

**MINUTES OF THE MEETING OF SHIPLAKE PARISH COUNCIL HELD IN SHIPLAKE  
MEMORIAL HALL  
ON MONDAY MARCH 13<sup>th</sup> 2017 AT 7.45 P.M.**

- 1. PRESENT** Mr T Taylor(Chair) Mr M Leonard, Mr R Head, Mr D Pheasant, Mr R Curtis Mr D Bartholomew (OCC) Mr P Harrison (DC) **APOLOGIES.** Mr C Smith, Mr G Thomas. Mr F Maroudas, Mr G Davies sent their apologies
- 2. DECLARATIONS OF GIFTS & INTEREST.** Councillors were given the opportunity to declare any gifts or interest in any item on the Agenda. Mr T Taylor declared an interest in PA for Brookfield.
- 3. MINUTES OF THE MEETING HELD ON MONDAY FEBRUARY 13<sup>th</sup>, 2017** were approved on a motion proposed by Mr R Curtis and seconded by Mr R Head.
- 4. MATTERS ARISING FROM PREVIOUS MEETINGS**
- 5. POLICE MATTERS.**

Mr G Thomas requested a discussion re the issue of PCSOs- we need to know what is happening with the withdrawal of SODC financial support, because the loss of our PCSO would be more than regrettable...and I hear that there is a further police re-organisation in this area...and that the Sonning Common sub-station may be going the way of Henley. I think we should be registering our concern with the Supt. and getting support from the other PCs. £ 99K from SODC to Thames Valley Police for support of PCSO's apparently has been withdrawn and it was not ringfenced.

- 6. O.C.C. Cllr D Bartholomew.**  
**GENERAL OCC REPORT**

- 1. EXTRA FUNDING SECURED IN ADDITION TO 2017/18 BUDGET PROPOSALS**

The County Council set its budget for 2017/18 on Tuesday 14th February. Ahead of the meeting, it was announced the Council had £1,957,000 extra, over and above the position reported to the Cabinet in January, as a result of better than expected business rate collections, council tax collection fund surpluses and a higher than expected grant. The County is proposing to hold £926,000 of this until the 2018/19 financial year, to deal with future pressures. Cabinet proposes to spend the rest of the money (£1.03m) in this financial year in the following ways:

- £170,000 to be spent on additional grass-cutting work on highway verges. This is an area of spend that has been reduced in recent years.
- £250,000 one-off funding initially for a pilot Communities Fund for parishes and towns to bid for matched funding schemes following changes/reductions for funding for services.
- £600,000 additional funding for children's social care – a part of the council that has been exempted from cuts since 2010 but has continued to experience significant rising demand on services in common with children's social care departments across England.
- £11,000 increase on the Council's Flood Defence Levy.

- 2. OPEN ACCESS CHILDREN'S SERVICES TO CONTINUE AT 34 BUILDINGS**

Start-up funding for 12 more community schemes to run open access services at children's centres has been approved by OCC. The proposals, which will receive a total of £305,883, are among the latest to be considered as part of the transition from council-funded to community-led services at children's centre locations. Community services will complement the council's new service for 0-19 year-olds, which will meet the needs and aspirations of children at risk of abuse and neglect in Oxfordshire, and ensure that families who need extra help are identified at an early stage. When added to previously considered applications, the approval of these 12 schemes means funded plans are now in place for services such as 'stay and play' to continue at 18 children's centres, with business cases at a further six centres supported in principle but deferred to the final round of the Transition Fund for more work. Added to this, open access sessions will also continue at the eight Children and Family Centres and two satellite centres at the heart of the council's new Children's Service. In total, it means a combination of council funded and community-led solutions for open access services are now confirmed or supported in principle at 34 buildings across the county – with more to come when applications for the final round of transition funding is considered.

