

**MINUTES OF THE MEETING OF SHIPLAKE PARISH COUNCIL HELD IN SHIPLAKE
MEMORIAL HALL
ON MONDAY JULY 11th 2016 AT 7.45 P.M.**

1. PRESENT: Mr T Taylor, Mr R Head, Mr M Leonard, Mr C Smith, Mr P Harrison, (DC), Mr W Hall(DC) and Mr D Bartholomew(OCC) **APOLOGIES.** Mr G Thomas, Mr R Curtis, Mr D Pheasant, Mr G Davies and Mr F Maroudas sent their apologies. There were three members of the public present

2. DECLARATIONS OF GIFTS & INTEREST. Councillors were given the opportunity to declare any gifts or interest in any item on the Agenda. Mr T Taylor declared an interest in Brookfield and Mr R Head declared an interest in Shambles.

3. MINUTES OF THE MEETING HELD ON MONDAY JUNE 13th 2016 were approved on a motion proposed by Mr T Taylor and seconded by Mr M Leonard.

4. MATTERS ARISING FROM PREVIOUS MEETINGS

Clerk requested to follow up on 1) Dog signage for Memorial playing fields and 2) location of current dog bin, 3) The Big Clean with SODC ,4) Mr Robin Head ref clearance of weeds in Badgers Walk playground and a 5) update from SOHA re planning application for Sydney Harrison House. **ACTION:**
Clerk

5. POLICE MATTERS.

Reference the situation with PCSOs, we have lost 4 of our total strength of 8 in the last 6 months with all of them moving on to other roles, 3 within Thames Valley Police and 1 outside. We have 3 replacements lined up and an application submitted for the 4th. One new PCSO has literally just joined and is out on patrol with his tutor PCSO. Another is in training and the 3rd is yet to start. So essentially there is one in the pipeline for Shiplake as long as the officers are successful in passing their training period.

Reference the Sidney Harrison arson case, this was investigated by one of the response officers based in Henley. I've looked at the investigation report. Although there was a good response from the local community regarding possible sightings of the suspects, there was not enough information to positively identify any of the persons involved. There were no other lines of enquiry, no CCTV, no forensics.

Several youths from the Henley area were spoken to in line with the investigation but there was not sufficient evidence with which to progress any investigation. The owners of the building have been updated.

6. O.C.C. Cllr D Bartholomew.

REPORT TO SHIPLAKE PARISH COUNCIL JULY 2016
GENERAL OCC REPORT

1. STATEMENT FROM OCC LEADER ON EU REFERENDUM RESULT

Cllr Ian Hudspeth, the Leader of Oxfordshire County Council, has responded to the EU referendum result. He said: "Following David Cameron honouring his pledge to offer a referendum on our membership of the European Union, the British people have voted to take more direct control of the decisions which affect them. That process must not stop at the gates of Parliament. This is an opportunity to remake our democratic system, and must be used to drive, not delay, the process of devolving power from Westminster and Whitehall to England's cities and counties, and from those cities and counties to the towns, villages, and neighbourhoods within them. The priorities of the county council will remain the same – to support economic growth, to protect the most vulnerable, and to drive efficiency in public services. To support these priorities, our work on stripping out another level of bureaucratic decision making by developing proposals for a new council for the whole of Oxfordshire will continue, as will our ambition to win a wide-ranging devolution deal from central government."

2. PROPOSALS FOR UNITARY COUNCIL

As previously reported, Oxfordshire's District Councils have appointed consultants PwC to prepare a report on the future of local government in Oxfordshire, and OCC has appointed consultants Grant Thornton to do the same. Ten workshops were held by OCC over the course of June to obtain input from parish councils about concerns they might have and opportunities they might relish with a change to Unitary local government. PwC were due to report for the

Districts by the end of June, but are behind schedule. The Grant Thornton report for the County is still on schedule for July. All councils will then submit proposals to central government in the autumn, following a period of public consultation.

