

**MINUTES OF THE MEETING OF SHIPLAKE PARISH COUNCIL HELD IN SHIPLAKE
MEMORIAL HALL ON MONDAY APRIL 13th AT 7.45 P.M.**

- 1. PRESENT** Mr T Taylor, Mr G Thomas, Mr D Pheasant, Mr R Head Mrs A Law, Mr F Maroudas, Mr M Leonard (DC) Mr D Bartholomew (OCC) Apologies received from Mr C Smith and Mr G Davies. 2 members of the public attended
- 2. DECLARATIONS OF GIFTS & INTEREST.** Councillors were given the opportunity to declare any gifts or interest in any item on the Agenda. None declared.
- 3. MINUTES OF THE MEETING HELD ON MONDAY MARCH 9TH 2015** were approved on a motion proposed by Mr F Maroudas and seconded by Mr G Thomas
- 4. MATTERS ARISING FROM PREVIOUS MEETINGS**

1. The Chairman commenced the meeting by recognising and thanking the contributions made by Mrs A Law and Mr M Leonard who are standing down at this meeting .Mrs Law has been a Parish Councillor in excess of 30 years and has decided to take a well-earned retirement .Mr Leonard has been a District Councillor for 12 years and is preparing to take at least a 1 year break
2. Sydney Harrison House /Wooden Bench relocation from Sydney Harrison House Bench is now stored temporarily at the College
3. Network Rail. Level crossing issues see item 5/16 for update
4. Street Lighting New Road. Clerk to contact Mr T Parker to address installation wrong way round
5. Update on AONB submission, Mr R Head nothing further to report
6. Defibrillators update from Mr D Pheasant. A business proposal will be brought forward.

5. POLICE MATTERS.

Police report submitted by PCSO Ashley Richardson

URN Or Occurrence No.	Date	Issue	Result
359	03/03/15	Elderly male reported missing person from Lashbrook House	Male found by the river and was all in order
1166	09/03/15	Broken down vehicle on the A4155 at Shiplake at 7am, causing traffic issues	Car was later recovered by recovery company
719	12/03/15	White van parked in disabled bay on Plowden Way, No disabled badge	On attendance the van had left and no registration number was given by the caller, so no further police action.
220	16/03/15	Large deer being chased by dog on main road (road name not specified in the URN)	Member of the public retrieved the dog and the deer was all in order
653 & 238	27/03/15	Network rail asking for assistance as barriers at level crossing Lower Shiplake are not working, drivers getting restless waiting.	Police attend speak with drivers, no further issues when barrier started working again.
43150073602	14/03/15	Theft from vehicle between 20:00 & 23:00 at Memorial Hall Shiplake, Window smashed and leather bag stolen along with a mobile phone charger	Unfortunately no CCTV no forensic potential and no witnesses. No further lines of enquiry.

6. O.C.C. Cllr D Bartholomew submitted the following report:

1. OCC WINS £12.9M FOR HIGHWAY DRAINAGE & STREET-LIGHTING IMPROVEMENTS

OCC has been successful in bidding for £12.9m of Government money to improve street lighting, road drainage and carriageway condition in the county. The Council is one of 31 across the country to receive grant funding from the Department for Transport's £275m Challenge Fund – which was set up for councils to bid for one-off major infrastructure schemes. As part of the bidding process the council had to guarantee £1.6m of funding from its own budgets – taking the total spending to £14.5m. Some of the money will be spent on reviewing and replacing Oxfordshire's older street-lighting between 2015 and 2018. Highway drainage will also be improved in various parts of the county – which will in turn make road surfaces more resilient to poor weather. Road edges will be strengthened where necessary. The Council will also use the money to install Sustainable Urban Drainage (SUDs) systems that allow water to drain away from roads more quickly. The council will now further develop a programme of work in line with its recently reviewed Highways Asset Management Plan.

