

**MINUTES OF THE MEETING OF SHIPLAKE PARISH COUNCIL HELD IN SHIPLAKE
MEMORIAL HALL
ON MONDAY JANUARY 9th 2017 AT 7.45 P.M.**

- 1. PRESENT :** Mr T Taylor, Mr G Thomas, Mr R Head ,Mr M Leonard, F Maroudas, Mr G Davies Mr W Hall (DC) Mr D Bartholomew(OCC) **APOLOGIES.** were received from Mr C Smith and Mr R Curtis. In addition there were two members of the public present
- 2. DECLARATIONS OF GIFTS & INTEREST.** Councillors were given the opportunity to declare any gifts or interest in any item on the Agenda. Mr G Thomas declared an interest in PA for Brookfield and Mr T Taylor declared an interest in Randall House alleged planning breach.
- 3. MINUTES OF THE MEETING HELD ON MONDAY DECEMBER 12th 2016** Mr Head noted that on Page 5 line of item north should read south, the minutes were then approved on a motion proposed by Mr R Head and seconded by Mr G Thomas.
- 4. MATTERS ARISING FROM PREVIOUS MEETINGS**
 1. Nominations requested for High Sheriff award, a candidate has been identified the Clerk will make a submission.
 2. Update on meeting with John Howell MP. The Chairman updated Council
 3. Update on Neighbourhood Planning Meeting Tuesday 10th January. The Chairman updated Council
- 5. POLICE MATTERS.** Brief report from PCSO Pomroy.Mr G Thomas updated Council.

URN	DATE	INCIDENT	RESULT
12	06/12/2016	RTC - Hampstead Hill, road blocked	Police called and vehicles recovered, no further issues
466	11-Dec	Theft of Vehicle, Station Road.	Ongoing enquiry
1605	13/12/2016	Intruder Alarm, Quarry Lane	Police attended, false activation
518	18/12/2016	Burglary non dwelling, Basmore Lane	Ongoing enquiry
1296	23/12/2016	suspect vehicle, Bolney Road	Police attended, no sign of vehicle.
958	22/12/2016	Intruder Alarm, Manor Wood Gate	Alarm fault
274	27/12/2016	Road Hazard, Dead Deer in Road	Highways attended, road cleared
308	31/12/2016	theft from vehicle, Mill Lane	Ongoing enquiry

6. O.C.C. Cllr D Bartholomew.

GENERAL OCC REPORT

- 1. PLANS TO TRANSFORM ADOPTION SERVICES ACROSS THAMES VALLEY** OCC is joining forces with neighbouring councils to create a Regional Adoption Agency (RAA) for the Thames Valley. The Government has advised that a grant of £300k will be made available to help set up the new service. OCC will be the host authority within a partnership known as ‘Adopt Thames Valley’, alongside six other councils (Bracknell Forest, West Berkshire, Windsor and Maidenhead, Wokingham, Swindon and Reading) and two Voluntary Adoption Agencies (PACT and Barnardo’s).
- 2. LAUNCH OF NEW ONLINE FLOODING ‘TOOLKIT’**
A new online 'toolkit' has been launched by OCC which provides information and advice for those wanting to take action to safeguard their homes or businesses against the effects of flooding. The toolkit also explains the different types of flooding that can occur with bespoke guides on how to deal with them and, for those responsible for things such as drains and streams running across their land, guides on how to carry out preventative maintenance. The toolkit can be found at www.oxfordshirefloodtoolkit.com
- 3. ADULT SOCIAL CARE PERFORMANCE ABOVE NATIONAL AVERAGE**
The delayed transfers of care (DTCOC) figures released in December show Oxfordshire improving significantly on the situation a year ago: total delayed transfers of care were 11% lower, and those due to social care delays were 19% lower. This compares with a rise in numbers nationally of 25%

in total and 41% due to social care. Nationally over a third of all DTOC cases were attributable to social care delays, but in Oxfordshire it was less than a fifth.

4. **HOME LIBRARY VOLUNTEER SUCCESS AND NEW LIBRARIES E – NEWSLETTER**

In September OCC launched a county-wide campaign for Home Library Service volunteers. This successful campaign has led to 150 volunteer applications so far. More information about the scheme, including details of what volunteering involves and interviews with those who benefit from the service, can be found at: www.oxfordshire.gov.uk/homelibrary The Library Service has also recently launched a bi-monthly newsletter sent to 6000 library service users. It contains the latest libraries news, events, book recommendations, volunteering opportunities and more, including information about Zinio (free electronic magazines), eBooks, People's Network (free public access to computers) and Wi-Fi in Libraries. Parish councils are requested to inform residents that they sign up at www.oxfordshire.gov.uk/librariesnewsletter

5. **GRANT FUNDING ANNOUNCED FOR 'OPEN ACCESS' CHILDREN'S SERVICES**

Community-led schemes will complement a comprehensive new service for 0-19-year-olds across Oxfordshire, which ensures children at risk of abuse and neglect are protected and that families who need extra help are identified at an early stage. Six community groups planning to run 'open access' children's services were successful and will receive funding worth £163,000 from the scheme. The panel refused just three bids – in these cases the eligibility criteria were not met.

