

**MINUTES OF THE MEETING OF SHIPLAKE PARISH COUNCIL**  
**HELD IN SHIPLAKE MEMORIAL HALL**  
**ON MONDAY SEPTEMBER 12<sup>TH</sup> 2016 AT 7.45 P.M.**

- 1. PRESENT:** Mr T Taylor(chair) Mr G Thomas, Mr M Leonard, Mr R Curtis, Mr R Head, Mr C Smith Mr D Pheasant, Mr P Harrison(DC) and Mr D Bartholomew(OCC) APOLOGIES. Mr G Davies and Mr F Maroudas sent their apologies in addition there were 4 members of the public present
- 2. DECLARATIONS OF GIFTS & INTEREST.** Councillors were given the opportunity to declare any gifts or interest in any item on the Agenda. Mr G Thomas declared an interest in PA for Brookfield and Sydney Harrison House
- 3. MINUTES OF THE MEETING HELD ON MONDAY JULY 11<sup>th</sup> 2016 were** approved on a motion proposed by Mr R Head and seconded by Mr R Curtis.
- 4. MATTERS ARISING FROM PREVIOUS MEETINGS**
  1. Clerk to follow up on Big Clean request **ACTION: Clerk**
  2. Clerk to follow up on request for Thames Path signage with Jonathan Beale and Dave Ramm. **ACTION: Clerk**
- 5. POLICE MATTERS.** There was no police report. Mr G Thomas requested to get update from Police sergeant in Henley. **ACTION: Mr G Thomas**
- 6. O.C.C. Cllr D Bartholomew.**  
GENERAL OCC REPORT AUGUST 2016

**1. PROPOSALS FOR UNITARY COUNCIL**

Oxfordshire County Council and Oxfordshire's district/city councils have issued the following joint statement:

With a new Prime Minister and new Secretary of State now in place and a number of pressing economic and policy issues to work through at national level, we recognise that it is sensible to take the time to understand how the government intends to take forward devolution and local government reorganisation in Oxfordshire and other areas before presenting further proposals for reforming public services and changes to council structures in the county.

Following discussions with civil servants all the Oxfordshire councils have agreed to work together to discuss areas of common ground, assess potential options and establish whether we can agree a way forward building on the work we have both done to date. We have agreed to postpone publication of both the Grant Thornton and PwC studies, and pause plans for consultation until these plans have been jointly developed.

**2. HOUSEHOLD WASTE RECYCLING CENTRES CONSULTATION**

As part of securing Household Waste Recycling Centre (HWRC) sites across Oxfordshire, OCC will be seeking a new management contract to operate these sites. There will be a consultation on the proposals running until 11 August 2016. The consultation documents are available online at [www.oxfordshire.gov.uk/waste](http://www.oxfordshire.gov.uk/waste). If residents need support to take part in this consultation, contact Oxfordshire County Council on 01865 816043 or email [waste.management@oxfordshire.gov.uk](mailto:waste.management@oxfordshire.gov.uk).

**3. OXFORDSHIRE BUCKS TREND IN HOSPITAL DELAYS**

The number of people delayed in Oxfordshire's hospital beds when they no longer need to be there has fallen more than 45%. The latest figures are in marked contrast to national numbers, which saw Delayed Transfers of Care (DToc) rise by 25% between May 2015 and May 2016. The improvement in Oxfordshire is the result of a joint initiative by Oxfordshire Clinical Commissioning Group (OCCG), Oxford University Hospitals, Oxford Health and Oxfordshire County Council, the £2m initiative, launched in December 2015, includes: funding extra temporary care home beds where people can stay until they are ready to return to their own home or move to a permanent care home; and the recruitment of more home care staff to support people in their own homes. Previously Oxfordshire had been at the bottom of the DToc 'league table' across the country.

**4. RAILWAY CLOSURES IN OXFORDSHIRE**

Between 30 July and 14 August Network Rail will be carrying out work to maintain the railway and prevent them from being affected by floods.

## GENERAL OCC REPORT SEPTEMBER 2016

### **5. UNITARY DEBATE**

There have been reports suggesting that proposals for reform are off the table due to the lack of agreement between the City and District Councils, and the County. While it is true that Government wishes to proceed by consensus where possible, OCC hopes that the debate is not over – particularly when Grant Thornton has put forward a new compromise proposal, which has yet to be fully discussed. With £200,000 spent on independent advice, and with both reports showing that savings in excess of £100m are possible over a five-year time period through a single strategic authority for Oxfordshire, it is everybody's interest that the debate continues. The OCC Leader has asked officers to bring a paper to Council on 13th September, and Cabinet on 20th September, to ensure that Councillors have been able to express a view on this debate, and how OCC should move forward.