For more information: <https://www.oxfordshire.gov.uk/cms/news/2015/mar/council-wins-%C2%A3129m-highway-drainage-and-street-lighting-improvements>

2. VAST MAJORITY GET FIRST-PREFERENCE SECONDARY SCHOOL

About 91% of Oxfordshire children due to start secondary school this year have been allocated a place at their first-preference school. The council's Cabinet Member for Children, Education and Families Melinda Tilley said: *The county council has consistently had a strong record of ensuring a high percentage of children can attend their first-preference secondary school. Despite an increase in the number of applications received for September 2015, it's once again good news for the vast majority of families.*

For more information: <https://www.oxfordshire.gov.uk/cms/news/2015/mar/vast-majority-getfirst-preference-secondary-school>

3. MINERALS & WASTE PLAN

Current planning policy for minerals and waste is contained in the saved policies of the Minerals and Waste Local Plan dating from 1996. This is being replaced by a new Minerals and Waste Local Plan which was approved by the County Council on 24th March. The new plan proposes that extraction will rise from 0.715 million tonnes a year to 1.015 million tonnes a year, until 2031. It will now go before an examination in public before it can be adopted.

The Core Strategy documents of the new Minerals and Waste Local Plan can be found at: <https://www.oxfordshire.gov.uk/cms/content/minerals-and-waste-core-strategy>

4. OXFORDSHIRE BROADBAND PARTNERSHIP REACHES 40,000 HOMES & BUSINESSES

More than 40,000 homes and businesses across the county are now able to access faster fibre broadband as part of the multi-million pound 'Better Broadband for Oxfordshire' programme, partners Oxfordshire County Council and BT announced recently.

For more information: <https://www.oxfordshire.gov.uk/cms/news/2015/mar/oxfordshirebroadband-partnership-celebrates-reaching-40000-homes-and-businesses>

5. KINGFISHER TEAM CENTRAL TO BANBURY PROSECUTIONS

Social workers and police officers from Oxfordshire's Kingfisher team have praised victims of abuse who gave evidence that resulted in five men and one boy being found guilty of a series of offences following an eight-week trial at Oxford Crown Court. The victims had been groomed by their abusers in the Banbury area and the Kingfisher team has been instrumental in working to help protect them from the men who have now been found guilty and in assisting the Police to bring about the prosecutions. Kingfisher is a multi-agency team set up to tackle child sexual exploitation in Oxfordshire made up of county council social workers, police officers and an NHS officer.

For more information: <https://www.oxfordshire.gov.uk/cms/news/2015/mar/kingfisher-teamcentral-banbury-prosecutions>

SPECIFIC REPORT FOR SHIPLAKE

6. BLANKET 20MPH SPEED LIMIT

The consultation process has now concluded. A total of 43 responses have been received. Of

these, 35 are objections, three are observations and five are messages of support. This can be interpreted in two ways: favourable as there were only 39 objections from around 600 houses affected (i.e. less than 7% objected), or negative, in that 83% of respondents objected. Officers are leaning towards the latter interpretation, although a final conclusion has not been reached. Their report will be put to the Cabinet Member to determine, probably at the CMD meeting on 21st May. He will consult with me before making his decision. Furthermore, objectors and supporters can speak at the meeting itself.

7. THAMES FARM

The PC asked me to arrange a meeting with senior OCC officers to discuss the performance of OCC officers at the inquiry. This took place on 31st March and I understand the PC Chairman is reporting back to the PC about actions agreed.

8. RED LIGHT SAFETY EQUIPMENT AT SHIPLAKE STATION

I attended the site audit on Wednesday 11th March with Cllr Pheasant. With regard to the issue in general, I have exchanged dozens of emails on the subject with multiple parties and have had extensive officer support investigating various aspects. Regrettably the conclusion is that this is not an OCC matter as neither the public highway nor public Rights of Way are obstructed, and no planning regulations have been infringed. I cannot reasonably ask for more officer time to be devoted to the matter.

9. CHELFORD HOUSE DEVELOPMENT SITE

As previously advised, the OCC Highways Officer considered the latest application as a standalone proposal and raised no objection. I pointed out that the site has now gone from one house to potentially three, and Highways reconsidered the application, although their view did not subsequently change.