6. **HEALTH INEQUALITIES COMMISSION REPORT**

Oxfordshire's Commission on Health Inequalities has published its recommendations to narrow the health and wellbeing gaps which divide communities in the county. Among the 60 recommendations made by the Commission are: • An integrated transport strategy to reduce social isolation • Greater investment in prevention of ill health • Employers to promote the health of working people • Greater integration of health and social care and more support for unpaid carers • Public sector organisations should review their buildings and land which might be used for key worker and affordable housing • Promotion of physical activity and exercise among vulnerable groups • More provision for mental health services The next steps for the Commission will be to promote the findings of the report and for discussion of what can be achieved through local action.

7. **OXFORD PARKWAY/CITY CENTRE OPENING**

The link between Oxford Parkway and the city centre was opened at the beginning of December with a journey time of just 8 minutes. The Secretary of State for Transport, Chris Grayling, attended the opening. OCC Leader Ian Hudspeth took the opportunity of talking to him not just about railways, but also the road problems in Oxfordshire, particularly with regard to the A34, A40 and A420. Councillor Hudspeth went on to remind the Sec of State that if we are to have the projected extra houses and jobs, then OCC needs the funding for the infrastructure to deliver sustainable development.

8. SPECIFIC REPORT FOR SHIPLAKE To be delivered at meeting

7. **S.O.D.C. Cllr. W Hall**

Councillor William Hall Report to Shiplake Parish Council January 2017

1. **Planning Matters.**

Didcot Garden Town is a major part of our plan for development in the District, offering a significant number of jobs and home.

The councils are keen to speak to as many people as possible and a new interactive website has been launched at www.didcotgardentown.co.uk.

2. **Two new Neighbourhood Planning Officers**

Preparation of a neighbourhood plan remains a high priority for towns and villages across the district. We are pleased to announce the appointment of two new Neighbourhood Planning Officers:

- Ricardo Rios:
starts 14 November 2016
- Rachael Riach:
starts 21 November 2016

Ricardo and Rachael can be contacted by email planning.policy@southoxon.gov.uk

or telephone 01235 422600.

3. GLL seeks projects for funding initiative

GLL, our leisure management contractor, is supporting a crowdfunding initiative to encourage local people to be active. GLL is offering funding of up to £2,500, access to qualified instructors and coaches, use of its facilities, free activities and monthly membership discounts. For more information email megan.horwood@gll.org (Vale of White of Horse projects) or colin.williams@gll.org (South Oxfordshire projects).

4. Scrutiny

There were two Scrutiny Committee meetings this month. The first was Joint with the Vale and we looked at the emerging Plan for improving how we communicate with our residents and Councils.. The second meeting was specific to our District and was a review of the recently completed report on Grave Yard availability..

5. Reminder to encourage residents to sign up for newsletter

Please encourage local residents to sign up for the newsletters which will be published every two months. South News keeps residents in touch with news from the council, including the latest on planning and housing in South Oxfordshire, news on recycling collections and events at our leisure centres and Cornerstone Arts Centre in Didcot. To receive South News visit www.southoxon.gov.uk/southnews

6. Raising awareness of domestic abuse

On the 25 November we worked with the local charity, Reducing the Risk of Domestic Abuse (RRDA), to support White Ribbon Day, the international day for the elimination of violence against women. The messages will include the Oxfordshire Domestic Abuse Service's Helpline number 0800 731 0055 and RRDA website.

7. Excellent police feedback about councils' CCTV

During quarter two, our CCTV operators monitored over 550 incidents across Didcot, Henley, Thame and Wallingford. Their alerts to the police resulted in 24 arrests.

8. Food and Safety team in The News

Our Food and Safety team has been featured in the news twice in November.