3. COUNCIL CONTEMPLATES IDEA OF NEW PARK AND RIDES

A study which could lead to up to five new park and ride sites being built to serve Oxfordshire has been published. OCC, through the Oxford Transport Strategy (OTS), part of Local Transport Plan 4, is proactively working to find solutions to the demands that are increasingly being placed on the road network by current and projected growth. In order to reduce congestion within the city and on the approaches to it, the OTS proposes a major expansion and reconfiguration of the Park & Ride system to intercept more car trips earlier in their journeys and further away from the city. In addition to new park and ride sites, the OTS proposes a network of "Rapid Transit" public transport routes to provide an uplift to transport connectivity in the city, including links between the proposed new sites and the city's "Eastern Arc" (broadly speaking the Headington/Cowley area). The report is the latest step in the process of delivering solutions. The park and ride study has reviewed the locations proposed as part of the OTS, and made specific recommendations on where new park and ride sites should be located, following an assessment of the corridors. New sites are proposed at Eynsham, Cumnor, Lodge Hill, Sandford, and Oxford Airport, phased over the next 15 years.

4. INCREASING ADULT AND CHILD SOCIAL CARE COSTS

Adult and child social care costs continue to increase as a proportion of OCC's expenditure, now accounting for nearly half the council's budget. OCC's obligation to assist with unaccompanied young asylum seekers have added further added pressure.

5. COUNCIL AMONG NATION'S BEST FOR CHILDREN'S SOCIAL CARE

Only a quarter of councils – including Oxfordshire – have passed Ofsted's new harder inspection test for children's social services, according to the watchdog's annual report. The remaining three-quarters were found to be 'inadequate' or 'requiring improvement'. The report ranks Oxfordshire among the best performing of 87 councils so far put to the test, with 64 of these failing to secure a 'good' rating. Oxfordshire is also one of just three areas where Ofsted and its partner inspectorates have completed the new Joint Target Area Inspection, which highly praised the council's work to tackle child sexual exploitation alongside its partner agencies.

6. MULTI-MILLION POUND BOOST FUELS EXPANSION OF HIGH-SPEED BROADBAND

The second phase of Better Broadband for Oxfordshire is now underway after the first part was completed on time and under budget. The first phase of the broadband programme exceeded many of its targets and, as a result, the county is expecting up to £6.75 million of funds to be made available to extend the fibre network to even more remote communities. Since the roll-out began more than two years ago, Better Broadband for Oxfordshire has made faster fibre broadband available to more than 70,000 county premises – 64,500 of which have access to superfast broadband speeds of 24 megabits per second (Mbps) and above.

7. GRASS VERGE CUTTING PROGRAMME 2016

Financial pressures have forced OCC to reduce its overall verge mowing in recent years; just one general cut a year is now carried out across the whole of the road network. This includes cutting all visibility splays at junctions and cutting grass verges to a distance 1m back from the kerb. The general cut started on 20 June, although visibility splay issues have been dealt with earlier if they have been reported or observed by highway inspectors. More information can be found at: <https://www.oxfordshire.gov.uk/cms/content/grass-verge-cutting-programme-2016>

SPECIFIC REPORT FOR SHIPLAKE

THIRD READING BRIDGE

As previously advised, I attended the third 'Summit' meeting on Friday 10 June. At the meeting, I requested that the Third Thames Crossing Appraisal Specification Report be put into the public domain. This has now happened and it can be found here:

http://www.robwilsonmp.com/sites/www.robwilsonmp.com/files/third_thames_crossing_asr_v3c_issued_to_wbc_on_20apr2016.pdf

I remain concerned that the project is gaining momentum on regional economic grounds and that insufficient weight is being given to environmental/quality of life aspects for south Oxfordshire residents. I will report back further when the Strategic Outline Business Case is

completed in the autumn.

ALLEGED FOOTPATH DIVERSION/UNAUTHORISED CHANGE OF USE AT FAIR ACRES

As previously advised, the County ROW officer said he had looked at this last year and did not believe there was any infringement. SODC is now investigating the 'Change of Use' aspect.

7. S.O.D.C. Cllr P Harrison. District Councillor's Report July 2016

1. Strategic Directors leaving

Steve Bishop has requested voluntary redundancy and will be leaving at the end of September. Anna Robinson has also put in for voluntary redundancy and finished work on 29 June. Then with the retirement of Chris Tyson that means the new Chief Executive David Hill will be free to pick his own team of strategic directors when he begins.

Our current Chief Executive retires at the end of August.

