C. Cllr D Bartholomew submitted the following report :

1. GENERAL OCC REPORT

GSCE RESULTS RISE AHEAD OF NATIONAL AVERAGE

1. 58.6% of Oxfordshire students gained five A* to C graded GCSEs including English and Maths in 2014. The national state-funded school average for the same measure was 56.1%.
2. Oxfordshire is also now in the top 25 per cent of local authority areas for progress in Maths and more students made reached the expected progress in English than the national average. The new system measures the results from the first time the exams are sat, without including re-sits as before.
3. More information at: <https://www.oxfordshire.gov.uk/cms/news/2014/oct/oxfordshire-surgesahead-national-averages-gcse>

2 SUCCESS OF BOOKS ON PRESCRIPTION PROJECT HAS LED TO EXPANSION

1. A special national scheme via which library services provide books for people experiencing mild to moderate mental health problems such as anxiety and depression is proving successful in Oxfordshire. The Books on Prescription Scheme was introduced into six Oxfordshire Libraries in June 2013 (Oxford Central, Abingdon, Witney, Banbury, Didcot and Thame). It proved to be so much in demand that the county council's library service expanded the service to a further six libraries in April 2014 (Bicester, Cowley, Wantage, Henley, Kidlington and Carterton). More information at: <https://www.oxfordshire.gov.uk/cms/news/2014/oct/books-prescriptionproject-succeeds-oxfordshire-libraries>

3. FIRE SERVICES WORK WITH UNIVERSITY TO STUDY BEHAVIOUR DURING FIRES

1. Views from house fire victims are being sought to help Oxfordshire County Council Fire and Rescue Service work to limit the impact of future dwelling blazes. People can anonymously submit their written experiences online about how they behaved during a fire in the home which they encountered in the past 12 months as part of a pilot project. The scheme - Lessons in Fire and Evacuation Behaviour in Dwelling (LIFEBID) - is the result of a link-up involving nine Fire and Rescue Services and the University of Greenwich.

More information at: <https://www.oxfordshire.gov.uk/cms/news/2014/sep/house-fire-victimsvIEWS-sought-knowledge-building-project>

4. BE WELL REMINDER: FREE FLU JABS, ELECTRIC BLANKET TESTS & INFORMATION

1. A free seasonal flu vaccination, which must be done annually to be effective because different strains of the flu virus evolve each year, is now available:
2. <https://www.oxfordshire.gov.uk/cms/news/2014/oct/join-fight-against-flu-%E2%80%93get-your-free-jab-today>
3. Free electric blanket testing is available from OCC and our partners: <https://www.oxfordshire.gov.uk/cms/news/2014/sep/free-electric-blanket-safety-checkoffered-across-oxfordshire>
4. AgeUK Oxfordshire's free advice service, supported by Oxfordshire County Council, is available to ensure older people have the information they need. Please call 0345 450 1276 or view www.ageuk.org.uk/oxfordshire.

5. MOBILE LIBRARY SERVICE CONSULTATION

1. There is still time to take part in this. The consultation covers OCC's proposal, including the proposed stopping places, frequency and suggested times, for the mobile library service vehicles. We are not proposing financial cuts to the mobile library service budget and everybody who currently uses our mobile library service will continue to receive a level of provision.
2. More information at <https://consultations.oxfordshire.gov.uk/consult.ti/mobilelibraryserviceconsultation/home>

6. OPPORTUNITY TO HAVE EBOOK PUBLISHED BY LIBRARY SERVICE

- 1 Aspiring authors are being offered the chance to have some of their work published electronically as part of a competition run by OCC library service. The Short Story E-book competition will run for just over two months starting on October 20 and the winners will see their work become available to be borrowed by Oxfordshire's library e-book customers. More information at: <https://www.oxfordshire.gov.uk/cms/news/2014/oct/ebook-opportunityprospective-oxfordshire-writers>.

SPECIFIC REPORT FOR SHIPLAKE

7 THAMES FARM

- 1 I am dismayed that, without consulting with or informing me, OCC Planning has withdrawn its objections (on transport and education grounds) to the application. I have complained about this failure of process to the director and Cabinet member. The PC can be assured of my personal support as local Member in continuing to fight the appeal.

8. ADDITIONAL STREET LIGHTING

- 1 I understand the PC now has a cost for installing an additional streetlight in Mill Road in response to the SVP request. As previously advised, I need more information before I can support this proposal, but it seems this is not available. It must be remembered that SVP respondents that thought lighting an important issue were split between people wanting more

lighting and people wanting less: 'Residents are generally satisfied with the current level of lighting. Indeed there were a number of comments to the effect that more lighting might adversely impact the rural character of our villages.'" Light pollution in rural and semi-rural areas is an area of increasing concern, aside from urbanisation issues.

9. BLANKET 20MPH SPEED LIMIT

- 1 The speed surveys have been completed. The PC Chairman and I are due to meet with the Road Safety Officer to review the results this week.

10 SPEED CAMERA NEAR PLOWDEN ARMS

- 1 The camera has been relocated, the electrical supply has been connected and the road check marks painted. Full commissioning will take place this week.