9. Housing and homeless support amongst best in the country

Our housing and homelessness support has been recognised as one of the country's top performers by the National Practitioner Support Service (NPSS). In a review of our vital front line housing services we scored an impressive 80 per cent, putting us in the top eight nationally (average 69 per cent)

10. Report highlights PCSOs' community role

Each year we provide £100,000 to part fund six Police Community Support Officers (PCSOs).. Between July and October 2016, our PCSOs organised and attended a number of events, including an Emergency Services Day in Thame, speed awareness checks in Binfield Heath and Gallowstree Common. They also assisted 268 victims of crime. To read the full quarter two report about our PCSOs visit our neighbourhood policing page.

11. Bad weather waste collections

If bins aren't emptied on the scheduled day, residents should leave them out for two more days and we will do our best, weather permitting, to come back. If, after three days, they haven't been emptied, residents are advised to take their bins back in and put them out for the next scheduled collection date. They will also be able to leave extra waste out beside their bin in a suitable container. e.g. open box or a clear sack.

Residents whose bins are missed due to adverse weather should take them back in and we'll empty them on the next scheduled collection date.

We will also use emails to keep you up to date. If you receive enquiries from residents as a result of any disruption refer them to the Biffa call centre on 03000 610 610.

8. OPEN FORUM

9. SPECIAL REPORTS-PLANNING.

10. PLANNING

The Planning Working Party submit the following recommendations:

PLANNING REPORT: DECEMBER 2016.

A) APPLICATIONS-all Lower Shiplake:

P16/S3933/HH: Winona, Bolney Trevor Drive RG9 3PG

Applicant: Mr N Dagg Type: Minor

Proposal: Erection of a replacement dwelling and garage.

Recommendation: **NO STRONG VIEWS.**

P16/S3965/HH: Shiplake Lodge, New Road RG9 3LH

Applicant: Mrs K Oldridge Type: Other

Proposal: Single storey rear extension and side porch.

Recommendation: **NO STRONG VIEWS.**

P16/S4222/FUL: Brookfield, Mill Road RG9 3LW

Applicant: Mr G McClure Type: Minor

Proposal: Variation of condition 2 on P16/S1336/FUL-amended plans to alter the layout and siting of the dwelling.

Recommendation: **NO STRONG VIEWS.**

P16/S4070/FUL: Wood End Cottage, Bolney Road RG9 3NT

Applicant: Mr P Greenslade Type: Minor

Proposal: Demolition of existing dwelling and replacement with new more flood-resistant dwelling and single storey garage.

Recommendation: **NO STRONG VIEWS**, with comment that associated construction traffic should be restricted to on-site parking.

Note: P16/S3373/FUL-Tower House, Reading Road has been withdrawn.

17/S0019/HH : Saffrons Station Road Lower Shiplake RG9 3JP

Applicant Hailstone Type :Other

Proposal: Demolition of existing garage and proposed new single storey extensions to east elevation and rear elevation and proposed two storey side extension to west elevation. Proposed new double carport with associated hardstanding.

Not yet reviewed

B) DETERMINATIONS:

The following have been approved by SODC (SPC recommendations in brackets):

P16/S3627: Torridon, Bolney Road. (NSV)

P16/S3500: Cherry Briar, Bolney Trevor Drive. (NSV)

P16/S3226: Harberton, Northfield Avenue. (NSV)

P16/S3452: Shiplake College. (NSV)

C) OTHER:

Meeting held with SODC Planning to discuss Local Plan issues-TT to report.

Response to Gladman application in Sonning Eye& Dunsden- DP to report.

Residents meeting to discuss Neighbourhood Plan 10th Jan arranged.

11. FINANCIAL MATTERS.

1. The following payments require approval

R V Hudson – salary December	87.16	102539	341.49
R V Hudson – expenses, office allowance. December	88.16	102540	81.15
Inland Revenue – clerk’s tax December	89.16	102541	227.60
Higgs Group Scanning maps	90.16	102542	64.80
Memorial Hall Room Hire	91.16	102543	7.53
Staples Office supplies	92.16	102544	39.29
Oxford It Solutions	93.16	102545	69.47
Broadband	94.16	DD	38.42

The Month accounts were approved on motion proposed by and seconded by

2. The precept has been submitted
3. Bank reconciliation December 31st for approval see APPENDIX 1
4. The following Grants are to be discussed
- a) Scout roof The quotes range between 5 and 10 thousand pounds so far. Some more quotes will be obtained in the near future. No decision has been made as yet who will do the job. As for the total amount raised so far I'm not sure as there is the Justgiving account, a fair bit of cash that has been donated and raised at a couple of fundraising events, also some donations that have been promised but not yet received. Clerk to update Council Any grant amount would be appreciated.
- b) Memorial Hall Booking system We have now got a quotation for £2,590 plus vat which we are satisfied is value for money. We had two other quotes which were substantially higher. The supplier is the same supplier used by Shiplake PC for their website.