2. Referendum Statistics

South Oxfordshire - turnout 80.8 per cent

Remain: 46,245 Leave: 37,865 Spoiled: 57

3. July Town and Parish forums

We're holding our next town and parish forums in July. These are to stay in touch with town and parish councils and keep them up to date with the work we're doing.

At the July events we'll be updating them on our bid for district-based unitary councils and progress on our local plans.

- The South Oxfordshire forum is on Tuesday 12 July at Cornerstone from 6pm. At this event we'll also talk to parishes about our new corporate plan.

4. Reporting street issues

If a street in your area needs a deep clean or litter pick, or there's a dead animal or graffiti that you'd like removed, you can report this by calling Biffa on 03000 610610 or by emailing South. If there's something on the road that could be a hazard to drivers, please call Highways on 08453 101 111.

For other street issues, such as lighting, damaged highways or pot holes, please use the Fix My Street service.

5. New equalities objectives

We've just made new commitments to make sure the services we provide are available and accessible to everybody. They cover a range of issues from building access to employment opportunities. The new commitments go alongside our existing equalities objectives - it's important you know and understand all of them – they're available on the [South](#) equality pages.

6. Five council's partnership

We're just over a month away from Capita and Vinci taking over the day-to-day management of a number of our services, which should deliver significant savings and service improvements for the councils over the next nine years.

The majority of these services are back office support services so any changes planned to these, like a change of computer system, will only really affect staff and this will happen gradually from August to July next year.

There are however a few services like car parking and licensing that will mean changes for customers like having to use a new phone number/different cashless payment system to pay for parking. Some of these will take effect from the 1 August service commencement date so we're currently working with the contractors to identify the ones we need to start communicating over the next few weeks. We hope to share the full list with councillors in late July.

7. Changes to bus services

The county council and local bus companies have confirmed the changes to bus subsidies that will affect routes in South and Vale. The changes come into effect on 20 July - for more details see the county's website

8. New Oxfordshire healthcare app

Oxfordshire Clinical Commissioning Group has launched a new phone app to signpost people to the best service if they are unwell or injured.

It can be downloaded from the usual app stores onto mobile phones and tablets (search for health and care in Oxfordshire) or from the Oxfordshire CCG website

9. Local Plan 2032 consultation

We've just published a document that sets out our preferred options on how to deal with the housing we need in South Oxfordshire, and are asking everybody to comment. To help people understand the options we're holding a series of public events across the district, which you are of course welcome to attend. To find out when and where these are taking place see the Local Plan 2032 section of our website.

10. New Design guide consultation

We have completely rewritten our Design Guide, the document that makes sure all new developments are of a high quality and are suitable for South Oxfordshire. We're now inviting councillors, residents and people in the industry to provide their comments.

To view and comment on the new draft guide visit our website. The consultation ends on 29 July. There are printed copies available to view at the council offices, and in the libraries in Didcot, Henley, Thame and Wallingford.

11. Sonning Common Neighbourhood Plan

The referendum on the Sonning Common plan will take place on Thursday 29 September.

8. OPEN FORUM The chairman closed the meeting at 7.54pm to allow representation from members of the public present. Mr M Shelley, Mr and Mrs Carlsson presented a strong objection to the planning application for land to the rear of Chestnut House. The chairman resumed the meeting at 8.27pm.

9. SPECIAL REPORTS-PLANNING. Council to discuss potential development of local Neighbourhood Plan meeting with Charlotte Colver and working party

10. PLANNING

The Planning Working Party submitted the following recommendations
PLANNING REPORT: JUNE 2016.

A) APPLICATIONS.

P16/S1794/HH: The Shambles, School Fields, Shiplake Cross RG9 4DH

Applicant: Mr M Manson. Type: Other.

Proposal: Single storey rear extension.

Recommendation: **NO STRONG VIEWS.**

P16/S1851/HH: Mill Hatch, Mill Road, Lower Shiplake RG9 3LT

Applicant: Mr S Hearn Type: Other.

Proposal: Single storey pitched roof rear extension.

Recommendation: **NO STRONG VIEWS.**

P16/S1943/HH: Harmony, Lashbrook Road, Lower Shiplake RG9 3NX

Applicant: Mr M Crook Type: Other

Proposal: Single storey rear extension with porch.

