

**MINUTES OF THE MEETING OF SHIPLAKE PARISH COUNCIL HELD IN SHIPLAKE
MEMORIAL HALL
ON MONDAY DECEMBER 8TH 2014 AT 7.45 P.M.**

- 1. PRESENT,** Mr T Taylor (Chair) Mr G Thomas, Mr C Smith, Mr D Pheasant, Mr R Head, Mr F Maroudas. Mr M Leonard (SODC), Mr D Bartholomew (OCC). Mr G Davies and Mrs A Law sent their apologies
- 2. DECLARATIONS OF GIFTS & INTEREST.** Councillors were given the opportunity to declare any gifts or interest in any item on the Agenda. Mr G Thomas declared an interest in PA for P14/S3497 Cannongate.
- 3. MINUTES OF THE MEETING HELD ON MONDAY NOVEMBER 3RD 2014**
Mr R Head raised two issues items 87/15 Memorial Hall and 78/15 Highways .His comments were adopted and the minutes were then approved on a motion proposed by Mr G Thomas and seconded by Mr R Head.
- 4. MATTERS ARISING FROM PREVIOUS MEETINGS**
 1. Sydney Harrison House meeting with SOHA, correspondence received from Mr Harrison. Chairman commented that following meeting there were three options a) redevelop site, b) sell site and c) look for partnership .SOHA are liaising with SODC but there has been no contact to date .Clerk was requested to draft a letter to Mr Lynch of SOHA expressing Councils strong disappointment at the potential loss of this valuable site .**ACTION : Clerk**
 2. Network Rail. Level crossing issues feedback from Mr Mark Brunnen Clerk requested to recirculate original correspondence from Mr Brunnen **ACTION : Clerk**
 3. Street Lighting. A request from New Road residents for the removal of the lamp-post at the junction of Westfield Crescent and New Road. Clerk to forward email to Mr D Bartholomew. **ACTION: Clerk**
 4. Update on AONB submission, email circulated for discussion. Clerk to try to set up meeting for January 12th .**ACTION : Clerk**
 5. The Clerk was requested to Notify SODC of the resignation of Mrs J Arnott **ACTION : Clerk**
 6. The Clerk was requested to contact Mr G Davies and enquire as to whether the college maintenance team would be able to install a new gatepost at the memorial hall playground **ACTION : Clerk**

5. POLICE MATTERS.

PCSO Ashley Richardson sends following incident report :

07/11/14 Theft of a vehicle outside Orwells, (this is on the cusp as its Binfield Heath but so close to Shiplake School I thought I would include this)

26/11/14 Attempted Burglary non dwelling- Shipping container break in Upper Bolney Road in a field, nothing taken but lock cut off.

There has been an increase on the incidents of “Nottingham Knockers” we are receiving quite a few in the village over the last month, something for everyone to keep an eye out for,

6. O.C.C. Cllr D Bartholomew.
GENERAL OCC REPORT

a. GOVERNMENT GRANTS TO PROTECT HOMES FROM FUTURE FLOODING

OCC has spent over £500,000 on flood defences across the county improving road drainage, strengthening ditch edges, installing culverts and clearing ditches. The council also promotes sustainable drainage as part of new developments so that the impact will be as minimal as possible. This is achieved by using porous pavements, which are able to absorb the water, and ponds and swales, which can capture the water, limiting the effect on the wider area.

Further to this, there are many things that residents can do to protect their own homes, and there is a government grant that they can apply for to help. The *Repair and Renewal Grant* could provide up to

£5,000 to households to get flood defences put in to their homes. In order to be eligible, applicants must have been affected by flooding between 1 December 2013 and 31 March 2014. Installing prevention measures could help reduce insurance premiums and preventing the misery that flooding can bring. The deadline for applications for the grant is 31st March 2015.

For more information on making an application:

<https://www.gov.uk/government/news/repair-and-renew-grant-scheme-opens-today>

b. OXFORDSHIRE WELCOMES NATIONAL OFSTED REPORT INTO CHILD EXPLOITATION

OCC is already implementing all the measures for tackling child sexual exploitation recommended in a report published by Ofsted on 19th November. The report, titled: “*The sexual exploitation of children: it couldn’t happen here, could it?*” has been published by Ofsted after looking at the work of councils in Rochdale, Rotherham, Kent, Camden, Brent, Bristol, Luton and Oldham. Actions taken in Oxfordshire include:

- A CSE Strategy and Action Plan that has been in place since 2012 and this is closely monitored by Oxfordshire Local Safeguarding Children Board.
- All partner agencies use a Child Sexual Exploitation Screening Tool, which is used by all partner agencies and helps identify children at risk.
- A comprehensive training programme that is in place and is well attended with thousands of staff across agencies trained in dealing with child sexual exploitation issues.
- Heavy investment in preventative work with children and young people – this work is targeted at both potential victims and potential perpetrators. All secondary schools have accessed the drama workshop "Chelsea’s Choice" for the past two years. Primary Schools in the City area have been piloting a programme called Values Versus Violence which has been very well received and which provides a safe way of introducing awareness of the issues behind CSE to younger children.