### **3. 'FIX MY STREET' WEBSITE UPGRADE**

Over the last six months OCC has been working hard to make Fix My Street work more effectively. It will improve the quality and consistency of public reports, as well as OCC internal processes for closing reports, making it easier to reliably see what's going on in each area. Members of the public who consistently give good information can be rewarded with 'trusted reporter' status, meaning OCC will fast track future reports to the contractor, resulting in quicker resolution for the resident and reduced effort for the inspectors. Before the new system launches, OCC needs to deal with reports that are still marked as 'open' in the current version. This means: 1) Leave open anything which has been active within the last 12 months; 2) Close anything older than 2 years; 3) For reports between 1 and 2 years old, notify the reporter by email that OCC intends to close their report, but give them the option to 're-open' the issue if they believe it is still a problem.

### **4. EXTENSION OF FIRE & AND AMBULANCE SERVICE CO-RESPONDING**

OCC Fire and Rescue Service has been working in partnership with South Central Ambulance Service (SCAS) co-responding in the community for over 12 years. More recently OCC has also been working with Thames Valley Fire and Rescue partners to undertake a collaborative corresponding trial. (Co-Responders are firefighters trained by SCAS to provide a 'first response' to specific medical emergencies where there is an immediate threat to life prior to an emergency ambulance arriving on scene.) The trial has been a success with crews attending approximately 1500 medical emergency calls per year. To further support communities Oxfordshire Fire and Rescue Service are working in partnership with SCAS towards all fire engines within communities being available for cardiac arrests, so that casualties across Oxfordshire can receive the quickest available defibrillator and casualty support.

### **5. CADDY CAMPAIGN TO REDUCE OXFORDSHIRE'S FOOD WASTE**

Residents are being urged to do their bit to make sure food waste doesn't end up on the scrap heap. At the moment it is thought that around 30% of the county's food waste is put in waste bins rather than the food caddy – a figure all Oxfordshire's councils hope to cut significantly. To do this, the councils have launched a campaign with Agrivert, the company who process the county's food waste, to encourage residents to recycle more of the food they would otherwise throw away. It is two and a half times cheaper to process food waste if it is put into a food waste caddy for recycling or composting than if the same waste is put in the general rubbish bin. There's lots of advice on how to reduce food waste and information on how it is recycled at [www.recycleforoxfordshire.org.uk/lovefoodhatewaste](http://www.recycleforoxfordshire.org.uk/lovefoodhatewaste)

County Councillor David Nimmo Smith, Cabinet member for Environment, said: "It is as easy to recycle food waste as it is to throw it in the main rubbish bin – but the benefits of recycling can be quite startling. Food waste collected for recycling is treated at Agrivert's anaerobic digestion plants in Oxfordshire, and used to generate enough electricity for over 9,000 homes, as well as making fertiliser for use on local farms."

### **6. UNITARY UPDATE**

At the end of January, OCC launched 'A Fresh Start for Oxfordshire', a draft of OCC's intended proposal for DCLG on how and why a single unitary authority for Oxfordshire could work. Since then, there have been meetings with the Leaders of South Oxfordshire and Vale District Councils, and further public consultation. It has now been agreed that the three councils will move forward with a new joint proposal for a single unitary council called 'A New Council for a Better Oxfordshire'. The principal change from the earlier version is that the proposed five area boards would be replaced by 15 to 20 area boards, based on the county's main market towns and their surrounding villages. In addition, Oxford (the city itself) would have a strengthened model of governance including an autonomous local council and area boards covering different parts. Full details can be found here: <https://www.better-oxfordshire.org>

### **SPECIFIC REPORT FOR SHIPLAKE**

#### **7. FOLLOW-UP TO JANUARY ROAD SAFETY MEETING**

I followed up action points from the meeting and the results were as follows:

Item 1. Additional warning signage at the Mill Lane/A4155/Memorial avenue junction in lieu of a pedestrian crossing was unwarranted in view of the 30mph speed limit.

Item 5. The Area Steward confirmed the existing signage at the War Memorial is adequate for the situation.