### **6. LIBRARIES MINISTER SEES “GREAT EXAMPLE” AT BICESTER**

Plans to expand Oxfordshire's Home Library Service and joining up services 'under one roof' were among the hot topics at Bicester Library, heralded as a "great example" by Mr Wilson MP, Bicester exemplifies an emerging identity for Oxfordshire's libraries as focal points for a broad range of services, help and advice. The council has also announced plans to grow its Home Library Service so that people with mobility problems who can't get to a library can have books and other items delivered to their door.

### **7. RESIDENTS CAN GET THEIR ELECTRIC BLANKETS CHECKED FREE**

Now is the time for residents to book their blanket in for a free check in October. Oxfordshire County Council's Fire & Rescue Service and Trading Standards are urging electric blanket owners to get their blankets tested free of charge ahead of the approaching colder months. Testing is by pre-booked appointment only, strictly on a first come, first served basis. Residents should call Trading Standards on 01865 815 000 option 4 to arrange an appointment or email [communityengagement@oxfordshire.gov.uk](mailto:communityengagement@oxfordshire.gov.uk).

### **8. SUPPORT FOR YOUNGSTERS MAKING NEXT STEPS AFTER EXAMS**

Oxfordshire County Council is giving advice and support for 16 to 19-year-olds about staying in learning, finding a job or starting an apprenticeship. Throughout the results period and beyond, staff will be available via the web chat service on the Oxme website or over the phone (01865 328460) to talk to young people and parents about the wide range of learning and employment opportunities available in Oxfordshire, and to help with applications.

### **9. OXFORDSHIRE COMET: A BOOKABLE TRANSPORT SERVICE**

The Oxfordshire Comet is a not for profit, bookable transport service for those who can't access suitable public transport. It can be booked for any type of trip, whether it's to meet friends in town, travel across the county, attend an appointment or pop to the shops. The service is available 10.15am - 2.30pm Monday to Friday (not Bank Holidays). Because OCC already owns these vehicles, the Council only has to cover running costs, meaning charges are low for passengers. More information can be found here: <https://www.oxfordshire.gov.uk/cms/content/oxfordshire-comet>

### **10. CARERS' STRATEGY AND CARERS' PERSONAL BUDGETS CONSULTATION**

OCC and Oxfordshire Clinical Commissioning Group work in partnership with other organisations to identify and support many of the 61,000 family, informal or unpaid carers in Oxfordshire. Both organisations do this because they recognise and value the important role that carers have in the lives of the more vulnerable members of our communities. A joint consultation is taking place in two parts: Part 1 of this consultation is about the Oxfordshire Carers' Strategy. This is a document about priorities for carers' support and the outcomes desired for carers of all ages. It also gives an overview of how carers are supported in Oxfordshire. Part 2 of this consultation is about the proposed options for carers' personal budgets. There is no longer enough money for OCC to carry on doing things in the existing way, so OCC wants to find the best way of spending the funding available to meet the needs of as many carers as possible. Please take part by completing the online questionnaire here

<https://consultations.oxfordshire.gov.uk/consult.ti/Carers/answerQuestionnaire?qid=4183363> or by

attending one of three workshops. Please first read the strategy and supporting documents available as part of this consultation. If you require a paper copy of these documents, please contact OCC by email on [carerssupportreview@oxfordshire.gov.uk](mailto:carerssupportreview@oxfordshire.gov.uk) or phone 01865 323410.

#### Consultation workshops

All taking place from 10.30am - 1:00pm on the following dates:

- 13th September at Didcot Civic Hall
- 15th September in Banbury Town Hall
- 29th September in Oxford Town Hall

To attend, please phone 01865 323410 or email [carerssupportreview@oxfordshire.gov.uk](mailto:carerssupportreview@oxfordshire.gov.uk)

### **SPECIFIC REPORT FOR SHIPLAKE**

#### **11. P16/S2593/FUL SYDNEY HARRISON HOUSE**

As part of OCC's 'Single Response', I have expressed my general support for the scheme, but raised concerns about parking for the houses and apartments. The OCC Highways officer has put in a formal objection about the apartment parking allocation.