Recommendation: **NO STRONG VIEWS.**

P16/S1849/HH: 25 Badgers Walk, Lower Shiplake RG9 3JG.

Applicant: Mr S Smith. Type: Other.

Proposal: Single storey and first floor side extensions, single storey front extension and new pitched and flat roof.

Recommendation: **NO STRONG VIEWS.**

P16/S1916/PDH: 5 Quarry Lane, Lower Shiplake RG9 3JW.

For information: Permitted Development Rights application for increased depth of extension granted per permission P16/S0007/LDP.

Application pending review:

P16/S1013/FUL: Vale Cottage, Northfield Avenue, Lower Shiplake RG9 3PB

Proposal: 2nd amendment to current application for construction of new detached dwelling.

P16/S2011/HH 1 Lowes Close Lower Shiplake

Applicant: Mrs Jessica Craig

Proposal: new vehicular access onto Mill Road – existing access closed.

Recommendation: **NO STRONG VIEWS** subject to check on access proximity to Lowes Rd junction.

P16/S0970/O Asham Cottage Baskerville Lane

Applicant: Mr and Mrs Walker

Proposal: a first floor front extension and a part single /part two storey rear extension with alterations to existing roof structure and porch and ground floor extension to existing garage.

Recommendation: **NO STRONG VIEWS** with a reservation of scale and bulk with support for concerns as set out by near neighbour – paucity of plans for good comparison of existing to

P16/S2050/FUL The Dog House, Bolney Rd; Lower Shiplake

Applicant: Mr B Barlow

Proposal: replacement dwelling with partial retention of existing dwelling for use as ancillary garaging, stores and recording studio.

Recommendation: **NO STRONG VIEWS** - subject to EA approval and a non-residency condition attaching to the ancillary building.

P16/S2140/FUL Land to rear of Chestnut House Station Rd Shiplake.

Proposal: new four bed 2 storey detached house in in rear garden of Chestnut House.

Applicant: Ms Clemence Gilder

Recommendation: **NO STRONG VIEWS**.

Following representation from members of the public , Council discussed the application and agreed to revise the recommendation from NSV to **REFUSAL** on the following grounds ;

- a) Scale and Bulk
- b) Invasion of privacy of neighbouring property (Quarry Lane) by overlookedness due to difference in heights.
- c) Further objections from neighbours have now been registered
- d) 2 neighbours have not been notified of the application
- e) There is lack of display of the planning application on the property as required

Clerk requested to contact Ms Sarac at SODC planning advising of Councils change of response.

ACTION: Clerk

P16/S0970/O Thames Farm

Applicant Ms C Engbers

Proposal: amendments to planning application contained in letter dated 13th June 2016 with enclosures.

Recommendation: We confirm that the applicant's letter does nothing to change our original objections dated the 21.4.16, and that with specific regard to this letter:

1) School Organisation: the number of units only represents a slight reduction (from 110 to 95) and does not fundamentally ameliorate the situation as the Henley schools which would have to take the overspill will now be faced themselves with a capacity problem, given the increase in the housing now planned in the town from 400 to a new total of 500.

2) Urban Design: we contend that the scheme-described as "an urban extension" by the applicant themselves-does not relate well or fit with the local Lower Shiplake and countryside location

3) Landscape: we contend that, as accepted by the Inspector at the previous public inquiry, the site is outside the settlement limits of Lower Shiplake and is physically separated by the A4155 which acts as a bypass and boundary barrier around the village settlement.

We also contend that the urbanising effects of the associated roadway development works proposed would severely affect-and in fact destroy- the visual appearance and countryside character of this approach to the village, and this would be further compounded by any introduction of street lighting where there is currently none at present-a matter over which the applicant remains unclear as to their intentions. The creation of pedestrian pathways and sight lines for pedestrians crossing at the proposed crossing sites will require rigorous and regular foliage reduction further creating an urbanised feel to the area.

The recommendations were approved on a motion proposed by Mr C Smith and seconded by Mr M Leonard.

B) OTHER: SODC Draft New Design Guide out under consultation.