Item 6. The Area Steward confirmed the existing Memorial Avenue signage is adequate for the situation. He advised possible repairs at the Plough Lane junction using planings and topsoil were being considered for the next financial year (finance depending).

Item 11. An extra 'bend' sign was agreed for Span Hill.

Pedestrian crossing in front of college. This is being looked at and a design and potential cost schedule is being drawn up.

**8. ALLEGED DIVERSION OF FOOTPATH AT END OF BOLNEY ROAD**

I chased the ROW Officer regarding progress and he advised that it had not been forgotten, but was very low on the priority list.

**9. SALT BIN AT MEMORIAL HALL**

At the last PC meeting I was asked to see if this could be arranged. I subsequently supplied the clerk with the necessary contact information.

**10. MOUNT IDA P16/S2861/O**

I advised Cllr Thomas that the applicant's suggestion that the proposed footpath from the development northward can be dealt with as part of a Reserved Matters application is not supported by the Highways officer. He has recommended to the case officer that as a minimum a plan should be provided demonstrating how the footway is to be constructed, in accordance with Oxfordshire County Council standards, as part of this application.

**11. POTHOLE OUTSIDE 'THE SPRINGS'**

I have followed up Cllr Thomas' query regarding incorrect information on FMS, but have not yet received a response.

**12. BARRIERS AT ENTRANCES TO CROWSLEY ROAD AND NEW ROAD**

I have been advised the CRNR management team is considering the erection of barriers like the one that already exists between the adopted and un-adopted parts of Crowsley Road. I can confirm OCC would not have any highway issues with the erection of these barriers if they are on private land and do not restrict any rights of way. However, SODC should be contacted to check planning permission is not required. OCC cannot comment on whether SOHA (who have properties fronting New Road) would be happy with the proposal.

**13. THIRD READING BRIDGE**

I have just been advised that the draft traffic modelling report is finally available and I am meeting with an OCC officer on Thursday to review it.

**7. S.O.D.C. Cllr. P Harrison**

**1. Devolution**

The discussions with Oxfordshire CC on the question of a Unitary Authority have continued and this resulted on the publication of the 'Better Oxfordshire Proposal' last Friday. This is now subject to a Scrutiny Committee Review this Thursday (9th March) and will go before Full Council at an Emergency Meeting on the 10th. If approved by the three councils involved, South Oxfordshire, Vale of the White Horse and Oxfordshire CC, then we expect the proposal to be submitted to the Secretary of State for his consideration. You can read the full proposal: A new council for a Better Oxfordshire at: [www.betteroxfordshire.org](http://www.betteroxfordshire.org)

**2. Planning Matters.**

Neighbourhood Planning Up-date.

This month at Planning Committee we had the first opportunity to put Minister For Housing Gavin Barwell MP's announced new rules concerning Neighbourhood Plans to the test. An application for homes at Sonning Common was refused for a number of reasons, but one of the most significant was that the application differed significantly from the policies of the Adopted Neighbourhood Plan.

**3. 5 Year Housing Land Supply (5YHLS) update**

Our public position remains that we have 3.8 years housing land supply (target 5YHLS).

\* We have updated the district-wide completions data, which is being verified before we recalculate our 5YHLS

\* In addition to all the major applications in and around our larger villages we are starting to receive housing proposals in our smaller villages such as Brightwell cum Sotwell (3) and Warborough (2).

**4. Monitoring Progress**

1. Majors: 88% decided within 13 weeks against local target of 70% (national target 60%).

2. Minors: 84% decided within 8 weeks against local target 75% (national target 65%).
3. Others: 93% decided within 8 weeks against a local target of 90% (national target 80%).

