

**MINUTES OF THE MEETING OF SHIPLAKE PARISH COUNCIL HELD IN SHIPLAKE
MEMORIAL HALL ON MONDAY 10th JULY 2017 AT 7.45 PM.**

- 1. PRESENT** Mr T Taylor (Chairman), Mr R Head, Mr F Maroudas, Mr D Bartholomew (OCC) and Mr P Harrison (DC) in addition there were 9 members of the public present **APOLOGIES:** Mr D Pheasant, Mr R Curtis, Mr G Davies, Mr M Leonard, had sent their apologies

The Chairman proposed the Co-option of Mrs A Manning to the Council to fill one of the two vacancies. The motion was seconded by Mr F Maroudas and agreed unanimously. Mrs Manning will join the Council at the September meeting.

- 2. DECLARATIONS OF GIFTS & INTEREST.** Councillors were given the opportunity to declare any gifts or interest in any item on the Agenda. None declared.

3. MINUTES OF THE MEETING OF SHIPLAKE PARISH COUNCIL HELD ON MONDAY

JUNE 5th, 2017 The following changes were noted on Page 6, Item 14, line 1, seta should read seat and the Baskerville Arms should read Sydney Harrison House. The minutes were then approved on a motion proposed by Mr T Taylor and seconded by Mr R Head

4. MATTERS ARISING FROM PREVIOUS MEETINGS

1. Sydney Harrison House site security. Clerk requested to contact SOHA and re request action to improve site security and overall appearance of what is a very dilapidated, derelict and potential dangerous site. ACTION: Clerk

1. POLICE MATTERS.

No Police report received

6. O.C.C. Cllr D Bartholomew.

REPORT TO SHIPLAKE PARISH COUNCIL JULY 2017

GENERAL OCC REPORT

1. OCC FIRE & RESCUE SERVICE STATEMENT ON FIRE SAFETY IN HIGH RISE TOWERS

Simon Furlong, Director of Community Safety and Chief Fire Officer of OCC Fire & Rescue Service, made the following statement on 26 June 2017:

“I would like to reassure residents of Oxford’s five high-rise towers that Oxford City Council has taken all the necessary fire safety measures to ensure they are safe in their home. Oxford City Council followed our advice to introduce a number of fire safety improvements as part of the recent refurbishment work. This includes the installation of a new sprinkler system in flats and communal areas and a fire and smoke detection system connected directly to the fire service.

“As the owner of the buildings, Oxford City Council carries out regular fire risk assessments, which are audited by Oxfordshire Fire and Rescue Service. These audits are up-to-date. In the event of a fire at any high-rise tower in Oxford, we have the resources in place to ensure a rapid response within our target response times.”

2. NEW HOUSEHOLD WASTE RECYCLING CENTRE CONTRACT ANNOUNCED

Oxfordshire County Council has confirmed that it will keep its entire network of seven Household Waste Recycling Centres (HWRCs) in the county open in the medium term (with no change to opening hours or days they are open) due to a new management contract that has been awarded to W&S Recycling. The Dorset based firm already manages five of Oxfordshire’s HWRC sites which means there will be minimal disruption to residents when the new contract starts on 1 October 2017. W&S Recycling will manage the HWRC sites at Alkerton, Ardley, Drayton, Oakley Wood, Redbridge, and Stanford in the Vale. Dix Pit HWRC will continue to be managed by FCC Environment. Residents will continue to be able to dispose of all household waste free of charge at any of the county’s recycling centres. Oxfordshire has had a system of charging for non-household waste which includes soil, rubble and DIY waste for 15 years and has not increased the charge of £1 per item over that time. When the new contract starts on 1 October, W&S Recycling will increase the charge for non-household waste items to £1.50 which is less than other authorities who charge for this service. In the HWRC public consultation carried out in summer 2016, 91% of Oxfordshire residents favoured charges for non-household waste over site closures.