11 CHELFORD HOUSE

- 1 It was disappointing this application was approved, although by only one vote. As I had anticipated, the committee was nervous about rejecting the application without expert testimony to counter the views of the OCC Highways Officer.

7. S.O.D.C. – Cllr. M. Leonard reported :

1. Boundaries Commission have not as yet verified revised boundaries .Council confident that the voting in the elections in May 2015 will be within new boundaries
2. A new leader of the Council has been elected Mr John Cotton member for Sandford ,
3. Cabinet size has been increased to maximum of 10 members because of additional portfolios including Mr R Simister taking on southern parishes within the district in respect of property across Thames Valley
4. A Probation Payback service will be introduced to get offenders to do community service e.g. repair graffiti
5. Grants for up to £15k can still be applied for up until December 5th 2014
6. The Memorial Hall can apply for a large grant up to £100k as the last one was awarded over 2 years ago

8. OPEN FORUM Chairman closed the meeting at 8.19pm to allow representatives of Network Rail to speak and members of the public to raise questions .A number of issues were raised by members of the audience including Mr C Lane Mr W Rose ,Mrs V Nicholson and Mrs V Pheasant in relation to lack of consultation, when will the crossing be reviewed ,the siting of the Red Light Surveillance Equipment (RLSE) and results of a risk assessment .Mr M Brunnen and Mr R Basu from Network Rail committed to get responses to the Parish Council for onward transmission to the residents. **[ACTION: Network Rail]** Councillor M Leonard was asked to get SODC to remove the fly tipping that is occurring at the Thames Farm Site. **[ACTION: Mr M Leonard]**

The Chairman closed the Open Forum at 9.05pm

9. SPECIAL REPORTS-PLANNING.

10. PLANNING

The Planning Working Party submitted the following recommendations

.A) APPLICATIONS:

P14/S1750: Collingwood, Baskerville Lane, Lower Shiplake RG9 3JY

Applicant: Mr C Pye Type: Minor

Proposal: Amendment-Demolition of existing dwelling and erection of 2 new detached dwellings: setting back of buildings and increase of parking provision, following Planning Committee of 17th September.

Recommendation: **NO STRONG VIEWS.**

P14/S3088: The Finish, Crowsley Road, Lower Shiplake RG9 3JT

Applicant: Mr G Hughes Type: Other

Proposal: Erection of single storey side extension and single storey side garage extension.

Recommendation: **NO STRONG VIEWS.**

P14/S3128: Riviera, Bolney Road, Lower Shiplake RG9 3NS

Applicant: Mrs F Wills Type: Minor

Proposal: Demolition of existing dwelling and erection of new four-bed dwelling.

Recommendation: **NO STRONG VIEWS**, subject to full approvals from the Environment Agency and appropriate flooding resilience provision for the property, minding the drainage/ sewage issues experienced along Bolney Road during the recent winter floods.

Council approved the recommendations on a motion proposed by Mr T Taylor and seconded by Mr F Maroudas

B) DETERMINATIONS:

P14/S1361: Chelford House, Reading Road, Lower Shiplake RG9 3JN

Proposal: Erection of two-storey 5 bedroom dwelling and attached garage incorporating new vehicular access and alterations to existing vehicular access to Chelford House.

Permission granted by Planning Committee, subject to 14 conditions.

P14/S1822: Plot of land off Reading Road, south of Tower House.

Proposal: Creation of vehicular access.

Permission granted by Planning Committee, subject to 4 conditions.

C) THAMES FARM APPEAL:

Meeting arranged with SODC and Harpsden PC 4th November, prior to submission of proofs of evidence by appellant and SODC due 11th November.

Enquiry to be held in Henley Town Hall, commencing Tuesday 9th December.

D) TPO

TPO order no 07/2014 has been approved on two trees in the front of the property Chiltern (next to Chelford House) on Reading Road

11. FINANCIAL MATTERS.

1. A copy of the financial statements for November 2014 were reviewed and the payments below were approved on a motion proposed by Mr D Pheasant and seconded by Mr F Maroudas.

R V Hudson – salary October	71.15	330.96
R V Hudson – expenses, office allowance. October	72.15	156.15
Inland Revenue – clerk’s tax October	73.15	220.40
Mr Robin Head Grasscutting (est)	74.15	48.00
Grant Royal British Legion	75.15	350.00
Fenland Leisure Products (Swing seat)	76.15	86.40
Mr D Pheasant reimbursement	77.15	123.19
Staples Business account	78.15	64.99
Broadband	79.15	38.02
Mobile phone ins	80.15	3.99

2. The Finance Working Party held a meeting with the trustees of the MH ref ongoing support. Chairman updated Council.
3. Grant request received from The Rosemary Club Budget has amount allocated at £350 carried forward to next meeting

12. MATTERS FOR CONSIDERATION.

78/15 HIGHWAY MATTERS.