#### **12. OXFORDSHIRE COMET: A BOOKABLE TRANSPORT SERVICE (ITEM 2)**

I have supplied David Pheasant with a PDF of the scheme brochure to post on the website

### **7. S.O.D.C. Cllr P Harrison.**

DISTRICT COUNCILLOR'S Report September 2016

#### **1. Changing sacks to boost recycling**

From 3 November, we'll only empty green wheelie bins if the recycling in them is loose or in clear sacks.

Despite a recent campaign to raise awareness about the problem of contamination, some people continue to contaminate recycling, particularly with food waste and dirty nappies. When this happens whole truckloads of recycling are rejected at the recycling centres - take a look at our video to see how bad the problem is when people use black or coloured sacks.

[http://southandvale.us8.list-](http://southandvale.us8.list-manage.com/track/click?u=33bec1cf8b5523ad47c7183a0&id=baaa88f201&e=eda6ce4f57)

[manage.com/track/click?u=33bec1cf8b5523ad47c7183a0&id=baaa88f201&e=eda6ce4f57.](http://southandvale.us8.list-manage.com/track/click?u=33bec1cf8b5523ad47c7183a0&id=baaa88f201&e=eda6ce4f57)

From 3 October we'll leave a bin hanger on any bins containing black or coloured sacks explaining the problem. We'll empty the bin on that occasion, but if it happens again after 3 November we won't empty the bin but will leave another note to explain why.

For more information, please contact the waste team on 01235 422406.

#### **2. July Town and Parish Forum**

We held our Town and Parish forum in July. These help us to stay in touch with town and parish councils and keep them up to date with the work we're doing. At the July event we provided updates on our bid for district-based unitary councils and progress on our local plans. We also took the chance to talk to councils about our new corporate plan.

These are an important opportunity for dialogue and in future, we aim to hold two of these each year, instead of just the one.

#### **3. Our new Chief Executive takes up his post**

New Chief Executive David Hill started with us on Thursday 1 September.

#### **4. Better Broadband**

As you will be aware the council has provided additional funding to the Better Broadband for Oxfordshire programme to extend broadband coverage across the district. The delivery of the additional district funded coverage is now underway and runs until December 2017. You can find

out the latest plan for your local area by visiting the postcode checker map at <http://www.betterbroadbandoxfordshire.org.uk/cms/content/coverage-map>

**5. PCSO update**

Each year we provide £100,000 to part fund six PCSOs.

To read the full quarter one report from our PCSOs visit our neighbourhood policing page.

<http://www.southoxon.gov.uk/services-and-advice/community-advice-and-support/community-safety/neighbourhood-policing>

**6. Five Councils update - Changes from 1 August**

The first of our services to be handed over to Capita and VINCI on 1 August has been completed.

The next changes to our services in the five councils project are due to take place at the start of October. One change that will affect a small number of residents is that from October, Capita will be holding new benefits claim interviews by appointment only.

**7. Yellow letter**

All homes across both districts should receive a yellow letter from us asking residents to confirm who currently lives at their address. We need this information to make sure everyone who is eligible to vote is able to do so in future elections.

As soon as people get their yellow letter they should visit

[www.householdresponse.com/southandvale](http://www.householdresponse.com/southandvale) to confirm their details are correct or, if not, provide the correct information.

If there's a public noticeboard in your area, please help us spread the word by displaying this poster.

<https://www.dropbox.com/s/pyg5dx1iueykq81/Yellow%20letter%20-%20when%20it%20arrives.pdf?dl=0>

**8. Devolution/unitary councils update**

In case you missed the email we sent out, we've published the PwC report we commissioned along with the other Oxfordshire district councils into the future structure of local government in the county. You can download the report and a summary document from our website:

<http://www.southoxon.gov.uk/about-us/devolution>. The county council has published its report as well - you can read that here.

<http://news.oxfordshire.gov.uk/review-of-future-options-for-local-government-in-oxfordshire/>

**9. Blanket testing events**

If you know someone who uses an electric blanket, please encourage them to get it tested before using it this winter. To help out, we're working with the other district councils and Oxfordshire Trading Standards to put on a series of 'Blanket Check' events this October:

Wednesday 19 - Henley

Anyone wanting to book an appointment should call 01865 815 000 (option 4) or email [communityengagement@oxfordshire.gov.uk](mailto:communityengagement@oxfordshire.gov.uk)

**10. Can your community benefit from payback?**

Are there any areas of your community that could do with a bit of a tidy up, or a lick of paint?