#### **5. Appeals Public Inquiries**

- \* East Hagbourne, land east of New Road – held in early January. SofS confirmed that he will not recover the appeal (i.e. review the Inspector’s decision).
- \* Tetsworth - traveller site of 12 pitches outside of the Green Belt and is scheduled for the second week of June.
- \* Thames Farm, Shiplake – we have confirmed our views that the two appeals should be the subject of a co joined inquiry (the quashed first appeal was for 110 units and second for 90 units refused in August 2016). Date TBC.
- \* CABI, Crowmarsh – appeal against refusal of new offices and residential development will be the subject of an inquiry in July.
- \* Long Wittenham – appeal against non-determination of 35 unit scheme - strongly opposed by Parish Council and local residents. Likely to be an inquiry – date TBC

#### **6. Enforcement**

- \* 22 new cases opened
- \* 37 cases closed
- \* 13 cases closed were more than six months old

Our six week performance was 95 per cent this month (target 80 per cent). This is a great effort by the team as we have three vacancies and a member of staff on sick leave recovering from a hip operation.

#### **7. Community Infrastructure Levy (CIL):**

- \* Total CIL demand (20 notices): £1,919,195 (note: two demand notices are for a large site and the first instalment of £372,675 is not due until May 2017)
- \* Total CIL received: £205,670
- \* CIL proportion paid to Henley: £4,940.63 (next transfer to town/parishes by 28 April 2017)
- \* Total CIL Liability (209 notices): £7.1 million

#### **8. South Local Plan 2033**

- The Second Preferred Options consultation is scheduled to commence at the end of March 2017. The slight delay from the last update is to ensure we have the most robust evidence available to support the consultation – particularly for infrastructure. It will take the form of a full Draft Local Plan to include development management.
- Some of the evidence studies and their progress:
- Housing & Economic Land Availability Assessment (HELAA): Final draft received. Will form an appendix to overarching SHEELA document
- Infrastructure Delivery Plan (IDP): Draft ‘baseline’ report received mid-Feb. Officers are currently reviewing
- Evaluation of Transport Impacts (ETI): Draft interim report received Mid-Feb. Officers are reviewing.
- Green Infrastructure Strategy: Received first detailed ‘pilot’ (for Abingdon) and expecting similar settlement level assessments for all towns and larger villages through the first half of 2017. Settlement level assessments received and comments returned.
- Sustainable transport study: Consultants (Steer Davies Gleave) appointed.
- Technical note received and comments returned. Stakeholder workshops to be held Spring.
- Leisure Strategy: Consultants appointed Nortoft. Inception meeting to be scheduled.
- Gypsy & Traveller Accommodation Assessment: Consultants ORS appointed. Cherwell to join study.
- Sustainability Appraisal. AMEC Foster Wheeler appointed. Inception meeting scheduled March.

#### **9. Design Guide shortlisted for award**

South and Vale urban design officers together with collaboration from other specialist officers have had the South Oxfordshire Design Guide shortlisted for the Public-Sector entry in the Francis Tibbalds Urban Design Awards 2017.

Being shortlisted for the award is a good step towards raising the profile of the Council and the need to secure high quality design in South Oxfordshire. Awarded by the Urban Design Group, the awards give more recognition to urban design work, particularly at project stage. Voting is now underway and the results will be announced in March 2017.

#### **10. 46 Young Achievers awarded in South Oxfordshire**

Dozens of young people from South Oxfordshire have been recognised for their achievements in sport, art or citizenship at a celebration event.

South Oxfordshire District Council's Young Achiever Award Ceremony took place on Wednesday 22 February at Didcot Civic Hall with district council Chairman Paul Harrison and Vice Chairman Jeanette Matelot presenting certificates to 46 young people. Each young achiever also received £250.

Those recognised for their achievements include synchronised swimmers Lottie Moghul, aged 12, and Teri-Faye Coupar, 15; ice dancers Hannah Stewart and Anais Sophie, 13 and 15 years old; 16-year-old endurance athlete Nancie Bowley; and Emily Williams, 15, who volunteers to help at her local Beaver group.