As previously reported, in spring 2014, Ofsted conducted a full inspection of children’s social care in Oxfordshire and rated the authority as “good” across all services including the tackling of child sexual exploitation. Oxfordshire Safeguarding Children Board also received a ‘good’ rating.

In particular it praised the Kingfisher team, set up in Oxfordshire in late 2012. This is a joint Thames Valley Police, Oxfordshire County Council and NHS team dedicated purely to combating child sexual exploitation.

For more information see: <https://www.oxfordshire.gov.uk/cms/news/2014/nov/oxfordshirewelcomes-national-ofsted-report-child-sexual-exploitation>

c. READY FOR WINTER: GRITTING

OCC is committed to keeping a network of major roads free from ice to minimise the risk of accidents and ensure the smooth flow of traffic. Precautionary salting ('gritting') helps achieve this aim. Gritting teams have already been out in November due to falls in overnight temperatures.

The County Council’s website displays a considerable amount of information including up to date information on road surface temperatures that indicate when and where gritting will take place. It also shows the roads that are routinely salted during the winter. The page also links to general advice on dealing with snow and ice, and school closures.

Daily updates on the roads are also sent out via twitter for those following @oxfordshirecc.

All the information can be obtained from: <https://www.oxfordshire.gov.uk/cms/content/salting-gritting-and-snow-clearance>

d. CONSULTATION ON LEARNING DISABILITY STRATEGY IN OXFORDSHIRE

OCC is consulting about the draft Big Plan: Oxfordshire's Learning Disability Strategy 2015-18.

The plan sets out how services for adults with learning disabilities will be provided in Oxfordshire. Views are being sought on the draft Big Plan and the Service and Community Impact Assessment until 9th February 2015.

To access the consultation go to:

<https://consultations.oxfordshire.gov.uk/consult.ti/bigplanLD/consultationHome>

e. USING THE GOOD NEIGHBOUR SCHEME TO BEAT ROGUE TRADERS

Neighbours are being encouraged by OCC's Trading Standards team to help protect the vulnerable in their communities from rogue doorstep sellers.

Almost a million pounds was taken from Oxfordshire residents in 2013/14 by criminals, who often use pressure tactics to charge high prices for sub-standard work.

The drive to establish Good Neighbour Schemes across the county is being supported by the distribution of information to parish councils, Neighbourhood Watch groups and neighbourhood action groups and has already seen a series of public events to publicising the nationwide initiative during National Consumer Week in early November.

For more information see: <https://www.oxfordshire.gov.uk/cms/news/2014/oct/help-beat-roguedoorstep-traders-being-part-good-neighbour-scheme>

SPECIFIC REPORT FOR SHIPLAKE

f. MAJOR LOCAL ROAD REPAIRS COMPLETED EARLY

Works to the road connecting Sonning Bridge to the Playhatch roundabout were completed early, as was the reconstruction of the Bix dual carriageway. Both are now fully operational.

g. BLANKET 20MPH SPEED LIMIT

The PC Chairman and I had a productive meeting with the Road Safety Officer and I understand the Chairman will be reporting on this himself.

h. SAFETY CAMERA AT STATION

I have extensively explored the issues surrounding this with various council officers. Two key facts emerge:

1. Other than a very brief discussion with the Highways Representative in January, OCC was not consulted on this matter (that is not to imply that legally Network Rail was obliged to consult).
2. Highways, Transport Planning and Rights of Way have confirmed that there is no action they can take.