Thames Valley Community Rehabilitation Company can arrange for offenders given Community Payback sentences to help out.

They can do work such as clearing overgrown pathways, removing graffiti, repairing public benches or repainting play equipment in public spaces.

To find out more get in touch with Diane Major on 01869 328500 or [Diane.Major@thamesvalleycrc.org.uk](mailto:Diane.Major@thamesvalleycrc.org.uk)

**11. Selling goods online**

There's a new online scam that vulnerable people in your area, and people inexperienced at using the internet, need to be aware of.

Fraudsters are contacting people selling things online through sites like eBay - they agree to buy what's on offer but then send a fake payment confirmation to the seller. The buyer then comes up with an excuse to send a courier to collect the goods, however after the goods are collected the seller finds that they haven't actually received payment.

If you know anyone who's been targeted by this scam, please encourage them to report it to Action Fraud by calling 0300 123 2040.

#### **12. New grants scheme**

We've launched a new revenue grants scheme - any non-profit organisation can apply, like a charity or local village committee. The grants are from £10,000 to £100,000 over four years and can be used on revenue spending - so things like rent and rates, salary costs, and marketing and publicity. We're launching these grants to help us meet our new corporate objectives, including investing in the district's future and building thriving communities. Applications are open from 27 July until 15 September this year. We know that councils spreading the word is one of the main ways groups find out about grant funding, so it'd be a great help if you could let your communities know - just put them in contact with the grants team on 01235 422405.

The chairman requested Mr P Harrison to express Councils concerns in the process relating to the Planning Committee hearing for PA for Brookfield. Council also concerned that the notification for a site visit to Thames Farm came at very late notice e.g. on Friday with the visit on Monday.

**8. OPEN FORUM** The Chairman closed the meeting at 8.25pm to allow questions from the floor. Mr D Bradbury (Architect) presented a case supporting the PA for Chestnut House supported by the applicant and their relatives. The chairman resumed the meeting at 8.36pm

**9. SPECIAL REPORTS-PLANNING.** Council to discuss potential development of local Neighbourhood Plan meeting with Charlotte Colver and working party

#### **10. PLANNING**

The Planning Working Party submit the following recommendations

##### **APPLICATIONS**

Application Reference: P16/S2593/FUL (Full Application) Application Type (see definition over): Major Amendment: No. 1 - dated 24th August 2016 Proposal: Removal of existing buildings and the redevelopment of the site to provide 4x1 bedroom flats, 8x2 bedroom flats, together with 4x5 bedroom houses, parking and landscaping Address: Sydney Harrison House Mill Road Lower Shiplake RG9 3NE

##### **RECOMMENDATION - REFUSAL**

Clerk requested to ascertain what are the demographic details which require 1 and 2 bedroom apartments in the Sydney Harrison House development. ACTION: Clerk

Application Reference: P16/S2140/FUL (Full Application) Application Type (see definition over): Minor Amendment: No. 1 - dated 12th August 2016 Proposal: Three bedroom, 2 storey detached house within the rear garden of Chestnut House, Station Road, Shiplake. (Amended plans received 12 August 2016 showing dwelling relocated 2.0 metres southwards and reduced in size). Address: Chestnut House Station Road Lower Shiplake RG9 3JS

After discussion and a vote Council **RECOMMENDED – REFUSAL** including amendment was carried on a 4:3 majority.

Application Reference: P16/S1362/FUL (Full Application) Application Type (see definition over): Minor Amendment: No. 1 - dated 28th July 2016 Proposal: Demolition of bungalow and detached garage and erection of two 2- storey 5-bedroom dwellings with second floor accommodation within the roof space and detached double garages (layout changed as shown on amended plans received 28th July 2016). Address: Dulverton Reading Road Lower Shiplake RG9 3JN **RECOMMENDATION – REFUSAL** including amendment

Application Reference: P16/S2504/HH (Householder) Application Type (see definition over): Other Proposal: Erection of two storey side extension and part single part two storey rear extension, part conversion of existing garage into habitable room and detached three-bay garage with studio/gym over.