- 1) 20 mph Zone update The survey results show that there is no need for a 20mph zone , there is a meeting taking place on Wednesday to review the findings and determine next steps
- 2) New cameras./barriers at .level crossing. A meeting with Network Rail has been held to discuss the Cameras .Chairman to update Council

- 3) Crowsley Road/New Road Maintenance Fund a request by Mr D Oliver for action on the Road Surface where Westfield Crescent and New Road meet and where New Rd and Mill Road meet (the latter was re-surfaced by OCC about 2/3 years ago but has subsequently deteriorated).
- 4) Mr R Head again raised the issue of flooding at Plough Lane /Memorial Avenue ACTION Mr D Bartholomew to follow up

79/15 MODEL CODE OF CONDUCT.

80/15 RECREATION GROUNDS/OPFA

1. Badgers Walk - Mr C Smith reported the condition of the equipment and general condition of the playground as generally satisfactory. Review of feedback from website on development plans at the site showed that the quotation supplied by Creative Play and listed as Option 2 was the favoured option and also the lowest figure .Council approved the quotation on a motion proposed by Mr C Smith and seconded by Mr T Taylor and requested the Clerk to submit an application for a grant to support the funding from the Communities Capital Grants Fund of SODC and the Communities fund from OCC. ACTION : Clerk
2. Memorial Hall. Mrs Law reported by email that the condition of the equipment and the general condition of the playground was generally satisfactory. The Clerk was requested to obtain quotes to replace the Gate Posts ACTION : Clerk
- 3.

81/15 FOOTPATHS

1. Clerk has resubmitted application to adopt footpath from New Road to Badgers Walk with amendments requested by Rights of Way officer
2. Mr C Nash reported that Shiplake paths are in reasonable condition and there are no major actions needing attention other than:
3. FP7 Fingerpost requested at Mill Lane
4. FP38 Monitoring required to prevent encroachment and obstacles on path
5. FP36 Monitoring to prevent blockages
6. Mr Nash commented that the footpath as shown on the attached map (Memorial Hall and Binfield Heath road near Plowden Arms) does not appear to be on the Definitive Map. Can you advise if this is an omission? It is not marked on OS or Chiltern Society footpath maps. Is this straight path a Right-of-Way? (photo attached) Mr R Head replied that the footpath belonged to the Memorial Hall and had been installed to allow access to the fields and Hall.

82/15 SHIPLAKE – DEVELOPMENT OF FACILITIES.

Projects for improving facilities within village

Current Phase

1. Broadband: Awaiting monthly update from OxOnline. Unless updated to the contrary, no change in status reported to date; delivery by April 2015
2. Website: No changes of note to report.
3. Shiplake Villages Plan: Qtrly update on website with further background information due in November newsletter.
4. Newsletter: Currently on schedule for mid November.

Future Phases

- 6 CYCLEPATH.TO HENLEY. Mr T Taylor updated Council by reporting that a meeting had taken place last Friday and that go/no go decision will be available by middle next year
- 7 TREE PRESERVATION Bolney Road ,Crowsley Road, New Road Mr F Maroudas has followed up and will update at the December PC meeting
- 8 FOOTPATHS TO LINK EXISTING PATHS
- 9 FOOTBRIDGE WARGRAVE
- 10 TICKET MACHINE AT STATION.
- 11 FERRY
- 12 VILLAGE FESTIVAL/STREET PARTY
- 13 NEW PLAY AREA LOWER SHIPLAKE RECREATION AREA

- 14 VILLAGE BOAT CLUB -SLIPWAY
- 15 VILLAGE GREEN-MEADOW
- 16 AFFORDABLE HOUSING SURVEY-BETTER MIX OF HOUSING
- 17 HIGHWAYS DEVELOPMENT OF SAFER CROSSING AT MEMORIAL AVENUE AND STATION ROAD/WAR MEMORIAL

83/15 ENVIRONMENTAL MATTERS.

84/15 S.O.D.C.

85/15 OCC

86/15 O.A.L.C. /O.R.C.C.

1. Latest e-issue of LCR online circulated
2. July 2014 OALC Members Update circulated by email
3. Copy of ORCC Annual Review received. Tabled

87/15 MEMORIAL HALL

1. Mr Head referred to the ongoing repair works
2. Nursery Issues at Memorial Hall

88/15 CHILTERN SOCIETY/CPRE

1. Latest newsletter from the Chilterns Conservation Board circulated by email
2. Newsletter from CPRE Oxfordshire circulated by email
3. Chiltern Society email newsletter circulated by email
4. Notification of Annual Chilterns Forum 7 November circulated by email

89/15 DEFRA & OTHER GOVERNMENT CORRESPONDENCE

90/15 TOWNLANDS & OXFORDSHIRE PCT.

13. CORRESPONDENCE

1. Letter received from Mr R Hester reference Japanese Knotweed on his property and adjacent to FP 38
Clerk requested to write a follow up letter to Mr Paterson as Council have not received any reply
ACTION: Clerk

14. ITEMS OF INTEREST OR FOR FUTURE DISCUSSION.

1. Clerk requested to circulate Emergency Contact list to all councillors to check details. **ACTION: Clerk**
2. There being no other items of business the Chairman closed the meeting at 9.56pm

R.V.Hudson.

Clerk to the Council.

28/11/2014