3. INSPECTOR BACKS OXFORDSHIRE MINERALS AND WASTE STRATEGY

OCC's new minerals and waste core strategy, which outlines the planning strategy and policies

for the supply of minerals and the management of waste in Oxfordshire until 2031, is set to be adopted following support from the Government's Planning Inspectorate. Following an independent examination of the strategy, the Inspector concluded that the strategy, with modifications, meets legal requirements and provides a sound and appropriate basis for the planning of future quarrying and waste management in Oxfordshire for the next 15 years. Minerals include sand, gravel, limestone, ironstone and clay, which are all naturally occurring materials dug from the ground, and recycled concrete and ash. For more information, see here: <https://www.oxfordshire.gov.uk/cms/content/minerals-and-waste-core-strategy>

4. MULTI-MILLION POUND BROADBAND BOOST TO BENEFIT THOUSANDS MORE

Nearly 3,000 more of Oxfordshire's most remote households and businesses will get access to high-speed broadband thanks to a £4 million boost for the Better Broadband for Oxfordshire programme. OCC and BT have announced parts of Ardington, Barford St John, East Hendred, Lockinge, Lyford, Swalcliffe and many more communities will be included in the ambitious rollout. The funding has come from cost savings made earlier in the roll-out and BT making £2.56 million available for reinvestment in the programme due to a 'Gainshare' mechanism in the contract, which has been triggered by strong demand for the new fibre technology from local households and businesses. With more than 45 per cent of households and businesses already opting to use the new high-speed service provided by the Better Broadband programme, Oxfordshire ranks among the best-connected counties in the country. OCC has also announced that communities not yet able to get superfast fibre broadband through any public or private sector roll-out can benefit from a new scheme – in addition to the £4 million, a separate fund of up to £600,000 from programme efficiency savings has been set aside for co-funding projects where communities are willing to share the costs of the installation work. Under the scheme, the council will contribute up to £1,700 per premise (terms and conditions apply). See <http://www.betterbroadbandoxfordshire.org.uk/cms/content/co-funded-fibre-broadbandpartnerships-cfp>

5. FUNDING FOR OPEN-ACCESS CHILDREN'S SERVICES

Start-up funding for a further ten community schemes to run open access services at children's centres has been approved by OCC. The proposals, which stand to receive a total of £258,458, are the latest to be considered as part of the transition from council-funded to community-led services at children's centre locations. Community services will complement the council's new service for 0-19-year-olds, which will meet the needs and aspirations of children at risk of abuse and neglect in Oxfordshire, and ensure that families who need extra help are identified at an early stage. When added to previously considered applications, the approval of these latest proposals would give a total of 25 funded community schemes for services such as 'stay and play' to continue at children's centres across the county. On top of this, open access sessions are continuing at the Children and Family Centres and satellite centres at the heart of the council's new Children's Service.

6. COUNTY TRADING STANDARDS SAVE £250,000 FOR VULNERABLE VICTIMS

OCC's Trading Standards Service, working in partnership with Thames Valley Police, banks and other agencies, have saved over £250,000 for the victims of rogue traders in the last 12 months. This is the largest amount of money ever saved by the Doorstep Crime team since it was established 12 years ago. The team targets rogue traders who prey on the vulnerable and elderly and claim to be legitimate companies. The doorstep crime team in OCC's Trading Standards Service includes three Trading Standards Officers and a seconded Police Officer from Thames Valley Police. Banks and other financial institutions have also been instrumental in securing these savings, by reporting suspicious large cash withdrawals, allowing the doorstep crime team to intervene and protect vulnerable adults from a wide range of financial abuse. The team also deliver presentations and educational events to community groups to raise awareness amongst both those people who might be targeted, and their friends and family. Those who are concerned that they might have been targeted by a rogue trader, or are concerned that a neighbour or family member has been, should report it to Trading Standards via 03454 04 05 06.

7. ADULT DAYTIME SUPPORT CHANGES

OCC is now implementing a new, sustainable model of daytime support for vulnerable adults in

Oxfordshire. There are over 200 voluntary and community daytime support services provided across Oxfordshire. The vast majority of the 47 services that are currently funded by OCC are set to continue and have applied for and been awarded grant funding to support their move to more self-sustaining models. OCC is continuing to fund the Wellbeing and Employment Support Service and the Dementia Support Service, and is investing an additional £25,000 per year in increasing the capacity of these services to support people with autism and to train other services in dementia support. County Council provided Health and Wellbeing Centres and Learning Disability Daytime Support services will be replaced by a new council-provided Community Support Service from 1st October 2017. This service will provide flexible, person centred support to meet a wide range of people's needs, delivered from 8 building bases across the county. Service users will not see any change before August 2017. And before anything changes, everyone using current services will be offered an individual assessment and/or review and support to explore their options. For people who are assessed as not having eligible needs, there will still be a range of options, for example joining a local group, attending community and voluntary sector provided services or purchasing support from the new Community Support Service.