7. S.O.D.C. – Cllr. M. Leonard. Submitted the following report

1. Council have introduced an Online Survey following the fire to assist in improving business continuity in the event of a crisis
2. A corporate services project is under way to consider future cost saving schemes e.g. by joining with four other DC's to collaborate on IT, accounting and HR. There are 18 bidders submissions are due by 16/4/2015.
3. Election process is well under way

8. OPEN FORUM The Chairman closed the meeting at 8.17pm to allow questions from the members of the public. There were none, so Chairman resumed the meeting at 8.18pm.

9. SPECIAL REPORTS-PLANNING.

10. PLANNING

The Planning Working Party submit the following recommendations

A) APPLICATIONS.

P15/S0368: Haileywood Farm, Reading Road, Lower Shiplake RG9 4BG
Applicant: Mr S Doble Type: Minor
Proposal: re-cladding of old cattle shed and fitting of roller shutter doors.
Recommendation: **NO STRONG VIEWS.**

P15/S0688: 31 Badgers Walk, Lower Shiplake RG9 3JQ
Applicant: Mr & Mrs M. Blanchard Type: Other
Proposal: Addition of Porch to front of house, Matching Design/Style.
Recommendation: **NO STRONG VIEWS.**

OCC: MW0043/15-Lafarge Ltd

Proposal: New Heavy Goods Vehicle Access Entrance to A4155.
PREVIOUS OBJECTION RE-STATED AND SUBMITTED.

B) DETERMINATIONS.

P14/S3761: Land Adjacent to The Gables, Station Road, Lower Shiplake.

Proposal: Erection Of Detached 5-Bed Dwelling With Triple Garage And New Vehicular Access.

PERMISSION GRANTED Subject To 12 Conditions.

P14/S3763: The Gables, Station Road, Lower Shiplake

Proposal: Erection of Two Storey Side and Single Storey Rear Extension.

PERMISSION GRANTED Subject To 4 Conditions.

P15/S0114: Bay Tree House, Bolney Road, Lower Shiplake.

Proposal: Retrospective Alteration to Existing Garage to Include a Car Port.

PERMISSION GRANTED Subject To 2 Conditions.

The recommendations were approved on a motion proposed by Mr T Taylor and seconded by Mr R Head

C) OTHER.

P15/S0020: Application for further Dwelling on Chelford House Plot will be heard at Planning Committee on Wednesday. 8th April.2015

Meeting held with OCC Deputy Director of Strategy and Planning on 31 March to discuss failure of notification and communications with OCC's Departments and related shortcomings. Mr Thomas and Mr Taylor updated Council.

Responses Submitted On JHHNP, SODC PLAN and OCC Transport Strategy Consultations
See Below

RESPONSE TO JHHNP MK2.

SPC supports the revised JHHNP with its rebalancing of housing development across the neighbourhood area and endorses the need for a sustainable Transport Strategy to reduce the impact of traffic congestion and emissions pollution and develop alternative modes of travel such as a practical cycle network, including a cycle path from Henley to Shiplake.

With specific reference to the former Wyevale garden centre site we are supportive of the proposals put forward for business use and strongly endorse the conditions set out that any such development should be sensitive to the rural nature of the location, in view of which we would comment that B2 general industrial usage would in all likelihood in general be inappropriate.

COMMENT ON OCC LOCAL TRANSPORT PLAN 2011-2030

Our main comment on the draft LTP is that it seemingly fails to address any of the significant strategic issues facing the South Oxon area around Henley on Thames-in fact the only reference we could find was to the recognised traffic congestion/air pollution problem that already exists in the town.

Major transport issues in this part of Oxfordshire include:

-Road: the impact of the growth of Reading and the pressure for a third River Thames Bridge, with the concomitant requirement to upgrade the road infrastructure in South Oxon to take the inevitable increase in through vehicular/HGV traffic that would result if the project were to go ahead.-specifically plans are needed to upgrade the A4074 Reading -Wallingford-Oxford road which is already under pressure (why

no reference to this road in the LTP whereas the A420 Swindon-Oxford road comes in for special mention?)

-Rail: no mention of the opportunities of electrification and the strategic impact of Crossrail for the South Oxon area.

-Bus: no apparent plans to address the inadequate bus services serving and connecting the Henley area, despite the connectivity opportunities Henley station offers with the advent of faster electrification/Crossrail links.