Address: Rodborough House Mill Lane Lower Shiplake RG9 3ND **RECOMMENDATION NSV**  
including amendment

The planning recommendations were approved on a motion proposed by Mr R Head and seconded by Mr R Curtis

Mr T Taylor, on behalf of Mr F Maroudas, formally recorded a vote of thanks from Council to all residents and planning groups on the successful outcome of the Thames Farm Planning Committee decision of unanimous rejection.

### **DECISIONS**

Application No: P16/S2132/HH Application proposal, including any amendments: A first floor front extension and a part single / part two storey rear extension together with alterations to the existing roof structure, a front porch, a wood burning flue, external rendering of all elevations, a ground floor rear extension to the existing garage and an enclosed link between the garage & main house Site Location: Asham Cottage Baskerville Lane Lower Shiplake RG9 3JY – **GRANTED**

Application No: P16/S1943/HH Application proposal, including any amendments: Single storey rear extension with porch. Site Location: Harmony Lashbrook Road Lower Shiplake RG9 3NX - **GRANTED**

Application No: P16/S1851/HH Application proposal, including any amendments: Single storey pitched roof rear extension and new parapet to existing single storey rear element. Site Location: Mill Hatch Mill Road Lower Shiplake RG9 3LT – **GRANTED**

Application No: P16/S1336/FUL Application proposal, including any amendments: Demolition of existing single dwelling and construction of a new single dwelling Site Location: Brookfield Mill Road Lower Shiplake RG9 3LW **GRANTED**

Application No: P16/S1849/HH Application proposal, including any amendments: Single storey & first floor side extensions, single storey front extension and new pitched and flat roof over. Site Location: 25 Badgers Walk Lower Shiplake RG9 3JG – **GRANTED**

Application No: P16/S1201/FUL Application proposal, including any amendments: Variation of Condition 2 (approved plans) and Condition 5 (obscure glazing/fixed shut openings) of planning permission P12/S1481/FUL to remove requirement for obscure glazing of two of the west facing first floor windows (additional plans received 3rd May 2016). Site Location: Land at the rear of Waynfilet Station Road Lower Shiplake RG9 3JS – **GRANTED**

Application No: P16/S1794/HH Application proposal, including any amendments: Single storey rear extension. Site Location: The Shambles School Fields Shiplake Cross RG9 4DH – **GRANTED**

Application No: P16/S0970/0 – Thames Farm

Outline Planning Application for up to 95 dwellings and associated public open space and landscaping. **REFUSED**

### **OTHER**

COMPLAINT: PLANNING APPLICATION REF. P16/S1336/FUL. Brookfield, Mill Rd, Shiplake RG93LW.

Application No: P16/S1336/FUL Application proposal, including any amendments: Demolition of existing single dwelling and construction of a new single dwelling Site Location: Brookfield Mill Road Lower Shiplake RG9 3LW

## **11. FINANCIAL MATTERS.**

1. The month accounts for August /September and YTD vs Budget (Appendix 1) and bank reconciliation (Appendix 2) are attached and the following payments require approval

a) <u>Payments due to be made in August 2016</u>			
R V Hudson – salary July	33.16	102490	341.49
R V Hudson – expenses, office allowance. July	34.16	102491	88.05
Inland Revenue – clerk’s tax July	35.16	102492	227.60
Mr Robin Head (Grasscutting)	36.16	102493	72.00
Broadband	37.16	DD	37.95
b) <u>Payments due to be made in September 2016</u>			
R V Hudson – salary august	38.16	102494	341.49
R V Hudson – expenses, office allowance. August	39.16	102495	100.25
Inland Revenue – clerk’s tax august	40.16	102496	227.60
Mr Robin Head (Grasscutting) est	41.16	102497	48.00
SODC (Dog bin service)	42.16	102498	12.56
The Chiltern Society (Sub)	43.16	102499	30.00
Community First Oxfordshire (ex ORCC) sub	44.16	102500	70.00
LCR (magazine sub)	45.16	102501	17.00
Playsafety(ROSPA)	46.16	102502	159.60
The Church Noticeboard Company (Noticeboards)	47.16	102503	3,660.00
TMS (Consultancy)	49.16	102505	1,740.00
Came and Company (Insurance)	48.16	102504	1,146.26
BDO (Audit report)	50.16	102506	240.00
Staples business account	51.16	102507	36.66
Parish on Line (sub)	52.16	102508	33.60
Broadband	53.16	DD	37.955