SPECIFIC REPORT FOR SHIPLAKE

8. RETIREMENT VILLAGE P16/S3438/O (AMENDMENT)

Further documents have been submitted by the applicant. They are again trying to push the footpath as a deferred matter to be dealt with by a section 278 agreement. I have maintained my objection as the points I raised have not been adequately dealt with.

9. BREMONT FACTORY P17/S1888/FUL

At the NP Steering Group meeting last week, it was suggested to me that there was very low awareness of the proposal to build a large factory between Shiplake and Henley. I posted a brief note on the website forum directing residents to the application.

10. MOUNT IDA P16/S2861/O

OCC Planning & Properties has advised that the land required for the footpath is not all Highways land. I am awaiting a further update.

11. SUBSIDENCE ON A4155 NEAR FLOWING SPRING

As previously reported, part of the A4155 near The Flowing Spring has been coned-off and is subject to traffic lights and one-way traffic. A temporary 30mph speed limit has also been introduced. Investigations have revealed subsidence and the affected part of the road will be repaired with steel piles, starting late August. Unfortunately, this will involve closure of this section of the road for about two months. I toured the diversion route with Highways officers and identified potential problem areas.

12. THIRD READING BRIDGE

The Strategic Outline Business Case document has now been completed, but not fully reviewed by OCC officers or the Steering Group. I will report back with further news at the next meeting.

7. S.O.D.C. Cllr. P Harrison

District Councillor's Report for July 2017

1. WASTE COLLECTION ISSUES

We have suffered a number of break downs with our waste collection vehicles over the last few weeks. Hence f6.5 million is been invested in a new fleet of vehicles which will arrive in autumn.

2. COUNCILS RECOVER OVER FL.6MILLION UNPAID COUNCIL TAX

Over El.6million in council tax arrears was recovered last year thanks to enforcement action taken by South Oxfordshire and Vale of White Horse District Councils.

In 2016/17 the councils issued over 5,300 court summonses to people who had failed to pay their council tax. Magistrates then granted liability orders against 3,600 of those individuals — this meant enforcement action, including the use of bailiffs, could be taken to retrieve the money. Almost all of those in arrears then paid the money they owed, however the councils were forced to take further action against 96 people to ensure they paid their fair share towards the cost of providing public services.

This resulted in 53 people receiving charging orders — which allows the councils to enforce the sale of a persons' property to retrieve the money. One person who deliberately failed to pay was sent to prison, while seven were given suspended sentences.

The councils also recovered and saved a further E 167,000 after 62 people were caught claiming discounts on their council tax they weren't entitled to. This resulted in nine being prosecuted in court and 47 fined.

Cllr Jane Murphy, Deputy Leader of South Oxfordshire District Council said: "It's vital that everyone pays their fair share for the services we provide, such as waste and recycling collections. Anyone who doesn't do so puts added pressure on the public purse and effectively cheats all those who do contribute."

3. GRANT SCHEMES OPEN

The next round of applications opens from 15th July to 6th September.

These grants are available to support town/parish councils and not-for-profit organisations across the districts with projects that will improve, replace or create new community facilities.

4. GRANTS FOR RURAL COMMUNITY PROJECTS

Grant funding up to f 75,000 is available from the LEADER Programme for farmers, foresters, rural businesses and communities involved with projects that create jobs, bring visitors to the area or provide essential community services across South and Vale.

South is administering applications. These will be assessed by a Local Area Group (LAG), a non-political group that brings together public, private and community representatives.

Oxfordshire LAG is keen to see applications that will revive local waterways, support local food markets, create vibrant villages, or unlock the potential of woodlands.