Cllr Elizabeth Gillespie, Cabinet Member for Grants at South Oxfordshire District Council, said: "I'm delighted that we are recognising the achievements of these talented young people. They are involved in activities ranging from voluntary community work, music and traditional sports. They are a real credit to the district setting great example for others to follow."

#### **11. Communications**

Another quick reminder that we are keen to improve communications with residents and South News, the newsletter which includes information of interest to residents, is one of our initiatives. Please do encourage local residents to sign up for the newsletters which will be published every two months.

South News keeps residents in touch with news from the council, including the latest on planning and housing in South Oxfordshire, news on recycling collections and events at our leisure centres and Cornerstone Arts Centre in Didcot.

To receive South News visit [www.southoxon.gov.uk/southnews](http://www.southoxon.gov.uk/southnews)

#### **12. Thames Valley Police**

Given that the Government has now allowed Police and Crime Commissioners the opportunity to bring the Fire Service within their portfolio, I thought that an up-date for our PCC would be appropriate.

Commissioner Standfeld is minded to take up this option as there are significant benefits to be gained, but as with any new legislation, there are bound to be wrinkles that need to be ironed out. Several other PCCs have already started the process and because of this, our PCC is going to wait for the immediate future to see how these pan out.

Editor - Cllr Ian White ([ian.r.white@btinternet.com](mailto:ian.r.white@btinternet.com)) Twitter feed: @IanWhite\_DC

- 8. OPEN FORUM** The Chairman closed the meeting at 8.37pm to allow questions comment from the floor, there were no questions so the Chairman resumed the meeting at 8.38pm
- 9. SPECIAL REPORTS-PLANNING.** Neighbourhood Plan update .Mr D Pheasant see item 131/17  
(1)

#### **10. PLANNING :The Planning Working Party submit the following recommendations APPLICATIONS.**

P17/S0355/HH:Bunbury, Northfield Avenue, Lower Shiplake RG9 3PD

Applicant: Mr R Salmon Type: Other

Proposal: Two storey front and rear and single storey side extensions. Detached three bay garage to front of host dwelling. Raise existing roof line.

Recommendation: **REFUSAL** on grounds of scale and bulk overall and in particular relation to the proposed triple garage and its position.

P17/S0077/FUL: Christmas Cottage, Crowsley Road, Lower Shiplake RG9 3JT

Applicant: Lady M P Lindsay Type: Minor

Proposal: Amendment to application for demolition of Christmas Cottage and Coach House and erection of two 2-storey 5-bedroom dwellings-amendment to site access.

Recommendation: **CONTINUED REFUSAL** on grounds that it does not mitigate the previous reasons for refusal.

P16/S2861/O: Mt Ida, Reading Road, Lower Shiplake RG9 3PH

Applicant: Rissance Ltd Type: Minor

Proposal: Amendment to application for demolition of existing dwelling and erection of 7 dwellings.

Recommendation: **CONTINUED REFUSAL** on grounds this does not mitigate any of the fundamental reasons given in our previous objections to this application. Specifically with regard to this amendment:

- it lacks safe and convenient pedestrian access for all users along the A4155
- any installation of a footpath would require removal of existing trees and result in urbanisation of the leafy approach to the village, much valued by residents
- public footpath 242/26 is not a sustainable or practical access route for all users
- the site was rejected as not a sustainable site for development by the JHHNP.

P16/S4292/FUL: Barn at Thames Farm, Reading Road, Lower Shiplake RG9 3PH

Applicant: Mrs C Engbers Type: Minor

Proposal: Amendment to application for change of use of barn to 4 residential units.

Recommendation: **CONTINUED REFUSAL** as this amendment fails to mitigate the fundamental reasons for objection set out in our previous responses. Specifically with regard to this amendment:

- it fails to address the non-provision of practical pedestrian links and of safe crossing points across the busy A4155 for all users, as evidenced by recent police speed check data and separate survey by an independent traffic safety consultant.
- that it constitutes over-development of the site is further evidenced by the observation of the SODC Forestry Officer that the middle two units would suffer from restricted light, "unlike the approved single building".