It would appear that the owners of the verge on Basmore Avenue/Bolney Lane might have had their rights infringed, but this is a private matter and OCC can take no action.

i. STATION ROAD 'TRENCH'

I received multiple emails about a 'trench' that had appeared across Station Road. I requested immediate review by Highways. It transpired that defective work had taken place by a Thames Water sub-contractor. Highways instructed that immediate attention was given and the defects were repaired within 48 hours.

j. CAVERSHAM QUARRY LIAISON COMMITTEE

I chaired the first meeting on 13th November. It was well attended by representatives from Lafarge, the landowner, E&D PC and Sonning PC. Key dates to be noted:

- Dec 2014 – Planning condition submissions to OCC
- Jan 2015 – Advance planting nr Spring Lane
- Spring 2015 – Lafarge commence stripping
- Oct 2015 – Production commences
- Early 2016 – Construction of access road

- Mid 2016 – Importation commences

Other points: Line of Poplar trees to be felled shortly for safety reasons; Upgrading and testing of processing plant to commence shortly; Landowner is to crop Bat Willows on triangle; A request was made for groundwater monitoring; Matthew Case will be the OCC monitoring officer; Lafarge is up for sale and it is assumed the buyer will be a private equity company.

k. THAMES FARM

As advised, and confirmed with the Inspector, I am unable to attend the opening day of the inquiry, as I have to attend Full Council. I would ask that the PC makes sure my name is on the speaker list. I intend to focus on: The existence of a robust District Council Core Strategy; My involvement with the many local people who have taken the Government's suggestion that a Neighbourhood Plan is produced and who have devoted countless hours to the process; The fact that this process would be rendered pointless if a random scheme that ignored every aspect of these NPs was permitted; The failure of my own County Council to consult with me over mitigation measures and its agreement with mitigation measures that did not meet the needs of the local community; The futility of bussing pupils to schools in Henley when the housing requirement can be met in Henley itself; The lack of walking and cycling routes into Henley; The dangers of the A4155 which is anomalously defined as a residential street.

7. S.O.D.C. – Cllr. M. Leonard.

- Recycling .SODC top DEFRA's national recycling rates VOWH sits in 3rd place .Council due to launch new recycling search engine Recyclepedia allows customers to identify which items should go in which bin and a location for those items which cannot be recycled in the green bin.Information available on both South and Vale websites.
- Financial figures for last quarter just published .Council have under spent in the period April to September .reasons for revenue underspend include income from investments , planning applications and building control .There have also been delays to projects in Didcot and Berinsfield and the local plan part two .Forecast shows a revenue under spend of £2.757million at the end of the financial year .Reasons for capital underspend include Didcot leisure centre taking longer than expected and Council carrying over £800k form grants budget .Capital under spend is £2.374million.
- Food Hygiene: SODC and VOWH are amongst top districts in the country for food business hitting top marks for food hygiene. In the latest figures released by Food Standards Agency South and Vale were ranked in top 35 of 430 councils in the country for the number of 5 star rated food businesses. South and Vale also outperformed all other Oxfordshire Councils in a process known as random microbiological sampling.
- The Late Ann Ducker will be honoured as an Honorary Alderman at SODC to commemorate all her achievements at SODC.

8. OPEN FORUM

Chairman closed the meeting at 8.21pm to allow comment from members of the public present .Mr J Smith spoke on behalf of his planning application for Ferry Cottage

There being no other comments the Chairman closed the open forum at 8.28pm

9. SPECIAL REPORTS-PLANNING.

10. PLANNING

The Planning Working Party submitted the following recommendations

A) APPLICATIONS.

P14/S3196: BT application for broadband cabinet at corner of Northfield Avenue.

As this is under permitted development regulations, we have requested BT to install the cabinet more in line with the existing one, which BT have acknowledged.

P14/S3497: Cannogate, New Road, Lower Shiplake RG9 3LW

Applicant: Mr F Banks Type: Other

Proposal: Construction of rear extension.

Recommendation: **NO STRONG VIEWS.**

P14/S3304: Raleith, Reading Road, Lower Shiplake RG9 3PH

Applicant: Mr P Grewal Type: Other

Proposal: Demolition of existing garage and outbuildings and construction of new detached garage.

Recommendation: **NO STRONG VIEWS.**

P14/S3297: Newlands, Memorial Avenue, Shiplake Cross RG9 4DN

Applicant: Mr H Gadsdon Type: Other

Proposal: Demolition of existing outbuildings and erection of single storey side and rear extensions incorporating an integral garage.

Recommendation: **REFUSAL** for reasons of the scale and extent of the extension of the footprint of the property.

P14/S3494: Ferry Cottage, Lashbrook Road, Lower Shiplake RG9 3NX

Applicant: Mr J Smith Type: Minor

Proposal: Demolition of existing dwelling. Erection of new dwelling with raised decking, swimming pool and pool house.

Recommendation: **REFUSAL**-We have no objection to the principle of rebuilding the existing house or to the basic design, but consider the scale and bulk amounting to over-development and being out of character with the other properties along the Shiplake side of this stretch of the R. Thames, in particular the extent of the decking and incorporation of a swimming pool. We also note that this is a particularly flood-prone and therefore sensitive stretch of the R. Thames riverbank and that it will be subject to the relevant EA approvals.

