Minutes for Steering Group Meeting on 15/05/2019

Present: EB, DP, DB, SM, WS, JW

Apologies: JD

1. **Review of April NP Update to Parish Council:** Circulated to council and SG members simultaneously. Most important element is the change in approach to the development of the neighbourhood plan on 'Constraints & Policies' basis and contracting with a consultant to produce the draft plan and manage the Neighbourhood Plan process through to a referendum. SM tasked with managing selection process to contract with a consultant in accordance with Locality guidelines working with a subgroup of councillors (DP,FM,AM and JS). The above approach has been communicated to SODC by SM.
2. **Role of Steering Group (SG) in context of revised approach:** DP summarised the rationale for the engagement of consultants. The SG had done a great job in changing circumstances and enabling the parish to reach what are the final stages of the delivery of the NP, having compiled 85% plus of the necessary evidence base for the plan. The SG's role in the future will be support the consultant's in essential elements of the delivery of the plan. First meeting with appointed consultants Bluestone Planning on 16/05/2019..
3. **Re-designation of NP Area application consistent with current parish boundaries:** SODC confirmation received of re-designation on 03/05/2019.
4. **NP Update at APM Presentation on 09/05/2019:** A comprehensive presentation given summarising the development of the NP from beginning to current day inclusive of change of approach. Presentation is on the Shiplake Villages website via NP pages.
5. **Rescreening for SEA requirement initiated.** Current AECOM assessment now superseded with change of designated area but has information material for revised approach, which we have permission to use if appropriate.
6. **Existing Landscape Assessment** with minor changes is required for revised approach. Budget has been provided and contracted consultants to liaise with our landscape consultant (Bettina Kirkham) to provide changes as appropriate.
7. **Pre-Consultation Requirements inc. website GDPA requirements:** Details to be agreed with appointed consultant.
8. **Timescales for delivery of documentation for 'Pre-Consultation' agreement:** 3-4 months estimated
9. **Budget 2019/2020:** £7,500 + £9,000 expected grant c/o Locality
10. **AOB:** None
11. **Date of Next Meeting:** 19/06/2019