5. FREE WORKSHOPS FOR BUSINESSES

As part of the economic development team's support for local businesses, two free workshops will take place next month. Please help spread the word among your local business communities about the events:

Placing a Value on Intangible Assets — Secure and Protect Your Business IP

11 July, Wallingford Town Hall, 8-10.30am. Hosted by SO Business with Firm Advantage and Knights 1759.

GDPR — Should you be concerned?

26 July, Milton Park Innovation Centre, 5.30-7.30pm. Hosted by Vale4Business with Faringdon based CIS.

6. COUNCILLOR COMMUNITY GRANTS

As you'll be aware, councillors each have a €5,000 grant budget to award for projects or services that offer community benefits in their ward area.

Councillors who have already completed the relevant training will see their grants scheme open for applications on 3 July.

8. OPEN FORUM The Chairman closed the meeting at 7.53pm to allow questions /comments from the floor. Mr E Povey spoke thanking the community and the local councils for supporting the fundraising efforts to reroof the scout hut. EP then requested support from the Council to replace 50 chairs in the hut.at a cost of £435 Inc. vat Council requested for him to obtain three quotations and Council would then support his preferred supplier.

Mr M Broom strongly challenged the decision of the Council to change their opinion from refusal to NSV on the application to build two houses in land off Mill Road. The Chairman defended the councils position. Mr F Maroudas offered to review the location with Mr Broom at the earliest opportunity.

Mr B Evans and Mr G Paddick on behalf of a number of residents challenged the possible development of Rugby pitches on land opposite the Memorial Hall. The Chairman commented that he was aware of the strong community feeling against this possible development and assured residents that the college would respond to all their questions in due course. The open forum was closed at 8.32pm

9. SPECIAL REPORTS-PLANNING.

1. Thames Farm, Counsels Opinion, email from Peter Boros. Comment from Chairman
2. Neighbourhood Plan update.
3. Shiplake College's application to build six playing pitches alongside Memorial Avenue

4. Randall House enforcement issues The Clerk reported that enforcement was due to attend the site this/next week, Clerk was requested by Mr R Head to request enforcement to visit Chelford House to assess the sight lines exiting onto the A4155. ACTION: Clerk
5. P17/S1888/FUL Bremont Watch Company. See Applications below

10. PLANNING

The Planning Working Party submit the following recommendations

APPLICATIONS.

P17/S0355/HH: Bunbury Northfield Avenue Lower Shiplake RG9 3PD

Applicant: Mr Rob Salmon Type: Minor

Proposal: Two storey front and rear, and single storey side extensions. Detached three bay garage in front of host dwelling. Raise the existing roof line. (as amended by drawings received 3 April 2017).

Recommendation: **NO STRONG VIEWS.**

P17/S1679/HH: Briar Cottage Baskerville Lane Lower Shiplake RG9 3JY

Applicant: Mr David Gealy Type: Minor

Proposal: Single storey side extension to recently completed new house.

Recommendation: **NO STRONG VIEWS.**

P17/S1938/HH: Watersmeet Mill Lane Shiplake RG9 3LY

Applicant: Mr Charles Evans Type: Minor

Proposal: Replace existing shed with new outbuilding.

Recommendation: **REFUSAL**, for following reasons:

-out of character, scale and bulk and possible use as ancillary accommodation.

P17/S1948/FUL: Land to rear of The Gables Station Road Lower Shiplake RG9 3JR

Applicant: JPPC- Chartered Town Planners Type: Minor

Proposal: Proposed erection of one detached 2-bed dwelling with associated parking and amenity space provision and amendments to position of the new vehicular access from Oaks Road (as approved by application P15/S3709/FUL).

Recommendation: **REFUSAL**, detrimental impact on neighbours: transgresses the building line; highway access safety; limited parking/turning space; site is too small with TPO tree.

P17/S2130/FUL Re: Land off Mill Road Lower Shiplake

Applicant: Mr Giles Brockbank

Proposal: Proposed construction of two houses.

Recommendation: **NO STRONG VIEWS.** – conditions on site lines and landscaping.