C) DECISIONS

Application No :P15/S4337/FUL Lashbrook Chapel- Refusal

Application proposal, including any amendments :

Change of use from an ancillary domestic building to a 1-bedroom dwelling.

Site Location: Lashbrook Chapel, Mill Road, LowerShiplake.RG9 3LW

P16/S1336/FUL Brookfield

Application number P16/S1336/FUL will be considered by the council's planning committee on Wednesday 13/07/2016.

P16/S1201/FULWaynflete

Application number P16/S1201/FUL will be considered by the council's planning committee on Wednesday 13/07/2016.

11. FINANCIAL MATTERS.

1. The month accounts for July are attached and the following payments require approval

R V Hudson – salary June	24.16	102482	352.43
R V Hudson – expenses, office allowance. June	25.16	102483	83.40
Inland Revenue – clerk’s tax June	26.16	102484	234.80
Mr Robin Head (Grasscutting)	27.16	102485	48.00
Staples Business Account	28.16	102486	20.49
Arrow (Audit Accountant)	29.16	102487	234.00
Broadband	30.16	DD	37.73

The accounts were approved on a motion proposed by Mr T Taylor and seconded by Mr C Smith

2. The Internal Audit has been carried out and there were no issues raised.
3. Our SODC grant application towards the Parish Noticeboards will be reviewed on Tuesday 28th June
4. Grant Application to support Shiplake Country Run. Chairman to update council. Council agreed grant of £380 to support the event on a motion proposed by Mr T Taylor and seconded by Mr C Smith, Clerk to action payment. **ACTION: Clerk**
5. Council has received a significant Vat reclaim.

12. MATTERS FOR CONSIDERATION.

40/17 HIGHWAY MATTERS.

1. Mr R Head updated Council on working party meeting with Mr K Stenning, Clerk requested to send attachments forwarded by Mr Stenning to Mr Head. **ACTION : Clerk**

41/17 MODEL CODE OF CONDUCT.

42/17 RECREATION GROUNDS/OPFA

1. Badgers Walk - Mr C Smith to report on the condition of the equipment and general condition of the playground. No report
2. Memorial Hall. Mr G Davies to report on the condition of the equipment and the general condition of the playground. No report

43/17 FOOTPATHS Council to discuss Thames Path signage for village, held over for next meeting

44/17 SHIPLAKE – DEVELOPMENT OF FACILITIES.

1. Newsletter delayed because of Queens celebration Picnic to allow reporting.
June newsletter highlighting Good Times and Big Issues available online and circulated throughout the villages. No other significant updates.

. Future Phases

- a) TREE PRESERVATION Mr T Taylor /Mr F Maroudas to update Council. There was no report.

45/17 ENVIRONMENTAL MATTERS. /AONB

46/17 S.O.D.C. /

47/17 OCC

48/17 O.A.L.C. /O.R.C.C.

1. 2016 OALC Members Latest update circulated by email

49/17 MEMORIAL HALL

50/17 CHILTERN SOCIETY/CPRE

1. Latest Chiltern /Conservation Board /Society newsletters June 2016 circulated by email
2. Latest CPRE newsletter circulated by email

51/17 DEFRA & OTHER GOVERNMENT CORRESPONDENCE

52/17 TOWNLANDS & OXFORDSHIRE PCT.

13. CORRESPONDENCE

1. . Email from Mr D Gilbert re 20mph signs in New Road

New Road is, officially derestricted, and this is clearly indicated at the lower end where it meets Mill Road. At the upper end where it meets Mill Lane, there is no sign to indicate that one is entering/leaving a 20mph zone. So presumably one can drive up the hill (east to west) at 60mph (!!) but when entering New Road from the upper end, i.e. from the main road and Mill Lane, the indications are that New Road is in a 20mph zone.

I hate the thought of wasting even more money on this scheme, especially as there are far too many of these signs in the village anyway, but let's get it right

14. ITEMS OF INTEREST OR FOR FUTURE DISCUSSION.

Items carried forward,

1. Discussion on signage for Thames Path, Contact Jonathan Beale to see if they can support.

ACTION: Clerk

2. Include item on AONB in future agendas

There being no other items the Chairman closed the meeting at 10.01. The next meeting is scheduled for September 12th 2016

R.V. Hudson.

Clerk to the Council.

21/07//2016