Nb We understand that the applicant is now submitting a modified application. Received 3rd December Amended details arrived 1/12 /14

P14/S3577/HH : The Turret House at Garden House Bolney Road Lower Shiplake RG9 3NR

Applicant Mr U Schwarzenbach Type : Other

Proposal: Construction of bedroom floor and a raised roof space. Refurbishment of ground floor accommodation.

Recommendation **NO STRONG VIEWS**

Not yet reviewed

P14/S3761/FUL Land adjacent to The Gables Station Road Lower Shiplake RG9 3JR

Applicant The Air Group. Type :Minor

Proposal Erection of a two and a half storey detached 5-bed dwelling with a linked triple garage and annex and the creation of a new vehicular access.

P14/S3785/HH The Felin Baskerville Lane Shiplake RG9 3JY

Applicant: Mr G Spearpoint Application Type: Other

Proposal: Single storey extension to garage, hall, dining and utility.

Council approved the recommendations on a motion proposed by Mr T Taylor and seconded by Mr C Smith

B) DETERMINATIONS.

P14/S3088: The Finish, Crowsley Road, Lower Shiplake

Proposal: Erection of single storey side extension and garage extension **GRANTED**

P14/S2964: Little Vale, Station Road, Lower Shiplake

Proposal: Erection of detached double garage and vehicular access- **GRANTED.**

P14/S2924: Thames Farm, Reading Road, Lower Shiplake.

Renewal of planning permission for change of use of barn to B1 business use- GRANTED.

P14/S3128 Riviera Bolney Road Lower Shiplake Henley-on-Thames RG9 3NS 1:
Demolition of existing dwelling and erection of new four-bed dwelling. GRANTED with 8 conditions

C) OTHER.

Thames Farm appeal inquiry due to be heard at Henley Town Hall, starting 10am Tuesday 9th Dec.
Written statement of SPC's objections now submitted at request of the Planning Inspector.
Further communication to update residents and encourage them to attend Day 1 of hearing.

11. FINANCIAL MATTERS.

1. A copy of the financial statements for December 2014 are attached and the payments below require approval.

Fericon (newsletter)	81.15	710.00
R V Hudson – salary November	82.15	330.96
R V Hudson – expenses, office allowance. November	83.15	83.70
Inland Revenue – clerk's tax November	84.15	220.40
Mr Robin Head Grasscutting	85.15	48.00
Grant Rosemary Club	86.15	350.00
Grant Sue Ryder	87.15	250.00
Grant Shiplake Primary School (computers)	88.15	1,000.00
Higgs replacement cheque	89.15	18.00
SLCC Membership fee	90.15	118.00
Shiplake, Harpsden, Dunsden & Peppard sick poor fund Grant	91.15	250.00
Broadband	91.15	39.62
Mobile phone ins	92.15	3.99

Council approved the month accounts and payments on a motion proposed by Mr T Taylor and seconded by Mr C Smith.

2. Grant request received from The Rosemary Club Budget has amount allocated at £350. Council approved the Grant on a motion proposed by Mr C Smith and seconded by Mr G Thomas.
3. Grant request received from Sue Ryder (Nettlebed) Budget has £ 250 allocated Council approved the Grant on a motion proposed by Mr T Taylor and seconded by Mr C Smith.
4. Grant request from Shiplake Primary School for £1000 towards computers upgrade project .Budget £1000 allocated Council approved the Grant on a motion proposed by Mr T Taylor and seconded by Mr C Smith.
5. Grant request for £250 received from Shiplake Harpsden Dunsden & Peppard Sick Poor Fund as agreed in July 2014 Council approved the Grant on a motion proposed by Mr T Taylor and seconded by Mr G Thomas.
6. SODC Communities Capital Grant application for Badgers Walk Playground has been submitted
7. Cheque received from Village event surplus funds for £150.67.

12. MATTERS FOR CONSIDERATION.

91/15 HIGHWAY MATTERS.

1. Mr R Head again raised the issue of the clearance of the grips at Plough Lane /Memorial Avenue to prevent flooding and the possibility of an accident should surface water freeze
ACTION Mr D Bartholomew
2. Clerk requested to forward email requesting removal of lamppost to Mr D Bartholomew.
ACTION : Clerk /Mr D Bartholomew
3. Mr G Thomas reported that OCC Highways will install a new liner to prevent flooding issue at level crossing
4. Mr Thomas reported that TW had carried out a water level survey and currently levels were low
5. ETO. Chairman reported that he was still awaiting schedule.