- 2.** The month’s accounts were approved on a motion proposed by Mr T Taylor and seconded by Mr C Smith
- 3.** The Ytd vs Budget was approved on a motion proposed by Mr G Thomas and seconded by Mr C Smith
- 4.** The bank reconciliation was approved on a motion proposed by Mr T Taylor and seconded by Mr C Smith
- 5.** The Internal Audit has been carried out and there were no issues raised
- 6.** Our SODC grant application towards the Parish Noticeboards has been approved.
- 7.** The external Audit report from BDO has been received and there were no issues reported. Council to approve report. ACTION. Council approved the report on a motion proposed by MR Head and seconded by Mr C Smith

## **12. MATTERS FOR CONSIDERATION.**

### **53/17 HIGHWAY MATTERS.**

1. Mr R Head requested the clerk to contact Mr K Stenning for an update following meeting. ACTION: Clerk.

### **54/17 MODEL CODE OF CONDUCT.**

### **55/17 RECREATION GROUNDS/OPFA**

1. Badgers Walk - Mr C Smith reported the condition of the equipment and general condition of the playground as generally satisfactory, there are still weeds between boundary fences. Mr R Curtis agreed to follow up with Mr G Davies re their clearance utilising the groundsman at the College
2. Memorial Hall. Mr G Davies not present so no report on the condition of the equipment and the general condition of the playground. Mr R Curtis stated that there was an item of medium risk reported in Rospa report an upright stanchion. Clerk to get quotes for repair. ACTION: Clerk
3. Playground reports received following inspection by Playsafety

### **56/17 FOOTPATHS** Council to discuss Thames Path signage for village

### **57/17 SHIPLAKE – DEVELOPMENT OF FACILITIES.**

1. Next Newsletter due in November
2. Electrification there is no meeting scheduled for couple of months.
3. There will be notification on the website of the John Howell MP meeting at the Memorial Hall on 29<sup>th</sup> September at 1.45pm to encourage residents to attend

**Future Phases**

- a) TREE PRESERVATION Mr T Taylor /Mr F Maroudas to update Council

**58/17 ENVIRONMENTAL MATTERS/AONB**

1. Mr Head requested Clerk to ask for an update from Chilterns of any progress and circulate to other members of group. ACTION: Clerk

**59/17 S.O.D.C.**

**60/17 OCC**

**61/17 O.A.L.C. /O.R.C.C.**

1. 2016 OALC Members Latest update circulated by email

**62/17 MEMORIAL HALL**

**63/17 CHILTERN SOCIETY/CPRE**

1. Latest Chiltern /Conservation Board /Society newsletters circulated by email
2. Latest CPRE newsletter circulated by email

**64/17 DEFRA & OTHER GOVERNMENT CORRESPONDENCE**

**65/17 TOWNLANDS & OXFORDSHIRE PCT.**

**13. CORRESPONDENCE**

1. Communication from OCC advertising Comet Bus service.
2. Communication from Janet Mathews re Parish Maps. Clerk to update Council JM has been contacted by the Victorian County History (VCH) organisation as they are about to begin research for producing the VCH account of Shiplake. I mentioned to them that one of our members (Joe Trichler) was in possession of a number of old maps - including some original tithe and rent charges maps dating from the 17/1800's- that belong to the Parish Council but had been entrusted to him in 2006 by then Clerk to the Council J Ritchie for use by the Group. When given to Joe there was a letter detailing each map (there are about 20 in total) and a proviso that the PC could ask for their return at any time. I am now in possession of these maps as Joe is unwell. The VCH believe that the maps would be better stored at the County Record Office and have asked me to contact you to request that the PC allow this to happen. It would certainly like to have use of the maps for its research. Any map deposited can be asked to be returned for specific use by the Council at any future date. Council agreed for the Clerk to request return of the maps and then see if they can be digitised before archiving. ACTION: Clerk

**14. ITEMS OF INTEREST OR FOR FUTURE DISCUSSION.**

There being no other items of interest the chairman closed the meeting at 9.38pm

R.V. Hudson.

Clerk to the Council.