P17/S0620/FUL: Haileywood Farm, Reading Road, Lower Shiplake RG94BG

Applicant: Mr S Doble Type: Minor

Proposal: Farm store with apron.

Recommendation: **NO STRONG VIEWS**

P17/S0649/DIS: Brookfield, Mill Road, Lower Shiplake RG9 3LW

Applicant: Mr G McClure Type: Minor

Proposal: Discharge of various conditions relating to permission of demolition of existing dwelling and construction of new dwelling, incl. construction management traffic plan.

Recommendation: that comment be sent to SODC regarding the inadequacy of the construction traffic management plan and general concern over the impact of this issue on Mill Road, given that major work is due to start on the Sydney Harrison House site and that on this short narrow section of road there are no fewer than 6 developments in train-see below.

Applications recently received and yet to be reviewed:

P17/S0842/HH: Holywell Cottage, Station Road, Lower Shiplake.

P17/S0864/HH: Brook Cottage, Mill Road, Lower Shiplake.

P17/S0832/HH :Highfield House Mill Lane Shiplake RG9 3ND

P17/S0833/HH :Highfield House Mill Lane Shiplake RG9 3ND

P17/S0863/HH :10 Brocks Way, Lower Shiplake RG9 3JG

The Planning recommendations were approved on a motion proposed by Mr R Head and seconded by Mr R Curtis

### **B) DETERMINATIONS.**

The following applications have been granted by SODC (SPC recommendations in brackets):

P16/S4222/FUL: Brookfield, Mill Road, Lower Shiplake (NSV)

P16/S2593/FUL: Sydney Harrison House, Mill Road, Lower Shiplake (NSV)

### **C) OTHER.**

We have been informed by SODC that both appeals in respect of Thames Farm applications:

P13/S2184/O and P16/S0970/O will be conjoined and be determined at a public inquiry, date to be advised. We await further details from the Planning Inspectorate.

Correspondence received from Village Foundations Ltd, a building company specialising in bespoke village developments-passed to the NP Steering Group for consideration.

## **11. FINANCIAL MATTERS.**

1. The following payments require approval			
R V Hudson – salary February	104.16	102554	341.49
R V Hudson – expenses, office allowance. February	105.16	102555	82.95
Inland Revenue – clerk’s tax February	106.16	102556	227.60
OALC ( Annual Sub)	107.16	102557	305.90
Oxford It Solutions	108.16	102558	24.00
Mr D Pheasant ( expense reimbursement NP)	109.16	102559	130.69
OPFA (Annual Sub)	110.16	102560	50.00
Broadband	111.16	DD	39.50

The month accounts were approved on a motion proposed by Mr T Taylor and seconded by Mr M Leonard

2. Council reviewed the Bank reconciliation for YTD February and approved on a motion proposed by Mr R Curtis and seconded by Mr T Taylor
3. Council reviewed the February YTD actual spend vs budget and approved on a motion proposed by Mr R Curtis and seconded by Mr T Taylor
4. Council to approve Financial and General Risk Assessments carried out by FWP approved on a motion proposed by Mr T Taylor and seconded by Mr R Curtis,
5. Council to approve Financial Regulations reviewed by FWP, the regulations were discussed but as members of the FWP were not available it was agreed to review these at a later date when all were present
6. Council to approve Standing Orders reviewed by FWP the regulations were discussed but as members of the FWP were not available it was agreed to review these at a later date when all were present
7. Council to approve Statement of Internal Controls approved on a motion proposed by Mr T Taylor and seconded by Mr D Pheasant
8. Council to sign off Clerk pension arrangements. The Clerk explained that the Council were required to register for auto enrolment which the Clerk confirmed had happened and to offer any employees the opportunity to enrol. The Clerk as a paid employee had been offered but declined. Letters of offer and decline are held on file.