92/15 MODEL CODE OF CONDUCT.

93/15 RECREATION GROUNDS/OPFA

1. Badgers Walk - Mr C Smith reported the condition of the equipment and general condition of the playground as being satisfactory
2. Memorial Hall. Mrs Law not present hence no report on the condition of the equipment and the general condition of the playground.

94/15 FOOTPATHS

95/15 SHIPLAKE – DEVELOPMENT OF FACILITIES.

Projects for improving facilities within village

Phase 1

1. Broadband: Awaiting latest update from OxOnline. Assumption is installation unchanged with a completion by June 2015.
2. Website: Daily usage of the site varies from, say, 30 to 100 users a day, influenced heavily by notifications on content on the website. Most popular items appear to be: planning matters, newsletter, SVP, forum and road maintenance in recent months. Website still working on potential desirable changes to forum section and others related to the Home Page.
3. SVP: Steering Group scheduled to meet early in 2015 to provide quarterly update on projects. Recent and projected improvements to rail services will be featured in a new page on the website.
4. Newsletter: 12 page special issue published on schedule mid-November on the website and with 600 hard copies distributed within the villages.

Future Phases

- 6 CYCLEPATH.TO HENLEY.
- 7 TREE PRESERVATION
- 8 FOOTPATHS TO LINK EXISTING PATHS
- 9 FOOTBRIDGE WARGRAVE
- 10 TICKET MACHINE AT STATION.
- 11 FERRY
- 12 VILLAGE FESTIVAL/STREET PARTY
- 13 NEW PLAY AREA LOWER SHIPLAKE RECREATION AREA
- 14 VILLAGE BOAT CLUB -SLIPWAY
- 15 VILLAGE GREEN-MEADOW
- 16 AFFORDABLE HOUSING SURVEY-BETTER MIX OF HOUSING
- 17 HIGHWAYS DEVELOPMENT OF SAFER CROSSING AT MEMORIAL AVENUE AND STATION ROAD/WAR MEMORIAL

96/15 ENVIRONMENTAL MATTERS.

97/15 S.O.D.C.

98/15 OCC

99/15 O.A.L.C. /O.R.C.C.

1. November 2014 OALC Members Update circulated by email
2. ORCC new bulletin Nov 2014 circulated by email

100/15 MEMORIAL HALL

1. Mr Head reported ongoing essential repairs are being carried out
2. Nursery Issues at Memorial Hall. Chairman updated Council following meeting with Shiplake Village Nursery and members of FWP on Thursday 4th December.

101/15 CHILTERN SOCIETY/CPRE

1. Newsletter (Fieldwork) from CPRE Oxfordshire circulated by email
2. Chiltern Society email newsletter December 2014 circulated by email

102/15 DEFRA & OTHER GOVERNMENT CORRESPONDENCE

103/15 TOWNLANDS & OXFORDSHIRE PCT.

13. CORRESPONDENCE

1. Email received from Mrs V Brooks regarding dog bins .I understand that no one would like a "bin" outside their own house but it would be very useful if there was a bin towards the Henley end of Bolney Road around the corner where you turn left up the bumpy track between Mr Schwarzenbach's fields to the Reading Road. After the Corner Shop in Shiplake the first bin is after Marsh Lock going towards Mill Meadows. As this is part of the Thames Path route it is fairly well used by locals and visitors alike. Clerk to write to Bolney Road Residents chairman ACTION: Clerk
2. The following question was raised via the Ask a Councillor section on the website "Henley and other local parishes have recently installed defibrillators for emergency availability for local residents. A recent talk on the subject to the Shiplake WI highlighted the benefits of having one or more in the community and I have been asked to raise the matter with the council. Approx. cost is c£1200 per unit and more details can be obtained via the internet or contacting Suzanne Stickley who gave the talk: suzanne.stickley@firstaidmatters.co or suzanne.stickley@yahoo.co.uk Clerk to invite Suzanne to January meeting. ACTION: Clerk
3. Email from Joe Jenkins: There is a bench on the lawn outside Sidney Harrison House carrying the inscription "Donated by Shiplake Village Community Club 2010". It has been kept in very good condition. I think that SOHA would be content to see it moved elsewhere in the village when Sidney Harrison House closes down and I wonder whether the Parish Council would be interested in installing it in one of the playgrounds for example. Council suggested relocating to Plowden Arms bus stop ACTION: Clerk

14. ITEMS OF INTEREST OR FOR FUTURE DISCUSSION.

1. There being no other items of interest the Chairman closed the meeting at 9.44pm

R.V.Hudson.

Clerk to the Council.

28/12/2014