SHIPLAKE PARISH COUNCIL RESPONSE TO THE LOCAL PLAN REFINED OPTIONS CONSULTATION.

The key points we would like to make:

1. We are concerned that there does not appear to have been a robust challenge to the top down SHMA figures.
2. Houses should go where the jobs are and where there is sufficient scope to meet the infrastructure demands of increased housing. If the Science Vale is to be regarded as an international location for science and technology businesses then this must be developed in a way to attract the skills needed through thoughtful infrastructure/amenities and housing.
3. As a parish made up of two smaller villages we are very keen to protect the rural nature of the South Oxfordshire District and would not like to see any loosening of the existing core strategy parameters for smaller villages. We recognise that there may be a small number of villages that may wish to increase their housing above the levels set out in the existing core strategy and they could be allowed to do this through their own Neighbourhood Plan. However, we would certainly not wish to see any weakening of the existing rules to accommodate those few villages that may have very specific requirements.
4. If smaller villages are obliged to move down the Neighbourhood Plan route then consideration will need to be given to level of financial and non-financial support that they may need to complete the Plan.
5. In the context of point 3. We may support a small increase (20-30%) in the infill allocation to small villages to help meet the increased (although in our opinion unchallenged) SHMA figures.
6. Finally, integrating housing strategy with infrastructure and a refreshed integrated transport policy which favours public transport, pedestrianism and cycling and which offers residents real alternatives to the use of cars, is critical.

TREE PRESERVATION ORDERS

TPOs have been served on the two maples outside Sydney Harrison House.

11. FINANCIAL MATTERS.

1. A copy of the financial statements for March 2015 are attached and the payments below require approval.

Creative Play 2nd Instalment 50%	120.15	6174.00
R V Hudson – salary March	121.15	338.27
R V Hudson – expenses, office allowance. March	122.15	96.90
Inland Revenue – clerk’s tax March	123.15	225.20
Memorial Hall Grant	124.15	3,000.00
SODC Dog bin servicing	125.15	25.12
ORCC Membership	126.15	300.11
Mr G Jones Reimbursement Sendgrid	127.15	6.94
Mr A Head (repointing memorial)	128.15	110.00
Shiplake Memorial Hall (bookings fee)	129.15	129.18
Broadband	130.15	37.58

2. Month accounts (with the exception of the grant to the memorial Hall)were approved on a motion proposed by Mr D Pheasant and seconded by Mr T Taylor
3. Council approved payment of cheque for £6174 to Creative Play. Clerk to apply for payment of the grant from SODC ACTION : Clerk proposed by Mr T Taylor and seconded by Mr G Thomas
4. Council agreed to reopen Badgers Walk Playground while the Clerk obtains 3 quotes for reurfing the damaged areas ACTION : Clerk, proposed by Mr T Taylor and seconded by Mr F Maroudas
5. Council reviewed , but did not approve end of year vs Budget due to error relating to Cycle path costs .Clerk to amend and review with FWP before next meeting
6. Council reviewed and approved bank reconciliation year end (attached) on a motion proposed by Mr F Maroudas and seconded by Mr T Taylor.
7. Request for funding for Shiplake Party and Picnic 2015.Council approved a grant of £575 on a motion proposed by Mr T Taylor and seconded by Mr R Head

12. MATTERS FOR CONSIDERATION.

1/16 HIGHWAY MATTERS.

1. 20 mph zone update Mr T Taylor No further update at this stage with OCC cabinet member for decision
2. Shiplake Station Drainage FW: Network Rail 150113-000004_Confirmation that Network Rail have arranged to carry out the drainage clearance work within the next 3 months.
3. Commuter parking at Shiplake Station Car park Response received from Mr T Pierpoint_Thanks for your email. I will make some enquiries internally and come back to you shortly_Mr T_Pierpoint Regional Development Manager |First Great Western. Communication received form Mr Pierpoint requesting form of words to be placed on cars to prevent poor parking ACTION Clerk.
4. OCC highways have been allocated grant of £12.9m for highways repairs.

2/16 MODEL CODE OF CONDUCT.