## **12. MATTERS FOR CONSIDERATION.**

### **128/17 HIGHWAY MATTERS.**

1. Mr R Head and Mr Bartholomew updated Council on the number of highway safety issues discussed with OCC highways.

### **129/17 RECREATION GROUNDS/OPFA**

1. Badgers Walk -. Mr C Smith not present so nothing to report on the condition of the equipment and the general condition of the playground.
2. The Finance working party met and agreed to approve the most economical quote of £670 +VAT for repair of the surface under the swings in the Badgers Walk playground
3. Memorial Hall. Mr G Davies not present so nothing to report on the condition of the equipment and the general condition of the playground.

### **130/17 FOOTPATHS** Thames Path signage nothing further to report

### **131/17 SHIPLAKE – DEVELOPMENT OF FACILITIES.**

#### **Future Phases**

#### **Shiplake Neighbourhood Plan (NP):**

1. Following initial meeting of NP Steering Group on 09/02/2017, a second was held 21/02/2017 to begin to frame the 'vision of the future' of Shiplake: What we do want to change & what we do not want to change. The thoughts and recommendations will be discussed at the next meeting on 15/03/2017 and subsequently reflected in the NP questionnaire, which will be distributed to all residents in the near future.
2. SODC require the parish council to re-submit its NP registration application based on the 'old' 2014 parish boundaries together with a much more detailed basis of the plan than originally suggested. All current residents to be consulted during the NP process but ONLY those residents who reside within the 'old' boundaries will be allowed to vote.
3. New Neighbourhood Plan 'Dropbox' established by NP Chairman for the Steering Group with information being collated as the project progresses, the definitive elements of which will form the basis of the new Neighbourhood Plan Page on the villages website and a statement of record when NP is submitted to SODC.
4. Governance aspects of the NP project to be confirmed in March.
5. Disappointingly, SODC's Head of Planning has stated Charlotte Colver's membership of the NP Steering Group is viewed as a conflict of interest and will have to 'stand down'.
6. Shiplake Parish Council to agree (13/03-2017) to and register as a sub- licensee of Dept. of Business Innovation and Skills for Ordnance Survey's digital mapping services (PSMA). Service is recommended by SODC and is FREE. Council approved on a motion proposed by Mr D Pheasant and seconded by Mr T Taylor
7. Initial request made for suggestions, from website users, of potential suitable land for development.
8. SODC meeting on Local Plan Update on 28/03/2017 to be attended.
9. NP Steering Group possible interest in Village Foundations approach to housing.
10. Updates on progress of the NP will be featured on the villages website and newsletters
11. 'Red' Phone Box - Update required from BT/SODC ACTION: Clerk

#### **132/17 ENVIRONMENTAL MATTERS/AONB**

1. Mr Head to update Council

#### **133/17 S.O.D.C.**

#### **134/17 OCC**

#### **135/17 O.A.L.C. /O.R.C.C.**

1. 2016 OALC Members Latest update circulated by email

#### **136/17 MEMORIAL HALL**

#### **137/17 CHILTERN SOCIETY/CPRE**

1. Latest Chiltern /Conservation Board /Society newsletters circulated by email
2. Latest CPRE newsletter circulated by email

#### **138/17 DEFRA & OTHER GOVERNMENT CORRESPONDENCE**

#### **139/17 TOWNLANDS & OXFORDSHIRE PCT.**

### **13 CORRESPONDENCE**

1. Letter received from Mr John Cotton to Chairman
2. Letter received from Mr D Oliver re New Road housing developments damage to road

### **14. ITEMS OF INTEREST OR FOR FUTURE DISCUSSION.**

Please Note: The next Parish Council Meeting will be on **Thursday 6<sup>th</sup> April commencing at 8.00pm**

Clerk and Chairman to agree Dates for The Annual Parish Meeting Suggested Guest speaker Mr John Cotton

There being no other business items the Chairman closed the meeting at 9.44pm

R.V. Hudson.

Clerk to the Council.

25/03/2017