12/09//2016

APPENDIX 1

SPC Finance 2015-16		ACT YTD Mar 2016	Budget 2016/17	Actual (Apr 16-Aug 16 )	SPC Finance 2016-17					YTD	Balance		
					months			Mar		+/-			
					5								
<b>RECEIPTS</b>													
Precept		27150	27900	13950						13950			
Bank Interest		0	40	0				0		0			
Nat Sav a/c interest		177	170					0		0			
VAT reclaim		45	4000	4399				0		4399			
Grants		6648	2000	843						843			
Misc		1050								0			
<b>Total</b>		<b>35070</b>		<b>19192</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19192</b>	<b>0</b>		
<b>PAYMENTS</b>													
Net Remuneration /Salar	4059	4100	1708.73						Fcast 12 months	2392	4101	overspend	-1
Remuneration /Tax	2702	2800	1138.00							1593	2731	within budget	69
Administration(Clerk Exp	2009	1500	518.47							726	1244	within budget	256
Misc Admin	239	500	50.40							71	121	within budget	379
Stationery/Office supplie	248	500	56.65							79	136	within budget	364
Audits/fees	480	580	234.00							328	562	within budget	18
Telephone/broadband	465	600	188.34							264	452	within budget	148
Meetings	595	650	0.00							0	0	within budget	650
Insurance	1094	1200	0.00							0	0	within budget	1200
Advertisements	0	150	0.00							0	0	within budget	150
Office Equipment	0	100	0.00							0	0	within budget	100
Repairs & maintenance		1154								0	0	within budget	1154
Sundries		0								0	0	within budget	0
Information Sheet		0								0	0	within budget	0
Grasscutting B.Walk & V	670	700	240.00							336	576	within budget	124
Playground Inspections(I	156	160	0.00							0	0	within budget	160
Playground B.Walk	6694	0	0.00							0	0	within budget	0
Playground Memorial		250								0	0	within budget	250
Consultancy		20000								0	0	within budget	20000
Grants exc S137	2563	5600	0.00							0	0	within budget	5600
Subs	906	657	0.00							0	0	within budget	657
Sect 137	1700	4375	1223.00							1712	2935	within budget	1440
Newsletter community	518	1200	796.00							1114	1910	overspend	-710
Web Site community	1574	1000	167.98							235	403	within budget	597
Bus Shelters		0								0	0	within budget	0
Field Gates		0								0	0	within budget	0
Contingency		1000								0	0	within budget	1000
Bulb Planting		0								0	0	within budget	0
Storage	0	0								0	0	within budget	0
Defib project/maintenance		0								0	0	within budget	0
Defib maintenance	100	105								0	0	within budget	105
Parking /20mph zone Consultation		5000	5772.51							0	5773	overspend	-773
Traffic Calming (speed bumps)		15000								0	0	within budget	15000
White Lining roads										0	0	within budget	0
SVP Project /Village ew	1223	1000								0	0	within budget	1000
Cycle path feasibility study		0								0	0	within budget	0
Boundary questionnaire										0	0	within budget	0
<b>Total</b>		<b>27996</b>	<b>69881</b>	<b>12094.08</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8850</b>	<b>20944</b>	<b>verall surplus/lo</b>	<b>48937</b>

APPENDIX 2

<b>SHIPLAKE PARISH COUNCIL</b>					
<b>Bank reconciliation as at 31st August 2016</b>					
<b>B/F 31/3/16</b>	<b>75193.15</b>		<b>CURRENT A/C</b>	<b>15315.85</b>	
<b>RECEIPTS</b>	<b>19213.29</b>		<b>DEPOSIT A/C</b>	<b>44486.76</b>	
<b>TOTALS</b>	<b>94406.44</b>		<b>NAT SAVINGS A/C</b>	<b>23718.89</b>	
<b>PAYMENTS</b>	<b>12094.08</b>				
<b>BAL C/F</b>	<b>82312.36</b>		<b>TOTALS</b>	<b>83521.50</b>	
			<b>Uncleared Payments</b>		
		R V Hudson – salary July	33.16	102490	341.49
		R V Hudson – expenses, office allo	34.16	102491	88.05
		Inland Revenue – clerk’s tax July	35.16	102492	227.60
		Mr Robin Head (Grasscutting)	36.16	102493	72
		Shiplake Party and Picnic (Grant)	32.16	102489	380.00
		Nov-15 south and vale carers			100.00
			<b>Balance</b>		<b>82312.36</b>
		<b>dif f</b>	<b>0.00</b>		