P17/S1247/ FUL Re: Tower House Reading Road Lower Shiplake RG9 3JN

Applicant: Mrs B Kidd

Proposal: Erection of two storey four-bedroom dwelling and detached double garage (realigned driveway shown on amended block plan and tree protection plan received 15th June 2017).

Recommendation: Continued **REFUSAL**

P17/S2091/HH: Brook Cottage Mill Road Lower Shiplake RG9 3LW

Applicant: Mrs J. ABEY & Mr. T. PLASKITT.: Minor.

Proposal: Proposed two storey rear extension and associated works.

Recommendation: **REFUSAL** re scale and bulk two storey extension little changed from previously rejected application.

P17/S1467/FUL: Shiplake College Reading Road Shiplake RG9 4BW

Applicant: Total Roofing Solutions & Building Stuart Massey Type: Minor.

Proposal: Strip and renew Sports hall Roof. (To include the addition of Photovoltaics as per amended plans submitted 23 June 2017)

Recommendation: **NO STRONG VIEWS.**

P16/S2861/O: Mount Ida Reading Road Lower Shiplake RG9 3PH

Applicant: Miss Sarah Melton

Proposal: Outline planning application for the demolition of the existing dwelling and erection of 8 dwellings with matters of access, layout and scale for consideration (bat survey and statement of community involvement received 26th September 2016 & Contamination information received 13th October 2016, additional footpath link detail provided, arboricultural information updated and number, layout and scale of dwellings amended as shown on plans received 13th April 2017 and width of access enlarged and waste vehicle tracking revised as shown on amended plans received 27th June 2017).

Recommendation: **REFUSAL** – Highway safety; pedestrian and cycle access – unsustainable – impact on rural character.

P16/S3438/O: Land to the east of Reading Road Lower Shiplake RG9 4BG

Applicant: Retirement Villages Group, Vortal Properties & Dr Harjot Bal c/o Agent

Proposal: Outline application for the development of land to the East of Reading Road to consist of the development of a residential care home facility (up to 40 beds) together with an extra care development (up to 66 units comprising of apartments and cottages) all within Use Class C2; associated communal facilities; provision of vehicular and cycle parking together with all necessary internal roads and footpaths; provision of open space and associated landscape works; and ancillary works and structures. (As amended by plans received 5 May 2017 and additional information received 19 June 2017).

Recommendation: Continued **REFUSAL** – no significant change to original application.

P17/S1888/FUL: Land at Sheephouse Farm Reading Road Henley-on-Thames RG9 4HF

Applicant: Culden Faw Ltd C/O AGENT

Proposal: Demolition of existing buildings, alterations to existing vehicular access to Reading Road, construction of new buildings for use by Bremont Watch Company, new access drive, car parking and landscaping.

Recommendation **REFUSAL** – substantial increase in scale from previous app; no info on traffic movements pedestrian and vehicular access; significant impact on highway safety and local infrastructure; scale and bulk and impact on rural character.

Clerk requested to contact planning officer and try to get an extension to the consultation as it appears there is low level awareness of this application within the community. ACTION: Clerk

The planning recommendations were approved on a motion proposed by Mr T Taylor and seconded by Mr F Maroudas.

DETERMINATIONS.

The following applications have been GRANTED by SODC: (SPC recommendations in brackets)

Application No: P17/S1707/HH Application proposal, including any amendments: Single storey side/rear extension, garage conversion and alteration of site access Site Location: Tamesis Bolney Road Lower Shiplake RG9 3NT (NSV)

Application No: P17/S1740/HH Application proposal, including any amendments: A first floor front extension and double storey rear extension with the addition of a front porch, wood burning stove flue, external rendering to all elevations and an enclosed link between the garage and main house. Site Location: Asham Cottage Baskerville Lane Lower Shiplake RG9 3JY (NSV)

P16/S1362/FUL Appellants name: Mr B C & Mrs R M Moore Appeal reference:

APP/Q3115/W/17/3171236

Site Address: Dulverton Reading Road Lower Shiplake RG9 3JN Description of development: Demolition of bungalow and detached garage and erection of two 2-storey 5-bedroom dwellings with second floor accommodation within the roof space and detached double garages (layout changed as shown on amended plans received 28th July 2016).

P16/S4292/FUL Barn at Thames Barn – refused at Planning Committee.

