NP Steering Group Meeting Minutes on 20/03/2019 @ Baskerville @ 7:30pm

Present: DP, SM, DB, WS, JW & EM

Agenda:

1. **Minutes of February Meeting**
2. **Overview of March 2019 Update to Parish Council:**

Re-designation of NP Area application consistent with current parish boundaries, public consultation underway and SODC approval anticipated by 23/02/2019; 2. AECOM site assessment project draft report expected by 28/02/2019; 3. A review required of Landscape Character Assessment (LCA) consistent with updated NPPF Guidelines & Policies; 4. Revised Project Plan

The NP Steering Group (SG) Meeting discussed all the above in the context of the key tasks and timelines, as specified in the revised project plan, in order to make it possible to initiate the 6 – week 'Pre-Consultation' Phase by 31st May 2019.

3. Re-designation of NP Area: In progress taking longer than anticipated but anticipated to be concluded positively in the April/May timeframe.

4. Overview of revised NP Project Plan & Agreed Actions & Responsibilities to ensure Key Tasks & Milestones are achieved:

The revised plan takes account of the unexpected requirement for a consultant (AECOM) led site assessment project, SODC's revisions to our proposed planning policies incorporating 2018 NPPF changes, corresponding changes to the LCA and the re-designation of the Shiplake NP area. Also, provision for a supplementary small survey via the parish website, following the recent proposed changes to the SODC Local Plan policies re 'Smaller Villages' and the attribution of Thames Farm housing numbers to Henley. The changes to our proposed NP are considerable. It is emphasised that the project plan assumes no delays resulting from further changes of direction on the part of SODC and is dependent on 3rd party contributions being delivered 'on time' in **providing for the important 'pre-consultation' phase to begin on 31 May 2019.** Discussions with AECOM's consultant re site assessments have raised concerns. Project update call with AECOM scheduled for later in March.

5. Site Assessments (AECOM): See concerns expressed above.

6. SEA: AECOM consultants to update draft SEA based on site assessment outcomes and other directions provided by SG & PC, resulting from the supplementary survey and any other relevant matters. **Target: dependent on site assessments and supplementary survey**

7. Landscape Assessment: Consultant considering relevant changes in context of new NPPF and recent SODC Local Plan changes. **Target:** delay until late April

8. Revised Policies: A critical element of the NP with review of and subsequent recommendations received from SODC Neighbourhood Planning Team (NPT). Our proposals are in process of being updated by SM with support from councillor Fred Mouradas. **Target:** end of March

9. Survey 2: Supplementary surveyavailable on on parish website until 19/03/2019 (2-week response period); responses categorised by postcode. **Q1 Outcome:** Overall residents were 51% agreeing with and 44% disagreeing with continuing with the sites previously selected for development. (5% No View). LS was on 54% (agreeing) and 42% (disagreeing), whereas SX was 45% (agreeing) and 52% disagreeing.

Q2 Outcome: With regard to a general policy of only selecting sites within the built-up area of the villages, overall 80% were in agreement and 8% disagreeing. (8% No View). There was essentially unanimity of agreement across the villages in this respect.

The SG reviewed the outcomes of the survey, including taking account of comments regarding the potential impact of the Thames Farm and Wyvale developments, and voted unanimously to recommend that only sites within built up areas of the villages be proposed for development within the neighbourhood plan.

10. Re-write of Draft Plan: Confirmed DP main author with assistance from several SG and consultant contributors.

11. Pre-Consultation Requirements inc. website GDPA requirements: Details to be advised following meeting with website team. **Target: Finalise 27/05/2019**

12. AECOM Health Check: To be conducted in parallel with Pre-Consultation phase.
Target: complete by mid-July 2019

13. Budget 2019/2020: £7,500 + Locality (approx. 50 days of tech assistance).

14. AOB: None

15: Date of Next Meeting: 17/04/2019

David Pheasant – Chair, Steering Group