12. MATTERS FOR CONSIDERATION.

104/17 HIGHWAY MATTERS.

1. Mr R Head to update Council on working party.
2. Clerk has requested the following signage from OCC highways
- a) A4155(at the war memorial)
Erect a sign at the approach from both the north and south warning of the long bend.
- b) MEMORIAL AVENUE (Shiplake Cross)
Erect a sign at both ends of the Avenue to read "unsuitable for HGV's"
- c) A4155 (Span Hill)
Erect a sign for motorists travelling from the north at the approach to the bends warning of bends with a distance. There is already a similar sign at the commencement of the bends when travelling from the north.
3. The Clerk has reported the damaged school sign opposite Kiln Lane on Fix my Street (already logged by a resident).

105/17 RECREATION GROUNDS/OPFA

1. Badgers Walk -. Mr C Smith to report on the condition of the equipment and the general condition of the playground.
2. An initial quote, from the original installers Creative Play, to repair the surface under the swings in the Badgers Walk playground has been received at a cost of £4631. The Clerk is awaiting alternative quotes photographs have been sent to prospective suppliers.
3. Memorial Hall. Mr G Davies to report on the condition of the equipment and the general condition of the playground.
4. Quotes received to replace chicken springer ride. Clerk to update Council.

106/17 FOOTPATHS Thames Path signage nothing further to report

107/17 SHIPLAKE – DEVELOPMENT OF FACILITIES.

Future Phases

- a) TREE PRESERVATION Mr T Taylor /Mr F Maroudas to update Council

108/17 ENVIRONMENTAL MATTERS/AONB

1. Mr Head to update Council

109/17 S.O.D.C.

110/17 OCC

111/17 O.A.L.C. /O.R.C.C.

1. 2016 OALC Members Latest update circulated by email

112/17 MEMORIAL HALL

113/17 CHILTERN SOCIETY/CPRE

1. Latest Chiltern /Conservation Board /Society newsletters circulated by email
2. Latest CPRE newsletter circulated by email

114/17 DEFRA & OTHER GOVERNMENT CORRESPONDENCE

115/17 TOWNLANDS & OXFORDSHIRE PCT.

13 CORRESPONDENCE

Proposal from Prof R Wild ref :Planning Applications

To complement other arrangements, the PC should notify residents of all significant planning applications (e.g. those of interest to more than close neighbours) and encourage submission of views, on the Website, as follows:

Notification of Planning Application

-Brief description-

Reference Number

“Residents can get more details from and register their views with SODC”

-Web link-

“Residents can also register their views with the Parish Council. Please do so before -date- when a recommendation is expected to be decided by the Parish Council at its meeting”

-click to open form, pre-filled with Reference number- (NB. Form to state that comments will be noted but there will be no acknowledgement/response)

Parish Council Meetings – Open Forum

The Open Forum should have a fixed maximum duration- e.g. 30 mins.

It will occur after formal business as now.

Questions and comments will be invited (but comments on planning will generally have been dealt with as above).

With sufficient numbers, present, the main aim should be dialogue.

The Chairman might raise topics e.g relating to what is to be dealt with in the second part of the meeting (The formal agenda gives no indication of this), in order to update residents, get initial comments, signal topics for future discussion etc, as was the case in the short update and discussion of Neighbourhood Plans at the meeting on Dec 12th.

RW 15/12/16

14. ITEMS OF INTEREST OR FOR FUTURE DISCUSSION.

R.V. Hudson.

Clerk to the Council.

05/01/2017

APPENDIX 1

SHIPLAKE PARISH COUNCIL					
Bank reconciliation as at 31st December 2016					
B/F 31/3/16	75193.15			CURRENT A/C	15948.70
RECEIPTS	33846.86			DEPOSIT A/C	44507.67
TOTALS	109040.01			NAT SAVINGS A/C	23718.89
PAYMENTS	26644.75				
BAL C/F	82395.26			TOTALS	84175.26
				Uncleared Payments	
		Mr Robin Head (Grasscutting)	71.16	102524	48.00
		Oxford It Solutions web hosting	76.16	102529	54.00
		SLCC subscription	78.16	102531	108.00
		Grant to Rosemary Club	80.16	102533	650.00
		Grant to Shiplake Primary School	83.16	102536	470.00
		Grant to Oxfordshire Assocaiton for the Blind	84.16	102537	100.00
		Shiplake Harpsden Dunsden sick Poor Fund	85.16	102538	250.00
		Nov-15 South and Vale Carers Grant	195.15	102421	100.00
				Balance	82395.26
		dif f	0.00		