OTHER.

1. Thames Farm: The Appeal was heard on the 13th June for 4days – anticipated decision 2nd August 2017
2. Mr F Maroudas requested that Council record and formally acknowledge the support of members of council and residents for the significant amount of work carried out by all parties in defending the village's position against this application
3. P17/S2393/HH Basswood Northfield Avenue; not yet reviewed.
4. Shiplake College proposal ,development of fields opposite Memorial Hall for Rugby Pitches .Council is very sympathetic to the Colleges position however Council are of an opinion that the proposed site is not suitable for development into playing pitches and would not favour an application there.

11. FINANCIAL MATTERS.

1. The following accounts need approval

R V Hudson – salary June	28.17	102585	344.94
R V Hudson – expenses, office allowance. June	29.17	102586	115.22
Inland Revenue – clerk's tax June	30.17	102587	229.87
Mr Robin Head Grasscutting	31.17	102588	50.00
Shiplake Memorial Hall (Room Hire)17-533A	32.17	102589	165.75
HPMC Ltd (Consultancy advice)	33.17	102591	1,152.00
Mr D Pheasant NP expenses	34.17	102592	139.01
Oxford IT solutions (Domain Renewal)	35.17	102593	71.30
Oxford IT solutions (send grid)	36.17	102593	28.80
Herald Graphics Newsletter	37.17	102594	796.00
Shiplake Party and Picnic Grant	38.17	102595	290.00
Staples office account	39.17	102596	55.98
Front Row Grant for scout chairs	40.17	102597	435.00
Broadband	41.17	DD	39.50

The month accounts were approved on a motion proposed by Mr T Taylor and seconded by Mr F Maroudas

2. The Bank reconciliation for June 2017 was approved on a motion proposed by Mr T Taylor and seconded by Mr R Head
3. The budget vs act for June was referred to the FWG in the interim
4. Request for grant towards Shiplake Country Run “. We want this again to be a Community event. We will not be promoting it outside of Shiplake, but of course the word may spread a bit. We will not be charging for entry and aim again to offer free tea/coffee (for this we will seek support again from Tesco) May we please now request a modest grant from the Parish Council. Our main cost will be insurance and first aid cover. We will not incur any significant costs until we have secured sufficient volunteers to enable us to run the event. We seek confirmation of a grant now as as your July meeting will be the last before we must make commitments. Request is for a grant of £290.Grant was approved on a motion proposed by Mr T Taylor and seconded by Mr F Maroudas.
5. AFR has been submitted to External Auditors
6. Strategic Environmental Assessment & Sustainability Appraisal/Landscape Character Assessment - cost circa.net £6000 was discussed. Clerk requested to write to Mr D Pheasant and request three detailed proposals and rationales to determine the preferred provider particularly due to the large sums involved. Council in principle are supportive of the spend to make the plan robust and given more detailed information. ACTION: Clerk

12. MATTERS FOR CONSIDERATION.

36/18 HIGHWAY MATTERS.

1. Mr R Head reported an overgrown laurel hedge at the junction of Spring Lane and Playhatch road obscuring sight lines on the RHS. Clerk requested to contact and report on fix my street.

ACTION Clerk

2. Mr Head also requested Mr D Bartholomew to follow up on the damaged wig-wag sign at the Primary School. Clerk requested to forward the Fixmystreet reference no to DB. ACTION: Clerk

37/18 RECREATION GROUNDS/OPFA

1. Badgers Walk - Mr M Leonard to report on the condition of the equipment and the general condition of the playground. Mr G Davies has not had time to attend to the playground and has agreed to get some support. Council agreed to contact Robin Head to tidy up the playground as it was becoming untidy
2. Memorial Hall. Mr G Davies was not present so there was no report on the condition of the equipment and the general condition of the playground.

38/18 FOOTPATHS

1. Message from Jonathan Beale re Thames Path: "I've spoken with the Thames Path National Trails Team and they have a couple of suitable signs so I've requested that our practical team put them up on the existing lamp post (Mill Road / New Road / Footpath 38 Junction) when they are next passing... I'm not sure when this will be exactly but they should at least happen in due course."