3/16 RECREATION GROUNDS/OPFA

1. Badgers Walk - Mr C Smith to report on the condition of the equipment and general condition of the playground. No report but work now completed Council agreed to pay final invoice and repair ground with turf as temporary measure .Council agreed to reopen the playground to the public
2. Memorial Hall. Mrs Law reported the condition of the equipment and the general condition of the playground as being satisfactory.

4/16 FOOTPATHS

Shiplake Footpaths - A Comprehensive Review March 2015. was submitted by Chris Nash SC Row Area 8A. Clerk to forward to J Beale OCC ACTION: Clerk

5/16 SHIPLAKE – DEVELOPMENT OF FACILITIES.

Projects for improving facilities within village

Phase 1

Update from Mr D Pheasant:

1. **Network Rail (NR)**: Closure of level crossing on 23 &24 March for installation of power to camera in Basmore Lane did not occur and no response to request for update.
 - a) Attended independent risk assessment on new camera installation, which highlighted road safety risks associated with Basmore Lane camera placement and other risks with placement of associated power units.
 - b) NR confirmed Basmore Lane camera NOT on Thames Water Land but unregistered public land; matter in hands of OCC's Area Steward who has no objections to installation but question raised whether he/she had taken account of the risk assessment?
 - c) Met with level crossing manager to discuss risk assessment for the crossing and now reviewing risk model and await associated spreadsheet from NR.

2 Website: Awaiting response from OXIT to specification for new forum enhancements. Next stage of Home Page enhancements being finalised and await confirmation of budget allocation in 2015/16.

- a) 'Get Connected' campaign being synchronised with OxOnline superfast broadband 'rollout' and featured in April newsletter.
- d) Broadband: Project apparently on track for availability by end of June 2015; awaiting more specific update from OxOnline project manager after meeting with Openreach in next 2 weeks.

3. Shiplake Villages Plan: Update in April newsletter

4. Newsletter: April issue available on website on 14/4/2015 and hard copy due for distribution later in the week. Many thanks to Dennis Oliver for his contributions to the newsletter at a difficult personal time.

Future Phases

- e) CYCLEPATH.TO HENLEY. Mr T Taylor to update Council
- f) TREE PRESERVATION Mr T Taylor /Mr F Maroudas to update Council, See also item under planning
- g) FOOTPATHS TO LINK EXISTING PATHS
- h) FOOTBRIDGE WARGRAVE
- i) TICKET MACHINE AT STATION.
- j) FERRY
- k) VILLAGE FESTIVAL/STREET PARTY
- l) NEW PLAY AREA LOWER SHIPLAKE RECREATION AREA
- m) VILLAGE BOAT CLUB -SLIPWAY
- n) VILLAGE GREEN-MEADOW
- o) AFFORDABLE HOUSING SURVEY-BETTER MIX OF HOUSING
- p) HIGHWAYS DEVELOPMENT OF SAFER CROSSING AT MEMORIAL AVENUE AND STATION ROAD/WAR MEMORIAL

6/16 ENVIRONMENTAL MATTERS.

7/16 S.O.D.C.

8/16 OCC

9/16 O.A.L.C. /O.R.C.C.

1. March 2015 OALC Members Update circulated by email
2. ORCC February Policy Bulletin circulated by email

10/16 MEMORIAL HALL

1. Mr Head to report.

11/16 CHILTERN SOCIETY/CPRE

1. Chiltern /Conservation Board /Society newsletters March 2015 circulated by email
2. 3 x CPRE newsletters circulated by email

12/16 DEFRA & OTHER GOVERNMENT CORRESPONDENCE

13/16 TOWNLANDS & OXFORDSHIRE PCT.

13. CORRESPONDENCE

1. Correspondence received regarding installation of 3 planters in Village Centre. Chairman to comment

14. ITEMS OF INTEREST OR FOR FUTURE DISCUSSION.

1. Council agreed to revise the date of the Annual Parish Meeting to Thursday May 21st. Clerk to check availability
2. There being no other business the chairman closed the meeting at 9.46pm

R.V.Hudson.

Clerk to the Council.

14/0.4/2015