39/18 SHIPLAKE – DEVELOPMENT OF FACILITIES.

Future Phases

Shiplake Neighbourhood Plan (NP): Mr D Pheasant updated Council

1. SHIPLAKE NEIGHBOURHOOD PLAN:
 1. NP QUESTIONNAIRE distributed throughout parish, collected and on schedule to receive 'Topline' results and excel spreadsheet of all responses by 19/7/2017; 703 responses from c. 650 households represents a very good turn out and will provide valuable insight into what residents think about the villages and views on how they should evolve over the next 15 years or so. A fuller management summary will be available towards the end of July and the results of questionnaire will be circulated to residents during September/October. The costs of the questionnaire and analysis are anticipated to be 'in line' with the projected expenditure of £4,000 to be covered by SODC NP grant.
 2. Following a recent change in Neighbourhood Planning legislation and agreement with Harpsden PC and SODC, it has been agreed that the designated area for the Shiplake NP be based on the latest current parish boundaries, subject to the necessary 6-week consultation requirements. It is not envisaged that this will compromise the NP project plan period.
 3. Following the initial assessment of possible development sites, the next stage is discussions with relevant owners of potential sites, followed by discussion of recommendations with the parish council and residents.
 4. There is a highly probable requirement to produce a Strategic Environmental Assessment & Sustainability Appraisal/Landscape Character Assessment as part of the evidence base for the emerging NP for the parish and its two villages. The cost is envisaged to be approx. £6,000 (net of VAT considerations). Approval to proceed is likely to be required within the next 2-8 weeks. It may be possible to claim some or all this cost via government grant, otherwise this a cost expected as part of parish's costs in undertaking the NP. Council supportive in principle to help make the plan more robust. Due to sums and to comply with Fin Regs ,Clerk actioned to request a more detailed proposal and rationale to allow 3 agencies to tender .ACTION :Clerk
 5. Drafting of the NP Plan for presentation to the parish council and ultimately SODC and a government appointed inspector is WIP. At this stage, the project plan to produce the final document before the end of 2017 remains unchanged.
2. SHIPLAKE VILLAGES WEBSITE:

As a result of the NP Questionnaire and the awareness campaign by the PC and Steering Group, the number of registered users of the website should increase by 100 or more. The website will be the primary basis of updating residents on the progress of the neighbourhood plan.
3. SHIPLAKE NEWS JULY ISSUE:

Now available via the villages' website and distribution of hard copies during next 2 weeks; local pubs and shops will also have a number of copies available.

40/18 ENVIRONMENTAL MATTERS/AONB

1. Mr Head had nothing further to report , apart from suggesting Council contact Mr J Howell MP in September.

41/18 S.O.D.C. /OCC

42/18 O.A.L.C. /O.R.C.C.

1. 2017 OALC Members Latest update circulated by email

43/18 MEMORIAL HALL

44/18 CHILTERN SOCIETY/CPRE

1. Latest Chiltern /Conservation Board /Society newsletters circulated by email
2. Latest CPRE newsletter circulated by email

45/18 DEFRA & OTHER GOVERNMENT CORRESPONDENCE

46/18 TOWNLANDS & OXFORDSHIRE PCT.

13 CORRESPONDENCE

1. Council have received numerous comments, emails and letters from residents, mainly in Shiplake Cross objecting to the possible development of rugby pitches on land opposite the Memorial hall by Shiplake College
2. Correspondence received from Historic England confirming that the Shiplake Memorial is now a listed building status.
Lower Shiplake War Memorial, War Memorial on the grass triangle at the junction of Station Road and Reading Road (A4155) in Lower Shiplake, Oxfordshire. – Awarded Listed Building Status
List Entry Number: 1447881.

14. ITEMS OF INTEREST OR FOR FUTURE DISCUSSION.

1. The chairman commented that he would be keen to see applications from residents of Shiplake Cross to become Councillors as he feels this area of the parish is under represented. A suggestion of a leaflet drop was discussed or advertising more directly via the website. Several residents of Lower Shiplake have expressed an interest to date.
2. There being no other items of business the Chairman closed the meeting at 9.29pm

R.V. Hudson.

Clerk to the Council.

11/07/2017